Teaching and Examination Regulations

HBO Bachelor's Programmes

Hotel Management
Facility Management
Academic Year 2026-2027 (1 September 2026 – 31 August 2027)

CREATING MEANINGFUL EXPERIENCES

Breda University OF APPLIED SCIENCES

TER AHF 2026-2027	
Academy	Hotel and Facility Management
Study programme(s)	Hotel Management (34411) Facility Management (34500)
Date of consent/advice from degree programme committee	19/05/2026
Date of approval by academy director	13/05/2026
Date of adoption by CvB	27/05/2026
Based on the General TER Framework for HBO bachelor's programmes 2026-2027	
Date of proposed decision to adopt general framework by CvB	28-10-2025
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Chapter 1 General

Article 1.1 Definitions

In these regulations, the following is understood to mean:

(Academic) results	A collection of results as registered by the examiner or examiners. This collection is recorded in student progress monitoring system Osiris.
Academic year	The period that starts on 1 September and ends on 31 August of the subsequent year, as referred to in WHW article 1.1 under k. An academic year comprises 60 ECTS credits (1,680 hours).
Academy	Organisational unit as referred to in WHW article 10.3a, within which one or more study programmes are offered.
Academy director	Leading officer of an academy. The academy director is ultimately responsible for the day-to-day running of an academy by virtue of the duties and powers mandated by the Executive Board.
Graduation pathway	A coherent set of education related to a specific subject-related discipline in the main phase of a degree programme.
Assessment	A specific examination in which the student receives a realistic professional assignment and/or performs professional activities, enabling the assessor to determine the extent to which the student has mastered the competencies and/or sub-competencies.
Associate degree	A programme as referred to in WHW articles 7.3 and 7.3a paragraph 2. Upon completion of this programme, students are awarded an associate degree (AD).
Binding recommendation (or study recommendation)	Recommendation, as referred to in article 7.8b paragraphs 1 and 2 of the WHW, issued to the student no later than at the end of the first year of enrolment in the propaedeutic phase (or first period of 60 ECTS credits in an associate degree programme or bachelor's degree programme in academic education) regarding the continuation of their studies within the study programme.
Block	A continuous period of 15 ECTS credits.
Board of examiners	The body, as referred to in article 7.12 paragraphs 1 and 2 of the WHW, which determines objectively and expertly whether a student meets the conditions set out in the TER with regard to the knowledge, understanding and skills required to obtain a degree. Every study programme or group of study programmes of the institute has its own board of examiners. Also see the Regulations pertaining to Boards of Examiners.
Cohort	A group of students who all started the programme at the same time.

Competency	Knowledge, skills and attitude according to the exit qualifications of a study programme.
Competency-based education	A type of education in which the exit qualifications are expressed in terms of competencies.
Course	A component of a programme that is concluded with an examination. The study load of a course is expressed in whole ECTS credits and has a minimum of 5 ECTS credits. A course is also known as a unit of study.
Curriculum	A group of related courses, including assessment/marking standards.
Declaration of invalidity	Qualification of an examination that is not assessed or that cannot be assessed.
Degree certificate	A certificate issued by the board of examiners, as referred to in article 7.11 paragraph 2 of the WHW, stating that the final exam of a programme has been successfully completed.
Degree programme committee	A participation body established for each programme or group of programmes as referred to in WHW article 10.3c, which has the right of consent and the right to prior consultation with regard to parts of the TER. For more information, see the BUas Participation Council Regulations.
Diploma supplement	A supplement to the degree certificate, as referred to in WHW article 7.11 paragraph 4, with the aim of providing insight into the nature and content of the completed study programme, partly in connection with the international recognisability of the study programme(s). The supplement is drawn up in the English language and complies with the standard European format.
Double degree	A graduation programme which, upon successful completion, entitles the student to a degree certificate from both degree programmes. This other programme can be either within BUas or at another institution.
ECTS credit	A unit which expresses the study load for a student. One ECTS credit is equivalent to a study load of 28 hours of study.
Examination	An examination, as referred to in article 7.10 paragraph 1 of the WHW, of the student's knowledge, understanding and skills, as well as an assessment of the results of this examination.
Examinations Appeals Board (Dutch abbreviation: CBE)	A judicial body established under WHW article 7.60 to which the student may appeal against decisions as listed in WHW article 7.61.
Examiner	A member of staff, as well as experts from outside the institute, appointed by the board of examiners to administer examinations and determine their results, as referred to in article 7.12c paragraph 1 of the WHW.

Exchange	An exchange programme of 30 ECTS credits that the student can take at another educational institution as part of the curriculum.
Executive Board	The governing body of *Stichting* Breda University of Applied Sciences, as referred to in article 10.2 of the WHW in conjunction with articles 3 to 5 inclusive and article 7 of the articles of association of *Stichting* Breda University of Applied Sciences.
***Extraneus* student**	A person, as referred to in WHW article 7.36 who is enrolled at BUas with only the right to take examinations and final exams. An *extraneus* student does not have the right to attend education.
Final exam	The collection of successfully completed examinations in the courses belonging to the programme, possibly supplemented by an assessment of the student's knowledge, understanding and skills, conducted by one or more examiners appointed by the board of examiners.
Further previous education requirements	Further requirements, as referred to in WHW article 7.25, in addition to the previous education requirements that the applicant must meet for admission to a study programme in higher education.
HBO bachelor's programme	A degree programme as referred to in WHW articles 7.3 and 7.3a paragraph 2. Upon completion of an HBO bachelor's programme, students are awarded the title of 'Bachelor'. Also see: Study programme.
Institute	Breda University of Applied Sciences.
Intended learning outcomes (ILOs)	Statements, written from the students' perspective, indicating the level of understanding and performance they are expected to achieve as a result of engaging in the teaching and learning experience. ILOs can be formulated at different aggregation levels: Graduate ILOs, Programme ILOs, and Unit ILOs.
KOM (Kies op Maat)	A national platform enabling students to take a minor at another Dutch higher education institution.
LMS	Learning Management System
Main phase	The second part of the bachelor's programme that follows the propaedeutic phase, as referred to in WHW article 7.30.
Management team	Staff members of an academy who are responsible for academy policy and have been appointed by the Executive Board for this purpose.
Minor	A set programme of 30 ECTS credits taken in the final or penultimate year of study. The minor is either an institute-wide minor (a broadening minor) or a programme-specific minor (an in-depth minor). A minor may also be taken at another higher educational institution.

Multidisciplinary project	A collaborative cross-academy (set of) study unit(s) that integrates knowledge, methods, and perspectives from multiple disciplines. This project has predetermined ILO requirements and involve students from different academies working together on real-world challenges.
Osiris	The Student Information System.
Participation council	An independent body, as referred to in WHW article 10.17. Half of this body consists of elected staff members and the other half of elected students. For more information, see BUas Participation Council Regulations.
Previous education requirements	Requirements, as referred to in WHW article 7.24, which the applicant's previous education must meet for admission to a study programme in higher education.
Programme code	Code by which the programme is officially registered in the Dutch Institutions and Programmes Register (Dutch abbreviation: RIO).
Propaedeutic and main phase exams	See Final exam.
Propaedeutic phase	The first part of a bachelor's programme (60 ECTS credits) that is followed by the main phase, as referred to in article 7.8 paragraphs 2 and 4 of the WHW.
Retention schedule	The schedule that specifies how long the institute is required to retain archival documents.
RIO	*Registratie Instellingen en Opleidingen*: Dutch Institutions and Programmes Register
Semester	A continuous period of 30 ECTS credits.
Specialisation	A specialisation is a variant of a study programme that does not cover the entire programme and therefore comprises fewer than 240 ECTS credits. Only part of the study programme consists of a specialisation.
Standard duration of studies	Number of study load hours of the study programme divided by 60 ECTS credits expressed in years.
Student	A person enrolled at BUas, as referred to in WHW article 7.32.
Student counsellor	An officer whose core task is to guide, inform and advise current and prospective students in the area of education and studying.
(Study) coach / mentor	A staff member within the programme who has the task of providing coaching and guidance to students.
Study load	The study load expressed in ECTS credits, ad referred to in WHW article 7.4 paragraph 1.

Study programme	A cohesive set of courses, as referred to in WHW article 7.3.
Track	A track is a variant of a study programme that covers the full programme. At BUas, we offer tracks based on language, subject content, as well as accelerated and short tracks. A track always comprises 240 ECTS credits, with the exception of the accelerated track (180 ECTS credits).
WHW	The Dutch Higher Education and Research Act, including amendments.
WO bachelor's programme	An academic bachelor's programme as referred to in WHW articles 7.3 and 7.3a paragraph 1. Upon completion of this programme, students are awarded the title of Bachelor. Also see: Study programme.

Article 1.2 General Provisions

1 Breda University of Applied Sciences (hereinafter BUas) has a Students' Charter, in accordance with article 7.59 of the WHW, which has been adopted by the institute's Executive Board with the approval of the participation council. The Students' Charter consists of an institute-specific part and a programme-specific part. The institute-specific part is included in a separate document. The Teaching and Examination Regulations (TER) are part of the study programme-specific part of the Students' Charter.

2 The Teaching and Examination Regulations will comply with the rules and regulations of the 'TER Framework for HBO Bachelor's Programmes'. The date of adoption of the TER Framework by the Executive Board and the date of consent by the participation council are listed in the status table on the cover page of the TER.

3 The Teaching and Examination Regulations will be approved by the academy director in accordance with article 9.1 of these regulations.

4 The academy director will ensure an annual evaluation of the Teaching and Examination Regulations and, for the purpose of monitoring and, if necessary, adjusting the study load, will consider the resulting time commitment for the student (article 7.14 of the WHW).

5 The manner of implementation of the Teaching and Examination Regulations will be evaluated by the degree programme committee. The degree programme committee will present the results of its evaluation to the academy director.

6 The original Dutch version of the Teaching and Examination Regulations will prevail over the English translation.

7 The provisions of these regulations will be legally valid only if and insofar as they do not conflict with the provisions of or under the WHW.

Article 1.3 Applicability

1 These Teaching and Examination Regulations apply to the academic year of 2026-2027, which runs from 1 September 2026 up to and including 31 August 2027.

2 The TER, as referred to in section 1 of this article, will apply to all students who are enrolled on a study programme as mentioned in section 5.

3 The term 'study programme', as mentioned in section 2, refers to all forms of this programme as registered in RIO.

4 If, on 1 September of the academic year, the decision-making process regarding the Teaching and Examination Regulations of that academic year has not yet been finalised, the Teaching and Examination Regulations of the previous academic year will remain in force until the decision-making process has been finalised.

5 These Teaching and Examination Regulations lay down the rights and obligations of students of the study programme(s):

Programme name	B Hotel Management
English programme name	B Hospitality Management
Programme code	34411
Degree (in full)	Bachelor of Arts
Degree (abbreviation)	BA

Programme name	B Facility Management
English programme name	B Facility Management
Programme code	34500
Degree (in full)	Bachelor of Science
Degree (abbreviation)	BSc

as well as the resulting obligations of the Executive Board, the academy director, the board of examiners, the degree programme committee, and the staff of the programme(s).

6 Where these Teaching and Examination Regulations refer to students, it also applies to extraneus students, unless otherwise specified.

7 Where these Teaching and Examination Regulations refer to the student counsellor, this means one of the student counsellors within the relevant academy.

8 Where these Teaching and Examination Regulations refer to course, this should be read as, among other things, course, project, training session, module, workshop, or learning arrangement.

9 Where these Teaching and Examination Regulations refer to examination, this should be read as examination, partial examination, assignment, assessment, or competency examination.

10 Where these Teaching and Examination Regulations refer to board of examiners, this means the board of examiners of the student's own bachelor's or associate degree programme.

11 Where these Teaching and Examination Regulations mention 'communicated to students' or 'students will be informed', this means communicated by e-mail (to the institute's e-mail address), internet, portal, LMS, Osiris, in writing or orally.

12 These Teaching and Examination Regulations contain several references to other regulations. These other regulations can be consulted via the portal/internet, unless otherwise stated.

13 Where these Teaching and Examination Regulations refer to Hotel Management, this should be read as *Hoge Hotelschool Breda* and vice versa.

Article 1.4 Rules of Conduct

WHW article 7.57 h

1 To maintain proper conduct within BUas, the Executive Board has established codes of conduct and disciplinary measures for students. These rules are included in the Students' Charter.

2 It is forbidden for students to digitally record, copy and/or distribute (parts of) lectures without permission (written, including by chat and e-mail) from the lecturer.

Article 1.5 Evaluation of Education

1.5.1 General

Quality assurance system of Breda University of Applied Sciences

At an institute-wide level, the following surveys/evaluations are conducted regularly to monitor quality and satisfaction.

Research group	Survey/evaluation name	Evaluation frequency	Report	Topics	Particulars
Current students	NSE	Every year	End of May	Student satisfaction with programme, lecturers, facilities, environment, etc.	Benchmark NL, 1x per 2 years, specific BUas questions
Alumni	HBO-monitor	Every year	April/May	Alumni satisfaction with programme, alignment between education and work, etc.	Benchmark NL, possibility to add our own questions
Drop-outs	Exit survey	Every year	Autumn	Reasons to quit, study choice, expectations, future plans, etc.	

1.5.2 Academy-specific

Within an academy, the academy director is responsible for the quality of education. Academies have the freedom to organise their own quality assurance systems, within the institute-wide frameworks, and tailor these to the specific features of education within the academy concerned. Every year, the academies draw up an annual report on educational quality. All degree programmes are covered in the annual report. The annual report provides insight into the quality, quality policy, and improvement actions within the academy and its study programmes.

The educational quality of the academy is safeguarded at various levels, namely the entire institute (BUas), the academy as a whole, the study programmes, and the educational components of a study programme. Regular educational evaluations within the programmes take place in accordance with the PDCA cycle. This evaluation cycle provides insight into the educational quality and the necessary and achieved improvement steps and consists of the following steps:

Each academic year, the MT, advised by the degree programme committee and curriculum committee, decides which curriculum components should be evaluated. Each designated curriculum component is digitally evaluated by the students at the end of the education period. The results of this are discussed and explained in round table meetings, initiated and supervised by the educationalist. These two forms of evaluation, supplemented with the test analysis of the education component concerned, are summarised in a module report, in which improvement proposals of the teaching team for the next academic year are also made. This report is discussed by the team (under the supervision of the block coordinator), the educationalist, and representatives of the MT and the curriculum committee in a PDCA meeting. During this meeting, decisions are taken and the points for improvement for the next academic year are determined and recorded in the module report. After the module report has been shared with the education team and the students, the proposed improvements are implemented in education, after which the education cycle is continued.

In addition to the above evaluation moments, an improvement plan will be drawn up where necessary, looking back on the past year and the changes implemented during that period. Feedback on the relevant curriculum component will be discussed and improvements for the new academic year will be proposed. The improvement plans must be approved by the curriculum committee and the MT in a PDCA meeting as described above before any changes can actually be implemented for the new academic year.

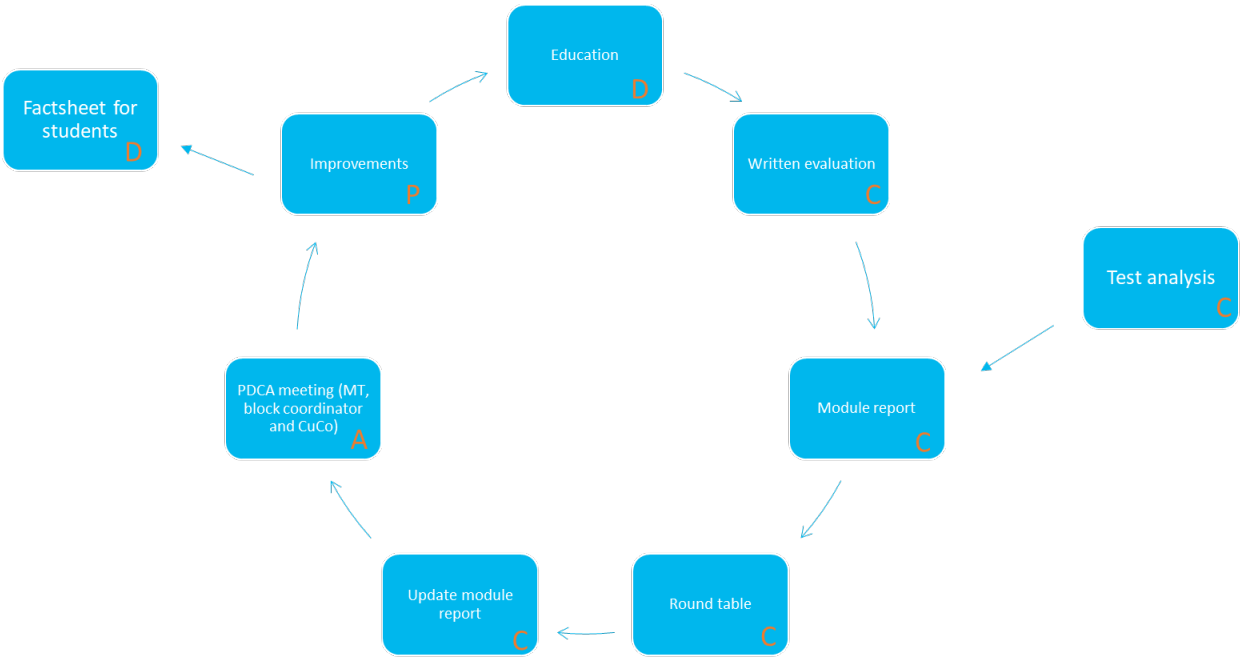

Figure 1: Schematic representation of the AHF evaluation cycle

Chapter 2 Previous Education Requirements and Admission

Article 2.1 Previous Education Requirements and Further Previous Education Requirements

2.1.1 Previous Education Requirements

WHW article 7.24

1 For enrolment on a study programme in higher professional education, the following previous education requirements apply:
- a VWO diploma, or;
- b HAVO diploma, or;
- c diploma of a middle-management programme or specialist programme, as referred to in article 7.2.2 first paragraph, under d, respectively e, of the Dutch Adult and Vocational Education Act (*Wet educatie en beroepsonderwijs*), or;
- d diploma of a middle-management programme or specialist programme, as referred to in article 7.2.2 first paragraph, under d, respectively e, of the Dutch Adult and Vocational Education (BES Islands) Act (*Wet educatie en beroepsonderwijs BES*), or;
- e diploma of a vocational training course designated by ministerial regulation, as referred to in article 7.2.2, first paragraph, under c, of the Dutch Adult and Vocational Education Act (*Wet educatie en beroepsonderwijs*), or;
- f diploma of a vocational training course designated by ministerial regulation, as referred to in article 7.2.2, first paragraph, under c, of the Dutch Adult and Vocational Education (BES Islands) Act (*Wet educatie en beroepsonderwijs BES*).

2 Individuals who have obtained a bachelor's or master's degree, and holders of a successfully completed propaedeutic exam certificate from a higher education institution, will also be admissible. However, individuals may be required to demonstrate, if applicable, that they meet the further previous education requirements. This is done through supplementary examination.

3 Prospective students must meet the previous education requirements by 1 September and demonstrates this by submitting a diploma dated before 1 September. Applicants must have submitted this by 1 October at the latest. Otherwise, it is not possible for an applicant to complete the enrolment.

2.1.2 Further previous education requirements for students from HAVO/VWO

WHW article 7.25

The overzicht toelatingseisen per opleiding (overview of admission requirements per study programme, in Dutch) sets out which further previous education requirements apply to the study programme(s) of BUas.

2.1.3 Examination into further previous education requirements (deficiency remedying)

WHW article 7.25 paragraph 6

1 The BUas Executive Board may determine that a possessor of a diploma that does not meet the further previous education requirements, as mentioned in article 2.1.2, will still be enrolled, if a supplementary examination shows that the student meets substantively comparable requirements. These requirements must be met before the start of the study programme. Deficiencies can be remedied in

various ways, see the overzicht Wegwerken deficiënties/Toelatingsonderzoek. It is also possible to remedy deficiencies by taking a state examination at HAVO or VWO level or by obtaining a partial certificate from an educational institution

2 If a prospective student wishes to remedy a deficiency, this prospective student must register for this in good time with the relevant provider (also see overzicht Wegwerken deficiënties/Toelatingsonderzoek). In addition, the prospective student is urgently advised to apply for the BUas bachelor's or associate degree programme in a timely manner, no later than 1 May, and indicate how the deficiency will be remedied.

3 Participation in the study choice activities / selection procedure will only be possible after the deficiencies have been remedied[1].

4 Prospective students with a VWO diploma who want to take part in an accelerated 3-year HBO programme, must meet the further previous education requirements as mentioned in article 2.1.2. If a prospective student has a deficiency, this prospective student will only be admissible to the accelerated track if this deficiency is remedied through an exam at VWO level.

5 A prospective student may appeal a decision made based on the supplementary examination, as referred to in section 1, to the Examinations Appeals Board (CBE) of BUas, as referred to in article 10.2. This only applies to supplementary examinations administered by BUas.

2.1.4 Admission test (21+ arrangement)

WHW article 7.29

1 The Executive Board of BUas can determine that a prospective student aged 21 and older[2,3], who does not satisfy the previous education requirements is exempted from these requirements. Instead, this prospective student is tested whether they are capable of attending the relevant programme through an admission test (21+ arrangement). For more details, see the overzicht Wegwerken deficiënties/Toelatingsonderzoek.

2 If a prospective student wishes to take part in an admission test, they are required to apply for both the bachelor's programme or associate degree programme of BUas and the 21+ test by 1 May at the latest[4]. The result of the admission test will be valid for 2 years and will only be valid at BUas.

3 Participation in the study choice activities / selection procedure will only be possible after a positive result has been obtained for the admission test.

4 Prospective students who obtained a positive result for the admission test can only be enrolled for the regular track of a study programme. Enrolment for a short or accelerated track of a programme will not be possible.

5 A prospective student may appeal the result of an admission test to the Examinations Appeals Board (CBE) of BUas, as referred to in article 10.2.

[1] In the case of a selection procedure, a study programme may deviate from this if the student shows that they are in the process of remedying their deficiencies.
[2] Reference date: 30 September of the academic year concerned.
[3] The BUas Executive Board may decide to allow a prospective student who holds a certificate issued outside the Netherlands to take part in the admission test, even if they have not yet reached the age of 21. This also applies in special cases if the prospective student is unable to present a diploma.
[4] Not all programmes offer an admission test after 1 May. For more details, see the overzicht toelatingstoetsen.

2.1.5 Exemption from previous education requirements based on other diplomas

WHW article 7.28

1 The BUas Executive Board will grant exemption from the previous education requirements referred to in articles 2.1.1 and 2.1.2 to a person who:

a holds a degree issued in a country that has ratified the Convention on the Recognition of Qualifications Concerning Higher Education and that gives access to higher education in that country.

b Holds a degree certificate, whether or not issued in the Netherlands, which in the opinion of the Executive Board is at least equivalent to the degree mentioned in article 2.1.1. FC&S Student Office will make this decision with a mandate from the Executive Board.

2 A student who is admitted on the basis of the provisions of section 1 will also be subject to the requirement set out in article 2.2.

Article 2.2 Language Requirements for Students with Previous Education Completed in a Non-Dutch Educational System

2.2.1 Students with previous education completed in a non-Dutch educational system who will be attending English-taught education

1 The prospective student does not have to take an English language test to be allowed to attend an English-taught programme at BUas if one of the following conditions is met:

- the prospective student, regardless of nationality, has completed a programme in one of the following countries where the language of instruction was English (or according to the educational system of and accredited in): Australia, Canada (excluding Quebec), Ireland, New Zealand, United Kingdom, and the United States.
- the prospective student, regardless of nationality, has obtained a diploma included in the Nuffic List of Diplomas. This also includes having taken an exam in the subject of English.
- the prospective student meets the previous education requirements based on an International Baccalaureate (IB) diploma, the Career-Related Certificate of the International Baccalaureate, or the European Baccalaureate certificate (Engels language 1 or 2).

2 The prospective student who does not meet one of the conditions mentioned in section 1 must, in order to be allowed to attend an English-taught programme at BUas, have obtained the corresponding minimum score on one of the following tests:[5]

- **IELTS academic test**
  The minimum score to be obtained is:
  - total score 6.0
  - speaking score 6.0SS

- **TOEFL iBT test**
- The minimum score to be obtained is:
  - internet-based (iBT) 4.5
  - speaking skills 4

- **Cambridge English Qualification results** (B2 First, C1 Advanced, or C2 Proficiency).
- The minimum score to be obtained is:
  - total score 169
  - speaking score 169

[5] Only tests administered at a test location.

- **Pearson PTE academic test**
- The minimum score to be obtained is:
  - total score 61
  - speaking score 61

- **LanguageCert academic test**
- The minimum score to be obtained is:
  - total score 65
  - speaking score 65

2.2.2 Students with previous education completed in a non-Dutch educational system who will be attending Dutch-taught education

Not applicable.

Article 2.3 Admission Requirements for Selection Procedures

1 If a prospective student wishes to apply for the first time for a programme with a selection procedure, other rules apply in addition to the requirements as mentioned in article 2.1.

2 The Facility Management programme does not have a selection procedure. After applying for this programme, the applicant will take part in study choice activities. See Application procedure for study programmes with study choice activities.

3 The Hotel Management programme has a selection procedure, for more information you are referred to the document called Selection procedure of bachelor's programmes.

Article 2.4 Admission to Tracks within the Programme

2.4.1 General

The bachelor's programme in Hotel Management offers the following tracks: regular (track 1), accelerated (track 2) and short (for MHBO and HAVO graduates, track 3). All tracks are taught in English.

The bachelor's programme in Facility Management offers the following tracks: regular (track 1), accelerated (track 2) and shorten (MHBO and HAVO graduates, track 3). All tracks are taught in English.

If there are any conditions that apply to the tracks, these are listed below.

2.4.2 Admission to the accelerated track (VWO, track 2)

WHW 7.9a

1 Within the bachelor's programmes of Hotel Management and Facility Management, an accelerated track (track 2) is offered that is accessible to students with a VWO diploma, or at least an equivalent diploma.

2 A student who satisfies the condition in section 1 as well as the other conditions for enrolment, will be enrolled in an accelerated track if this student has requested this before the start of the first year of enrolment.

3 Switching during the study programme will not be permitted (see 2.4.4).

2.4.3 Admission to the short track (MHBO/HAVO, track 3)

1 For the bachelor's programme of Hotel Management and Facility Management, a tailored track for students with previous HAVO education is offered in cooperation with De Rooi Pannen (Breda, Tilburg and Eindhoven) and Koning Willem I College (Den Bosch) (MHBO/HAVO, track 3). After obtaining their MBO-4 diploma *Horeca Ondernemer Manager* (HOM), these students can enter the short track in Hotel Management (without a selection procedure) or Facility Management. Please see the information on the BUas website.

2 Other students with a HAVO diploma and the MBO-4 diploma *Horeca Ondernemer Manager* may also qualify for the 3-year short track at Hotel Management or Facility Management. However, the prospective Hotel Management student will be required to take part in the selection procedure, see the information on the BUas website. The prospective Facility Management student will be required to take part in the study choice activity. See Application procedure for study programmes with study choice activities.

3 Students with an MBO-4 HOM qualification but no HAVO qualification may be eligible for the 3-year track in Hotel Management or Facility Management, provided they meet a number of conditions as set out on the website. During the selection procedure, an assessment will be made as to whether the student may commence this 3-year track. Students will only be admitted if they have, or are able to demonstrate, excellent selection results.

4 Switching during the study programme will not be permitted (see 2.4.4).

5 To attend the short track, a request is submitted to the board of examiners on behalf of the student to obtain exemption from the examinations for the relevant courses that will not be taken.

2.4.4 Switching to another track within the programme

1 If a student is enrolled in a programme at BUas for the first time in their first year and believes that another track within this programme is more suitable (or this is strongly advised), the student has until 30 September to switch tracks.

2 Switching to another track after 30 September in year 1 is not permitted.

Artikel 2.5 Admission to Specialisations within the Programme

2.5.1 General

The Facility Management bachelor's programme has the following specialisations:

- Attractions & Theme Parks Management (ATPM) (regular track only),
- Social Innovation (SI) (regular track only)
- Transformative Airline & Airport Management (TAAM) (regular track only)
- Premaster Strategic Business Management (SBM) (regular, accelerated and short tracks).

The Hotel Management bachelor's programme has the following specialisation:

- Pre-master's Strategic Business Management (SBM) (regular, accelerated and short tracks).

2.5.2 Admission to the ATPM specialisation

There are no further conditions for admission to the ATPM specialisation.

2.5.3 Admission to the SBM pre-master's

1 For admission to the SBM pre-master's, a selection procedure is in place. The student will be required to meet at least the following requirements:
- 180 ECTS credits have been earned in the HBO bachelor's programme (including any exemptions granted), or 120 ECTS credits in the case of an accelerated track.
- No unsatisfactory assessment for any SBM-related courses.
- Sufficient level of English (TOEFL minimum score 80 internet-based and minimum score 20 speaking skills (or comparable level)). Students attending a bachelor's programme at BUas already comply with this requirement.
- Good assessment of motivation letter (in English) with accompanying CV and list of marks.
- Good assessment of interview on motivation and knowledge. This interview is conducted in English.

2 The board of examiners will allow the SBM pre-master's specialisation to replace the graduation year of the programme under the following additional conditions:

For the 2024–2025 cohort or earlier:
- For the regular 4-year programme and the accelerated 3-year MBO track: A minimum of 172 ECTS credits must have been obtained in the HBO bachelor's programme (including any exemptions granted).
- For the 3-year accelerated VWO track: A minimum of 112 ECTS credits must have been obtained in the HBO bachelor's programme (including any exemptions granted)
- The graduation year will be replaced if the student is admitted and successfully completes the SBM programme.
- If the student is unable to successfully complete the programme and/or decides not to complete it during the programme, the student may revert to the graduation supervisor of the programme where the student was originally enrolled. In that case, the standard graduation procedure will apply again.

For the 2025–2026 cohort or later:
- The following applies to the 4-year regular programme, the short 3-year MBO track and the 3-year accelerated VWO track: at the time of application, the student is conditionally admitted, provided there is no significant academic backlog at the time of application. Admission becomes definitive when the student commences the SBM specialisation; at that point, all credits from the propaedeutic year and the main phase must have been obtained. If the student has not obtained all credits by the start of the SBM specialisation, admission will be revoked and the student will attend the regular graduation pathway of the programme in which they are enrolled.
- The graduation year will be replaced if the student is admitted and successfully completes the SBM programme.
- If the student fails to successfully complete the programme and/or decides not to complete it during the programme, the student may revert to the graduation supervisor of the programme where the student was originally enrolled. In that case, the standard graduation procedure will apply again.

2.5.4 Admission to the SI specialisation

There are no further conditions for admission to the SI specialisation.

2.5.5 Admission to the TAAM specialisation

1 There are 20 places available for the TAAM specialisation in the 2026-2027 academic year.

2 To be admitted to the TAAM specialisation, students must meet the following requirements:
   a. Have completed the propaedeutic year of the bachelor's programme in Logistics Engineering, Logistics Management, International Facility Management, or Tourism Management.
   b. Sufficient level of English (minimum Cambridge English Qualification results B2 First level, or a comparable level). Students attending a bachelor's programme at BUas comply with this requirement.

3 Admission to the TAAM specialisation is subject to a selection procedure. The selection procedure consists of two parts:
   - Letter of motivation
   - Intake interview

4 If there are more applications than available places, selection will be based on the following criteria:
   - Relevant experience: 20%
   - Intake interview: 80%

Article 2.6 Switching to another Programme

1 If a student is enrolled in a programme at Breda University of Applied Sciences in their first year and believes that another RIO programme is more suitable for them (or this is strongly advised), they have the option to switch to another programme until 30 September.

2 The switch referred to in section1 [and 2] requires the permission of the academy director of the newly chosen programme. The student must request this permission from the academy director themselves. The student must then forward the written permission to Registration & Compliance (part of the Student Office) in an email to RenC@buas.nl, copying in the academy director

2 Switching to another RIO programme is only possible if all requirements for enrolment in the new programme are met.

3 If the tuition fees for the new programme are higher, the difference must be paid pro rata. If the tuition fees for the new programme are lower, the student may submit a request for a refund of the excess amount paid.

4 For internal switching, the procedure applicable within the new academy must be followed.

Article 2.7 Senior-Year Admission

1 A prospective student who has obtained a propaedeutic certificate or an associate degree (with relevant previous education in the Economic Domain) within higher education (within or outside the Netherlands) may be admitted to the main phase of a BUas HBO bachelor's programme that falls within the same sector of higher education. The academy director is authorised to impose additional requirements.

2 A prospective student who is admitted to the main phase of an HBO bachelor's programme on the basis of the condition mentioned in section 1 will in principle attend the entire main phase curriculum. Individual exemptions will be possible (see article 6.13). In addition, based on agreements with foreign institutions, fixed parts of the programme may be exempted.

Chapter 3 Content and Structure of the Programme(s)

Article 3.1 Objective of the Study Programme(s) and Competencies

Objective of the B Hotel Management programme

1 The objective of the Hotel Management bachelor's programme is to ensure that graduates meet the professional competencies pertaining to the study programme and the HBO standards of the Economic Domain (see appendix 2).

2 The educational profile of the B Hotel Management programme has been derived from the national educational profile '*Bachelor of Arts Hoger Hotelonderwijs 2023-2028 CROHO 34411' , september 2023, Landelijk overleg Hoge Hotelscholen*.

3 From the 2025–2026 cohort onwards, the Hotel Management programme will be delivered as a learning outcomes-based programme. The exit qualifications are described in terms of intended learning outcomes (ILOs) derived from the national educational profiles. For the 2024–2025 cohort and earlier, the programme is delivered as a competency-based programme.

Objective of the B Facility Management programme

1 The objective of the Facility Management bachelor's programme is to ensure that graduates meet the professional competencies pertaining to the study programme and the HBO standards of the Economic Domain (see appendix 2).

2 The educational profile of the B Facility Management programme has been derived from the national educational profile '*Landelijk Facility Management opleidingsprofiel 2025'CROHO 34500, mei 2025, LOOFD (Landelijk Overleg Opleidingen Facility Management)*.

3 From the 2025–2026 cohort onwards, the Facility Management programme will be delivered as a learning outcomes-based programme. The exit qualifications are described in terms of intended learning outcomes (ILOs) derived from the national educational profiles. For the 2024–2025 cohort and earlier, the programme is delivered as a competency-based programme.

Article 3.2 Mode of Delivery

WHW article 7.7, 7.5 en 7.9a

1 The degree programme(s) is (are) delivered in a full-time mode.

2 The bachelor's programmes of Hotel Management and Facility Management have the following tracks:
- Track 1: Regular 4-year programme – English-taught
- Track 2: Accelerated 3-year programme for students with previous VWO education – English-taught
- Track 3: Short 3-year programme for students with previous MBO education / tailored track for students with previous HAVO education – English-taught

Article 3.3 Year Schedule

The academic year is divided into 2 semesters, each semester consists of 2 blocks. Semester 1 consists of block A and block B, semester 2 of block C and block D. The start and end dates of the blocks are as follows:

Blok	Start date	End date
A	31 August 2026	08 November 2026
B	09 November 2026	31 January 2027
C	01 February 2027	11 April 2027
D	12 April 2027	18 June 2027

Article 3.4 Language

WHW article 7.2

1 Teaching and examinations are in English; the use of the English language is subject to a code of conduct (appendix 1).

2 Contrary to section 1, the target language is also used in modern language courses.

3 The decision to use English as the language of instruction for the Hotel Management and Facility Management programmes is based on the following considerations:

Understanding the subject matter and interdisciplinary learning
The specialist literature, academic sources and industry standards that form the basis of both curricula are predominantly in English. Teaching in English enables students to consult and apply these sources directly. Furthermore, the common language of instruction promotes interdisciplinary and cross-domain learning within learning communities and project-based learning, in which students of different nationalities and cultural backgrounds collaborate on issues from the international professional field. With the introduction of the new HM and FM curricula in 2025 and 2026, international competence is explicitly embedded via the NUFFIC model, with specific Intended Learning Outcomes (for FM ILO 11: International & Societal Mindset and for HM ILO 2: Internationalisation). The use of English as the language of instruction is an indispensable prerequisite for achieving these learning outcomes.

Accessibility for the target student group
The English-language programme facilitates a diverse and international student population, which contributes to an authentic intercultural learning environment – the intercultural classroom, which has been established as the standard learning environment within BUas. The Facility Management programme is the only fully English-language FM programme in the Netherlands. At the same time, the programmes offer support for international students' Dutch language skills through extracurricular facilities (see section 4).

Alignment with industry requirements
Both sectors require professionals who can operate in an international and multilingual context. The Professional and Educational Profile of Hotel Management (PEP 2023, *Landelijk Overleg Hoge Hotelscholen*) and the *Landelijk Facility Management Competentieprofiel* (LOOFD, 2025) confirm that international and intercultural competencies are core components of the professional profile. The programmes maintain regular contact with the international industry, including through work placements in more than ten countries, international quality assurance organisations (UNWTO, THE-ICE, IFMA Foundation, EUROFM), industry network organisations (HSMAI, Hotel Sales Marketing Association International, IFBM International Food & Beverage Managers, Corenet), international guest lectures, alumni and industry partners, and periodic review of the professional profile. Students are equipped with subject-specific English terminology in areas including hospitality

operations, revenue management, financial management, strategic facility management and corporate real estate.

Labour market position
The national alumni survey (ROA-SIS, 2022–2023 cohort) shows that graduates from both programmes experience a good match with the labour market: 85% (HM) and 80% (FM) respectively work at or above higher professional education (HBO) level. A significant proportion work in an international context. All students undertake a compulsory placement of at least two consecutive teaching blocks abroad, meaning that over 95% gain international work experience before graduating. This experience, combined with the English-taught programme, demonstrably strengthens their position in the labour market.

Quality assurance
The quality of the English-taught programme is assured by:

- Language proficiency requirements for lecturers (minimum C1 English according to CEFR), assessed during onboarding and forming part of the HR cycle;
- International accreditations: For Hotel Management: CeQuInt (ECA, 2024), UNWTO TedQual and THE-ICE. For Facility Management: CeQuInt (ECA, 2026) and IFMA Foundation (ABET, 2020);
- Regular quality evaluation through the PDCA cycle, the National Student Survey and the Global Mind Monitor;
- Professional development of lecturers via the Community of Teaching and Learning and the BUas International Classroom Toolkit;
- Participation in the European university alliance KreativEU.

For further details, please refer to the BUas Language Policy and the CeQuInt Self-Evaluation Reports for Hotel Management (2024) and Facility Management (2026).

4 In order to maintain and strengthen students' language skills and international competencies, the following facilities are available:

- Within the curriculum:
  - The programmes are taught entirely in English. Within the Hotel Management curriculum, English is offered as a course in the propaedeutic phase, the main phase and the second main phase. The final level of English is C1 (CEFR) for Hotel Management and B2/C1 for Facility Management, which is assessed through summative assessment in the main phase.
  - In the propaedeutic phase and the main phase, Hotel Management students choose a second modern foreign language in addition to their mother tongue: Spanish, German, French or Dutch (for international students). These languages are taught over two academic years, focusing on both social and professional communication within the hospitality context.
  - Intercultural communication skills are integrated into the curriculum through the Personal & Professional Development Programme (PPD), which runs as a linear programme throughout all years of study. Students develop their intercultural **competencies** through, among other things, the Global Mind Monitor (GMM), which is used three times during the curriculum (baseline assessment at the start, before and after the compulsory international placement) and Lumina Spark (focusing on cooperation and understanding between different people). In addition, learning communities, project-based learning in multicultural teams, the compulsory international placement and study trips to European destinations contribute to the development of intercultural communication skills.
- Extracurricular:
  - Basic Dutch language courses and training in Dutch culture and society for international students;
  - Dutch language enhancement coaching for professional competence;
  - English language enhancement coaching for professional competence in international settings;
  - The academy organises an annual compulsory Global Mind Event for all first-year students, featuring guest lectures and alumni panel discussions on the importance of intercultural

competencies. In addition, social integration activities are offered, such as the 'Bring a Dutch Event', 'Dutch Adventure' (an excursion organised by incoming exchange students) and welcome meetings for international students. Students can join ESN Breda (Erasmus Student Network) and various Clubs@BUas for informal intercultural experiences.

Article 3.5 Regular 4-year Programme

WHW article 7.4

3.5.1 General

1 The HBO bachelor's programme corresponds to a total of 240 ECTS credits and consists of a propaedeutic phase consisting of 60 ECTS credits and a main phase consisting of 180 ECTS credits. The standard duration of the degree programme is four years. The propaedeutic phase has a threefold purpose: orientation, selection and/or referral.

2 The curriculum of the study programme(s) is included in one or more study guides and the curriculum overview (see appendix 3). The provisions in these study guides are an integral part of these TER.

3.5.2 Propaedeutic phase

2024–2025 cohort or earlier
The propaedeutic phase (60 ECTS credits) consists of two modules: 'Knowing the Fundamentals of Hospitality/Facility Operations' and 'Understanding the Hospitality/Facility Industry'. Each module covers a full semester and concludes with an examination period. Various courses are offered within the module. The two modules in the propaedeutic phase are taught alternately: that is to say, one half of the student cohort takes one module first and then the other, and vice versa for the other half of the cohort.

At the end of the two modules, all students undertake the Capstone Project simultaneously, in which the knowledge and skills acquired during the propaedeutic phase are applied in a practice-oriented project.

2025–2026 cohort or later (Hotel Management)
The propaedeutic phase (60 ECTS credits) consists of four modules of 15 ECTS credits each, offered across four blocks. During block A, all students take the module 'The Fundamentals of Hotel Management'. During the three subsequent blocks (B, C, D), the following modules are offered alternately: 'Knowing the Business', 'Operating the Business' and 'Selling the Business'. The second modern foreign language, English, and personal and professional skills training (PPD) are offered in parallel with the above-mentioned modules.

2025–2026 cohort or later (Facility Management)
The propaedeutic phase (60 ECTS credits) consists of four modules of 15 ECTS credits each, spread across four blocks. During block A, all students take the module 'The Fundamentals of Facility Management'. During the three subsequent blocks (B, C, D), the following modules (possibly on an alternating basis[6]) are offered: 'Service Excellence', 'Spaces and the Built Environment' and 'Organisational Dynamics'. English and personal and professional skills training (PPD) are offered in parallel with the above-mentioned modules.

[6] The choice of alternation depends on the number of classes.

3.5.3 Main phase

2024–2025 cohort or earlier
Years 2 and 3 of the regular programme consist of Main Phase 1 (88 ECTS credits) and Main Phase 2 (32 ECTS credits).

Main Phase 1 begins with the module of 'Developing People and Organisations'. The module spans a full semester and consists of 10 weeks of courses, concluding with an examination week, followed by 5 weeks of the Integrated Project. In the Integrated Project, the knowledge acquired in the courses of that module is applied in a practice-oriented setting.

After this first module, the modules of 'Managing Business Performance' and 'Exploring the International Industry' are offered, both of which span a semester. These modules are delivered alternately: that is to say, one half of the student cohort first takes one module and then the other, and vice versa.

The 'Managing Business Performance' module consists of 10 weeks of courses, concluding with an examination week, followed by a 5-week Integrated Project. In the Integrated Project, the knowledge acquired in the courses of that module is applied in a practice-oriented setting. The 'Exploring the International Industry' module consists of a placement abroad.

Main Phase 2 consists of the 'Creating Excellence in Hospitality/Facility Management' module, which also spans one semester.

2025–2026 cohort or later (Hotel Management)
The main phase (150 ECTS credits) consists of the following components:

Main Phase 1:
- Facilitating the Business (15 ECTS credits)
- Managing the Business (15 ECTS credits)
- Selling the Business (15 ECTS credits)
- Owning the Business (15 ECTS credits)
- International work placement (30 ECTS credits)

Main Phase 2:
- Innovation Project (30 ECTS credits) – the Innovation block is compulsory for all students and cannot be replaced by a minor or other elective component.
- Personalisation (30 ECTS credits) – the student chooses from: BUas-wide minor or KOM minor (15 or 30 ECTS credits) see 3.8.3, 3.8.4, 3.8.5, international exchange (30 ECTS credits) see 3.8.7, BUas multidisciplinary project (15 ECTS credits), or additional work placement (30 ECTS credits). In Personalisation, a student may also opt for a one-year pathway (60 ECTS credits), in which the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the final year, see 3.5.4 (Graduation).

The order of the components (semesters 4 through 7) depends on the chosen route. Students choose from four routes, see figure 2:
- Route A: Education domain (blocks a through d) – placement – Innovation – Personalisation.
- Route B: Education domain (blocks a/b) – placement – Education domain (blocks c/d) – Personalisation – Innovation.
- Route C: Education domain (blocks a through d) – placement – Personalisation – Innovation.
- Route D: Education domain (blocks a/b) – placement – Education domain (blocks c/d) – Innovation – Personalisation.

	Route A	Route B	Route C	Route D
Main phase 1	Block A	Block A	Block A	Block A
Main phase 1	Block B	Block B	Block B	Block B
Main phase 1	Block C	Placement	Block C	Placement
Main phase 1	Block D	Placement	Block D	Placement
Main phase 1	Placement	Block C	Placement	Block C
Main phase 1	Placement	Block D	Placement	Block D
Mainphase 2	Innovation A	Personalisation	Personalisation	Innovation A
Mainphase 2	Innovation B	Personalisation	Personalisation	Innovation B
Mainphase 2	Personalisation	Innovation A	Innovation A	Personalisation
Mainphase 2	Personalisation	Innovation B	Innovation B	Personalisation
Graduation	Graduation	Graduation	Graduation	Graduation
Graduation	Graduation	Graduation	Graduation	Graduation

Figure 2: Route choices

Regardless of the chosen route, the following applies:

a. The work placement must be completed before the student can begin the Innovation block or Personalisation;
b. The Innovation block must be completed before the student begins the graduation phase;
c. Students who first take the Innovation semester (Routes A and D) prepare for a full graduation year and can choose from one-year pathways (SBM, Research in Business, Research own Business);
d. Students who first opt for Personalisation (Routes B and C) then take the Innovation block in preparation for their graduation phase.

2025–2026 cohort or later (Facility Management)

The main phase (150 ECTS credits) consists of the following components:

Main Phase 1:

- Operational Efficiency (15 ECTS credits)
- Business Resilience (15 ECTS credits)
- Integrated Spaces (15 ECTS credits)
- Integrated Services (15 ECTS credits)
- International work placement (30 ECTS)

Main Phase 2:

- Innovation Project (30 ECTS credits) – the Innovation block is compulsory for all students and cannot be replaced by a minor or other elective component, unless a specialisation has been chosen in year 2 to be undertaken during years 2 and 3 (90 ECTS credits).
- Personalisation (30 ECTS credits) – the student chooses from: BUas-wide minor or KOM minor (15 or 30 ECTS credits) see 3.8.3. 3.8.4 and 3.8.5, international exchange (30 ECTS credits) see 3.8.7, BUas multidisciplinary project (15 ECTS credits) or additional work placement (30 ECTS credits). In Personalisation, a student may also opt for a one-year pathway (60 ECTS credits), in which the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the final year, see 3.5.4 (Graduation).

The order of the components (semesters 4 through 7) depends on the chosen route. Students choose from four routes, see figure 2:

- Route A: Education domain (blocks a through d) – placement – Innovation – Personalisation.
- Route B: Education domain (blocks a/b) – placement – education domain (blocks c/d) – Personalisation – Innovation.
- Route C: Education domain (blocks a through d) – placement – Personalisation – Innovation.
- Route D: Education domain (blocks a and b) – placement – Education domain (blocks c and d) – Innovation – Personalisation.

Regardless of the chosen route, the following applies:

a. The work placement must be completed before the student can begin the Innovation block or Personalisation;
b. The Innovation block must be completed before the student begins the graduation phase;
c. Students who first take the Innovation semester (Routes A and D) prepare for a full graduation year and can choose from one-year pathways (SBM, Research in Business, Research own Business);
d. Students who first opt for Personalisation (Routes B and C) then take the Innovation block in preparation for their graduation phase.
e. Students attending a specialisation track do not choose a route.

OR the student chooses a specialisation. In that case, the main phase (150 ECTS credits) consists of the following components:

- Specialisation during years 2 and 3 (120 ECTS credits), see 3.9
- Personalisation (30 ECTS credits) – the student chooses from: BUas broad minor or KOM minor (15 or 30 ECTS credits) see 3.8.3. 3.8.4 and 3.8.5, international exchange (30 ECTS credits) see 3.8.7, BUas multidisciplinary project (15 ECTS credits) or additional work placement (30 ECTS credits). In Personalisation, a student may also opt for a one-year pathway (60 ECTS credits), in which the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the final year, see 3.5.4 (Graduation).

3.5.4 Graduation

Applies to all cohorts on the regular track and to both Hotel Management and Facility Management.

The graduation phase (Graduation) comprises 30 ECTS credits and consists of one semester. Students graduate within their own field (Croho/RIO) with a bachelor's thesis; see 3.8.9.1

In addition, a student may also opt for a one-year pathway comprising 60 ECTS credits. In this case, the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the graduation year (only possible if the student chooses route A or D). The student may choose from the following options:

- Research Assistant: Research in Business (60 ECTS credits): see article 3.8.9.2.
- Graduating with your own business: Research own Business (60 ECTS credits): see article 3.8.10.
- SBM pre-master's: see article 3.9.2

Article 3.6 Accelerated 3-year Programme for Students with Previous VWO Education

WHW article 7.9a

3.6.1 General

1 This accelerated 3-year programme corresponds to a total of 180 ECTS credits and consists of a pro-paedeutic phase consisting of 60 ECTS credits and a main phase consisting of 120 ECTS credits. The

standard duration of studies is three years. The propaedeutic phase has a threefold purpose: orientation, selection and/or referral.

2 The curriculum of this 3-year programme is included in appendix 3. The provisions in this appendix are an integral part of these TER.

3.6.2 Propaedeutic phase

2024–2025 cohort or earlier
The propaedeutic phase (60 ECTS credits) begins with the 'Developing People and Organisations' module. The module spans a full semester and consists of 10 weeks of courses, concluding with an examination week, followed by 5 project weeks (3 weeks of Orientation & Preparation + 2 weeks of Training Company). During the project weeks, students work and learn in the Training Company. They are also offered additional knowledge and excursions during these weeks, with a focus on familiarising themselves with the industry.

After this first module, students undertake the 'Managing Business Performance' module, which also spans a semester. The 'Managing Business Performance' module consists of 10 weeks of courses, concluding with an examination week, followed by 5 weeks of Integrated Project. In the Integrated Project, the knowledge acquired in the courses of that module is applied in a practice-oriented setting.

Students also begin part of 'Exploring the International Industry'.

2025–2026 cohort or later (Hotel Management)
The propaedeutic phase (60 ECTS credits) consists of four modules of 15 ECTS credits each, delivered across four blocks. During block A, all students take the 'The Fundamentals of the Business' module. During the three subsequent blocks (B, C, D), the following modules are offered: 'Facilitating the Business', 'Selling the Business' and 'Owning the Business'. The second modern foreign language, English, and personal and professional skills training are offered in parallel with the above-mentioned modules.

2025–2026 cohort or later (Facility Management)
The propaedeutic phase (60 ECTS credits) consists of four modules of 15 ECTS credits each, spread across four blocks. During block A and block B, students take the 'Fundamentals' module. During the two subsequent blocks (C and D), the following modules are offered: Integrated Services and Integrated Spaces. English and personal and professional skills training are offered in parallel with the above-mentioned modules.

3.6.3 Main phase

2024–2025 cohort or earlier
Year 2 of the 3-year VWO programme consists of Main Phase 1b (28 ECTS credits) and Main Phase 2 (32 ECTS credits). Main Phase 1b is a continuation of the 'Exploring the International Industry' module and covers one semester. Main Phase 2 consists of the 'Creating Excellence in Hospitality/Facility Management' module, which also covers one semester.

2025–2026 cohort or later
The main phase (90 ECTS credits) consists of the following components:

Main Phase 1:

- International work placement (30 ECTS credits)

Main Phase 2:

- Innovation Project (30 ECTS credits) – the Innovation block is compulsory for all students and cannot be replaced by a minor or other elective component.
- Personalisation (30 ECTS credits) – the student chooses from: BUas-wide minor or KOM minor (15 or 30 ECTS credits) see 3.8.3, 3.8.4, 3.8.5, international exchange (30 ECTS credits) see 3.8.7, BUas Multidisciplinary Project (15 ECTS credits) or additional work placement (30 ECTS credits). In Personalisation, a student may also opt for a one-year pathway (60 ECTS credits), in which the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the final year, see 3.6.4 (Graduation).

The order of the components depends on the chosen route. The student chooses from two routes; see figure 2:

- Route A: Education domain (blocks a through d) – placement – Innovation – Personalisation.
- Route C: Education domain (blocks a through d) – placement – Personalisation – Innovation.

Regardless of the chosen route, the following applies:

a. The work placement must be completed before the student can start the Innovation block or Personalisation
b. The Innovation block must be completed before the student starts the Graduation phase.
c. Students who first take the Innovation semester (Route A) prepare for a full graduation year and can choose from one-year pathways (SBM, Research in Business, Research own Business).
d. Students who first choose Personalisation (Route C) then take the Innovation block in preparation for their graduation.

3.6.4 Graduation

Applies to all cohorts on the accelerated 3-year track and to both Hotel Management and Facility Management.

The graduation phase (Graduation) comprises 30 ECTS credits and consists of one semester. Students graduate within their own field (Croho/RIO) with a bachelor's thesis; see 3.8.9.1

In addition, a student may also opt for a one-year pathway comprising 60 ECTS credits. In this case, the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the graduation year (only possible if the student chooses route A). The student may choose from the following options:

- Research Assistant: Research in Business (60 ECTS credits): see article 3.8.9.2.
- Graduating with your own business: Research own Business (60 ECTS credits): see article 3.8.10.
- SBM pre-master's: see article 3.9.2

Article 3.7 Short 3-year Programme for Students with Previous MBO Education

WHW article 7.4

3.7.1 General

1 The short programme comprises a total of 240 ECTS credits and consists of a propaedeutic phase consisting of 60 ECTS credits and a main phase consisting of 180 ECTS credits. The standard duration of studies is three years, assuming that 60 ECTS credits worth in exemptions are granted (see article 3.8.2). The propaedeutic phase has a threefold purpose: orientation, selection and/or referral.

2 The curriculum of this 3-year programme is included in appendix 3. The provisions in this appendix are an integral part of these TER.

3 Only students who have completed the HOM4/MHS MBO *Manager Ondernemer Horeca* programme (CREBO 25184) / *Middelbare Hotelschool*) or who have completed the *Facilitair Leidinggevende* (CREBO 25608) programme, in combination with a HAVO diploma and/or excellent selection results, may be admitted to the short 3-year higher professional education (HBO) programme.

4 Students who have completed the *Manager Ondernemer Horeca* programme (CREBO 25184) or the *Facilitair Leidinggevende* programme (CREBO 25608) without a HAVO diploma may be eligible for the 3-year track in Hotel Management or Facility Management, provided they meet a number of conditions as stated on the website. During the selection process, an assessment is made as to whether the student may commence this 3-year track. Students may only be admitted if they have, or are able to demonstrate, excellent selection results. If these excellent (selection) results cannot be demonstrated, the student may only be admitted to the 4-year programme.

3.7.2 Exemptions for students with previous MBO education

1 A student who is in possession of a MBO diploma (level 4) in the same field as the HBO programme concerned, in combination with a HAVO diploma, may be exempted from taking examinations relating to courses up to a maximum of 60 ECTS credits.

2 The exemptions, as referred to in section 1, have been specified by the board of examiners and relate to all courses of the propaedeutic curriculum. These exemptions will not be granted until the first 60 ECTS credits from the courses taken at Breda University of Applied Sciences for that programme have actually been obtained.

3 To obtain an exemption from the examinations for the courses referred to in section 1, a request must be submitted to the board of examiners on behalf of the student.

4 A student with previous MBO education but without a HAVO diploma, who has achieved excellent academic results as described in section 4 of article 3.7.1, and who is not eligible for the short 3-year higher professional education (HBO) programme, may apply to the board of examiners for exemption from:

Cohort of 2024 or earlier: the practical component of the 'Sibelicious' course. Sibelicious is worth 10 ECTS credits and consists of a number of partial assessments/examinations, of which the practical component is one.

Cohort of 2025 or later: the practical component of the 'Operating the Business' module (HM) or 'Service Excellence' module (FM). Operating the Business (HM) and Service Excellence (FM) are worth 15 ECTS credits and consist of a number of partial assessments/examinations, one of which is the practical component.

5 A student with previous MBO education as described in section 3 of article 3.7.1 may apply to the board of examiners for an alternative assessment/examination in the form of a reflection report for the international placement worth 30 ECTS credits in the main phase. The conditions for applying for this alternative assessment/examination are set out in article 6.13.2.

6 The exemptions will be registered in Osiris and mentioned on the list of marks of the curriculum concerned.

3.7.3 Propaedeutic phase

2024 cohort or earlier
The first year of the short 3-year HBO track for MBO graduates consists of Main Phase 1a (60 ECTS credits) of the regular track. This Main Phase 1a begins with the 'Developing People and Organisations' module. This module spans a full semester and consists of 10 weeks of courses, concluding with an examination week, followed by 5 weeks of the Integrated Project. In the Integrated Project, the knowledge acquired in the courses of that module is applied in a practice-oriented situation.

After this first module, students take the 'Managing Business Performance' module, which also spans a semester. The 'Managing Business Performance' module consists of 10 weeks of courses, concluding with an examination week, followed by 5 weeks of Integrated Project. In the Integrated Project, the knowledge acquired in the courses of that module is applied in a practice-oriented setting.

Students also begin part of the 'Exploring the International Industry' module and undertake a (small) part of their work placement abroad.

2025 cohort or later (Hotel management)
The propaedeutic phase (60 ECTS credits) consists of four modules of 15 ECTS credits each, offered across four blocks. During block A, all students take the 'The Fundamentals of the Business' module. During the three subsequent blocks (B, C, D), the following modules are offered: 'Facilitating the Business', 'Selling the Business' and 'Owning the Business'. The second modern foreign language, English, and personal and professional skills training are offered in parallel with the above-mentioned modules.

2025 cohort or later (Facility Management)
The propaedeutic phase (60 ECTS credits) consists of four modules of 15 ECTS credits each, spread across four blocks. During block A and block B, students take the 'Fundamentals' module. During the two subsequent blocks (C and D), the following modules are offered: Integrated Services and Integrated Spaces. English and personal and professional skills training are offered in parallel with the above-mentioned modules.

3.7.4 Main phase

2024 cohort or earlier
The second year consists of Main Phase 1b (28 ECTS credits) and Main Phase 2 (32 ECTS credits). Main Phase 1b comprises the second part of the placement abroad.

Main Phase 2 consists of the 'Creating Excellence in Hospitality/Facility Management' module, which also spans one semester.

2025–2026 cohort or later
The main phase (90 ECTS credits) consists of the following components:

Main Phase 1:
- International work placement (30 ECTS credits)

Main Phase 2:
- Innovation Project (30 ECTS credits) – the Innovation block is compulsory for all students and cannot be replaced by a minor or other elective component.
- Personalisation (30 ECTS credits) – the student chooses from: BUas-wide minor or KOM minor (15 or 30 ECTS credits) see 3.8.3, 3.8.4, 3.8.5, international exchange (30 ECTS credits) see 3.8.7, BUas

multidisciplinary project (15 ECTS credits) or additional work placement (30 ECTS credits). In Personalisation, a student may also opt for a one-year pathway (60 ECTS credits), in which the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the final year, see 3.7.5 (Graduation).

The order of the components depends on the chosen route. The student chooses from two routes, see figure 2:
- Route A: Education domain (blocks a through d) – placement – Innovation – Personalisation.
- Route C: Education domain (blocks a through d) – placement – Personalisation – Innovation.

Regardless of the chosen route, the following applies:
a. The work placement must be completed before the student can start the Innovation block or Personalisation.
b. The Innovation block must be completed before the student starts the Graduation phase.
c. Students who first take the Innovation semester (Route A) prepare for a full graduation year and can choose from one-year pathways (SBM, Research in Business, Research own Business).
d. Students who first choose Personalisation (Route C) then take the Innovation block in preparation for their graduation.

3.7.5 Graduation

Applies to all cohorts on the short 3-year track and to both Hotel Management and Facility Management.

The graduation phase (Graduation) comprises 30 ECTS credits and consists of one semester. Students graduate within their own field (Croho/RIO) with a bachelor's thesis; see 3.8.9.1

In addition, a student may also opt for a one-year pathway comprising 60 ECTS credits. In this case, the Personalisation and Graduation semesters are combined into a continuous period of 60 ECTS credits within the graduation year (only possible if the student chooses route A). The student may choose from the following options:
- Research Assistant: Research in Business (60 ECTS credits): see article 3.8.9.2.
- Graduating with your own business: Research own Business (60 ECTS credits): see article 3.8.10.
- SBM pre-master's: see article 3.9.2

Article 3.8 Building Blocks

3.8.1 General

1 Every programme offers opportunities for curriculum flexibility, but students themselves determine the extent to which they make their study paths flexible.

2 The full-time bachelor's programme consists of 240 ECTS credits and comprises two components: compulsory components and flexible components. Students have autonomy in planning certain components within the framework of the TER. The structure of the aforementioned components ensures both depth within one's own discipline and breadth across disciplines.

3 Compulsory components (minimum of 120 ECTS credits): Each programme comprises a minimum number of compulsory components within the student's curriculum:

a. Propaedeutic phase: 60 ECTS credits
b. Compulsory placement and practical assignments: 30 ECTS credits
c. Graduation phase: 30 ECTS credits

4 Flexible components (maximum of 120 ECTS credits): Each programme offers flexible components that allow students to shape their own study paths by means of:
   a. Multidisciplinary projects: 15 ECTS credits
   b. Exchange: 30 ECTS credits
   c. Minor(s): 30 ECTS credits

3.8.2 Compulsory placement and practical assignments

1 In the main phase, students undertake an in-depth work placement worth 30 ECTS credits. Student manuals for the work placement are available via the LMS. These contain all the necessary information for students. Manuals for the industry are also available; these are provided by the placement office to the relevant host organisation.

2 If the placement or practical assignment takes place abroad (either fully or partially), the student will be required to register via the 'Travel Abroad' form prior to departure, within the context of crisis prevention.

3 The academy determines during which period (block A–B or C–D) the student will undertake their work placement.

4 A student may only undertake the work placement if they have successfully completed the propaedeutic phase.

3.8.3 Minors in general

1 During the Personalisation semester of the main phase, students have the option of choosing a minor[7]. This choice is made in the year prior to taking the minor. Students may choose a minor offered by BUas or one offered by another institution. Graduation must take place within the student's own domain (Croho/RIO).

2 The student will enter their minor choice in Osiris during the regular registration period. See minor catalogue for additional information.

3 Academic results obtained during a minor or an exchange abroad will not be converted. These results will be registered in Osiris as 'completed'. The courses completed with the ECTS credits that apply to them will be mentioned on the BUas list of marks and the academic progress overview. Results obtained abroad do not count towards the average nor the 'Cum Laude' distinction.

4 Academic results obtained during a minor at another Dutch institution will be included in the BUas list of marks. These results will count towards the average and the 'Cum Laude' distinction in accordance with appendix 5.

5 If the minor takes place abroad, either fully or partially, the student will be required to register via the Travel Abroad form prior to departure, within the context of crisis prevention.

6 During their studies, students can take minor programmes worth up to 30 ECTS credits.

[7] For the Hotel Management and Facility Management programmes, a minor can be taken in semester 6 or 7.

7 A student may only take a minor if they have successfully completed the propaedeutic phase.

8 Taking a minor does not exempt students from the requirement to complete the Innovation block. The Innovation block must be completed before the student can begin the Graduation phase.

3.8.4 Minors offered by BUas

1 All minors will be offered throughout the first semester of the final academic year and have a study load of 30 ECTS credits. The academy offering the minor will be responsible for the content and quality of the minor and also for processing the results obtained. For more details regarding the provision of information and registration, you are referred to the minor catalogue on LMS.

2 If a student chooses to participate in a minor at BUas, a choice must be made from the list of possible minors. The board of examiners responsible for the minor may apply admission requirements to the minor. The minor catalogue (see LMS) contains the list of minors and any accompanying information on, for instance, admission requirements and selection.

3 A number of multidisciplinary minors are also offered through *Kies op Maat* for students from other institutions. These are offered in Dutch or English. Admission requirements and/or selection for a minor may apply. The minor catalogue on LMS includes the list of *Kies op Maat* minors and any accompanying information on admission and selection. See the minor catalogue on LMS for the educational programmes of the minors.

4 Results obtained in a minor cannot be used for compensation within the main phase programme.

5 If students from other institutions take part – through *Kies op Maat* - in a minor at BUas, the TER of the degree programme offering this minor will apply to these students. This also holds true for all other relevant rules, regulations and procedures of BUas.

3.8.5 External minors offered via *Kies op Maat*

1 A student can take a minor at another institution affiliated to *Kies op Maat*. If the student wants to use this minor towards completing their own bachelor's programme, prior approval (whether or not based on a substantiated request) will be required from the board of examiners of the student's own study programme.

2 For minors taken through *Kies op Maat* and for which approval has been obtained from the board of examiners, no additional registration fees will be payable. Costs associated with taking a minor (e.g. teaching materials and excursions) will always be at the expense of the student.

3 Minors not approved by the board of examiners cannot be used towards completion of the student's own bachelor's programme. However, students are allowed to take the minor outside their own bachelor's programme (extracurricular). In such cases, the costs involved in taking the minor will be borne by the student.

4 A minor, as referred to in section 1, must comprise at least 30 ECTS credits. This may be a single course worth 30 ECTS credits or two related courses worth 15 ECTS credits each. In the case of more than 30 ECTS credits, the surplus above 30 ECTS credits will be included in the supplement (WHW article 7.11 paragraph 4) to the certificate under 'other'.

5 A minor as referred to in section 1 must fall within the Economic Domain. There must be no significant overlap between the student's own programme and the minor chosen.

3.8.6 External minors not via *Kies op Maat*

1 A student can take a minor at another institution which is not affiliated to *Kies op Maat*. If the student wants to use this minor towards completion of their own bachelor's programme, prior approval will be required from the board of examiners of the student's own study programme, based on a substantiated request. Minors not approved by the board of examiners cannot be used towards completion of the student's own bachelor's programme. However, the student is allowed to take the minor outside their own bachelor's programme (extracurricular).

2 Any fees charged associated with taking the external minor at a non-affiliated *KoM* institution will always be borne in full by the student.

3 A minor, as referred to in section 1, must comprise at least 30 ECTS credits. This may be a single course worth 30 ECTS credits or two related courses worth 15 ECTS credits each. In the case of more than 30 ECTS credits, the surplus above 30 ECTS credits will be included in the supplement (WHW article 7.11 paragraph 4) to the certificate under 'other'.

4 A minor as referred to in section 1 must fall within the Economic Domain. There must be no significant overlap between the student's own programme and the minor chosen.

3.8.7 Exchange

1 Under certain conditions, a student is allowed to participate in an exchange programme at another educational institution. Permission for this must be sought in advance from the board of examiners.

2 Participation in the exchange programme referred to in section 1 may be subject to a selection procedure.

3 In the context of crisis prevention, the student will be required to register via the Travel Abroad form prior to the exchange.

4 Article 3.9 section 3 will also be applicable.

5 Students may go on exchange during the main phase and the graduation phase. Graduation must take place within their own programme.

6 During their studies, students may go on an exchange programme once, worth 30 ECTS credits.

7 A student may only take part in an exchange if they have successfully completed the propaedeutic phase.

3.8.8 Multidisciplinary projects

1 Students are permitted to participate in a multidisciplinary project under certain conditions.

2 The academy offering the multidisciplinary project is responsible for its content and quality, as well as for processing the results achieved.

3 Registration for multidisciplinary projects follows the regular registration procedure as specified in article 6.5, taking into account any specific deadlines or selection procedures that apply to the multidisciplinary project concerned.

4 If a multidisciplinary project involves activities that take place outside the Netherlands, either fully or partially, the student will be required to register via the Travel Abroad form prior to departure, within the context of crisis prevention.

5 A multidisciplinary project, as referred to in section 1, must be worth at least 30 ECTS credits. This may take the form of a single course worth 30 ECTS credits or two related courses, each worth 15 ECTS credits.

6 A student may only take part in a multidisciplinary project if they have successfully completed the propaedeutic phase.

3.8.9 Graduation internship/project/thesis

1 If the graduation internship/project/thesis takes place abroad (either fully or partially), the student will be required to register via the 'Travel Abroad' form prior to departure, within the context of crisis prevention.

3.8.9.1 Bachelor's Thesis

One of the components of the graduation year is Graduation. For this, students may opt to write a Bachelor's Thesis. Students may only defend their thesis once they have received a 'GO' based on the assessment form for the Bachelor's Thesis (GO/NO GO report). If a student chooses to complete the 'Bachelor's Thesis' component first for their 'Graduation' and then the 'Personalisation' component, it may be the case that a student has already completed the Bachelor's Thesis and defence, but still needs to earn the 30 ECTS credits for 'Personalisation'. A successful defence therefore does not necessarily mean that a student has already completed their graduation. The defence is only regarded as a successful completion of the 'Bachelor's Thesis'. The assessment of the Bachelor's Thesis is set out in more detail in appendix 3.

3.8.9.2 Research

As part of the 'Personalisation' component, in conjunction with the Graduation component, a student may participate in a research project as a research assistant during their graduation year, under the supervision of a researcher from Breda University of Applied Sciences. This period is worth 60 ECTS credits. The deliverables for this may vary depending on the research project, the nature of the research and any external client.

3.8.9.3 Additional Graduation Internship (Personalisation Option)

As part of the 'Personalisation' component in their graduation year, students may undertake a graduation internship at a company (either in the Netherlands or abroad). The internship period is worth 30 ECTS credits. The deliverables for this are a context-specific professional product and an accountability report. The graduation supervisor must approve the assignment (topic, format and complexity) of the professional product.

The professional product is assessed by a representative of the internship company using an assessment form, including associated criteria, drawn up by the institute. The accountability report on the process and the methodology used is assessed by the graduation supervisor on the basis of the criteria drawn up for this purpose. Further details regarding assessment are set out in appendix 3.

3.8.10 Graduating in one's own business (as an entrepreneur)

1 Within Breda University of Applied Sciences, it is possible for students to graduate within their own business (entrepreneurial graduation). To this end, the institute offers professional support. Entrepreneurial graduation is possible within all programmes in all academies.

2 The student who is allowed to start the graduation phase will be eligible for admission to the 'entrepreneurial graduation' track.

3 For admission into this form of graduation, a selection procedure is applied. The criteria for selection are in any case the student's entrepreneurial competencies and the viability of the student's business idea.

4 This component is supervised by experts from the academy and involves students who are already running their own business or who are planning to start one. The deliverables may vary depending on the student's circumstances and are determined in consultation with the supervisor.

3.8.11 Double degree

Not applicable.

Article 3.9 Specialisations

3.9.1 Attractions & Theme Parks Management

1 The ATPM programme covers a period of two years of study and is offered in English. The programme details of ATPM are included in appendix 3.

2 The ATPM programme can be chosen within all tracks of the Facility Management programme.

3.9.2 Pre-master's Strategic Business Management

1 The SBM pre-master's comprises a period of one year of study, has a study load of 75 ECTS credits, and is divided into four blocks.

2 The SBM pre-master's may be chosen as a replacement of the graduation year.

3 The Academy for Tourism is responsible for the pre-master's specialisation in terms of content and quality.

4 The programme details of the SBM pre-master's are included in appendix 3.

3.9.3 Transformative Airlines & Airport Management

1 TAAM is a two-year specialisation for bachelor's students enrolled in the bachelor's programmes in Logistics Engineering, Logistics Management, International Facility Management en Tourism Management.

2 The specialisation is offered in English.

3 The specialisation consists of 90 ECTS credits and is divided into the following 6 blocks:

Year 2

- Block 2A: Foundation & Operations
- Block 2B: Business & Experience
- Block 2C: Logistics & Supply Chain Innovation
- Block 2D: Strategic Management & Innovation

Year 3

- Block 3C: Transformation & Destination Innovation
- Block 3D: Global Integration & Specialisation

Blocks 3A & 3B: International placement (30 ECTS credits) falls under the responsibility of the bachelor's programme in which the student is enrolled.

Article 3.10 Associate degree

WHW article 7.8a

Not applicable.

Article 3.11 Referral in the Main Phase

WHW article 7.9 – applies only to bachelor's programmes with areas of specialisation

Not applicable.

Article 3.12 Transitional Arrangement Related to Curriculum Changes

If changes occur in the curriculum, the board of examiners will determine a transitional arrangement for this. If necessary, it will also determine how to deal with any changes in the assessment standards of the curriculum. The provisions of article 6.4 section 5 will also be taken into account. See appendix 6 for the transitional arrangement.

Chapter 4 Recommendation on the continuation of studies and binding rejection

WHW article 7.8b

Article 4.1 Study Recommendation for the Propaedeutic Phase at the End of the First Year

1 Every student is given a study recommendation on the continuation of studies within or outside the programme no later than the end of the first year of enrolment on the propaedeutic phase of a programme.

2 The board of examiners has been mandated by the Executive Board to issue this study recommendation.

3 In anticipation of the study recommendation referred to in section 1, each student will be provided with an up-to-date overview of the academic results achieved once in the first year of study, no later than[8] at the end of block B. If these results give reason to do so, a warning (the interim recommendation) will be attached to this overview, the interim recommendation. This warning will also include the reasonable period of time by which the study results must have improved.

4 The warning mentioned in section 3 will be issued if fewer than 15 ECTS credits have been obtained.

5 The board of examiners will issue a positive recommendation if:
- at the end of the first year, the student meets the following conditions:
    a) the student has earned at least 45 ECTS credits;
    b) the student has passed the following components: 'Fundamentals'.

6 The board of examiners will issue a negative recommendation if the student has not met the standard as referred to in section 5 and if there is no reason to postpone the deadline of the study recommendation due to personal circumstances (see section 12). A negative recommendation is accompanied by an intention to dismiss. The board of examiners has the authority to deviate from this course of action.

7 Before converting the aforementioned intention into a final dismissal (negative binding study recommendation), the student will be given the opportunity to be heard by the board of examiners.

8 Prior to taking any preliminary decision to issue a negative binding study recommendation (see section 6), the board of examiners will request the student counsellor concerned to give advice. The student counsellor's advice will be considered in the decision on the study recommendation. This study recommendation will be recorded in Osiris.

9 The dismissal referred to in section 6 only concerns the programme (regardless of the track)[9] on which the student is enrolled.

10 The dismissal referred to in section 6 will be final and indefinite. The board of examiners may withdraw a negative binding recommendation, also see article 4.3.

[8] At the time when the warning is issued, the student must still be in a position to achieve the standard for a positive recommendation.

[9] If a programme has several tracks (such as a regular, accelerated or short track), the study recommendation (and therefore any dismissal, if applicable) at the end of the first year will apply to all tracks.

11 A student may appeal against a negative binding study recommendation to the Examinations Appeals Board within six weeks after the negative binding study recommendation is issued, as referred to in article 10.2.

12 If the board of examiners deems that personal circumstances (see article 5.3) have prevented the student from achieving the academic results required in section 5, the board of examiners may postpone the deadline for issuing the study recommendation until the end of the second year of enrolment. This is referred to as a deferred recommendation.

13 At the end of the second year of enrolment, students whose deadline for the study recommendation has been postponed (see section 12) will still be given a study recommendation. If the student does not meet the standard as set in section 5 at that time, a negative binding study recommendation will be issued.

14 If the student is of the opinion that personal circumstances have influenced or are influencing their academic results, the student should report and discuss these circumstances with the student counsellor as soon as possible after they have arisen. Only in this way will it be possible for the board of examiners to consider these circumstances in their final study recommendation.

15 If the student terminates their enrolment on a study programme before 1 February of the first year of study, this student will not receive a negative binding study recommendation as referred to in this article. The student may reapply once for the same programme. In the case of a programme to which a selection procedure applies (with or without enrolment restrictions), the student will be required to go through the selection procedure again when applying for the same programme.

Article 4.2 Study Recommendation for the Propaedeutic Phase upon Early Termination after 1 February

If the student's enrolment during the first year of the propaedeutic phase[10] is terminated prematurely after 1 February (and/or this student's enrolment is terminated by the institute), a negative binding study recommendation will be issued, unless the board of examiners decides otherwise on the advice of the student counsellor.

Article 4.3 Withdrawal of Negative Binding Study Recommendation

1 The board of examiners may withdraw a previously issued negative binding study recommendation. The withdrawal of the negative binding study recommendation will be recorded in Osiris. Withdrawal of the negative binding study recommendation is an absolute prerequisite for any subsequent re-enrolment.

2 The study recommendation that has been withdrawn is considered not to have been issued. Articles 4.1 and 4.2 will apply to this student (again).

3 If a student received a negative binding study recommendation in the 4-year programme and this student re-enters the programme via the tailored track for students with previous HAVO education (of De Rooi Pannen), the board of examiners will withdraw the negative binding study recommendation issued earlier.

[10] In the case of an associate degree programme, this should read: study recommendation at the end of the first year of study.

Chapter 5 Student Guidance and Academic Progress

WHW article 7.13 paragraph 2u and article 7.34 paragraph 1e

Article 5.1 Student Guidance

This article does not apply to *extraneus* students.

1 The programme has a system of individual student guidance in place. Student guidance is aimed at preventing and identifying study-related problems, and at offering support to solve them.

2 If desired or necessary, notes of talks between a student and a supervisor, as part of student guidance, can be recorded in Osiris.

3 The registration of data related to student guidance will be in compliance with the provisions of Privacy Regulations for Students (https://www.buas.nl/regulations/privacy-regulations-students.pdf); these regulations are part of the Students' Charter.

Article 5.2 Student Guidance within the Academy/Programme

1 The student will receive guidance and support from a coach.

2 The student discusses the progress of their learning process with their coach. At the coach's initiative, a meeting is scheduled on a regular basis at least once a year. Additional meetings may be arranged at the initiative of the student and/or the coach.

3 The coach will have progress talks with the student in in all years of study except for the graduation year; a note of this is made in Osiris. In addition, the coach will have counselling talks with the student. If desired or necessary, reports on these talks may be recorded in Osiris too.

Article 5.3 Personal Circumstances

WHW article 7.51 paragraph 2

Personal circumstances[11] are understood to mean:

- board activities
- illness or pregnancy
- disability or chronic illness
- exceptional family circumstances
- other circumstances affecting a student and that are deemed exceptional by the Executive Board (including top-level sports)

[11] See Student Support Fund Regulations for more detailed information.

Article 5.4 Personal Circumstances and the Student Counsellor's Role

1 If the student believes that personal circumstances, as mentioned in article 5.3, have (had) an influence on their study results, they should report and discuss these circumstances with the student counsellor as soon as possible after they have arisen. A supporting explanation may be requested, such as a medical or psychological statement**.** If such a circumstance is likely to influence a decision of the board of examiners, this circumstance should in any case be known before the board of examiners makes its decision.

2 The student counsellor of a degree programme or group of programmes may provide solicited and unsolicited advice to the board of examiners.

Article 5.5 Studying with a Functional Limitation[12]

1 In this article, functional limitation refers to a disability or chronic illness that may cause a student to fall behind schedule in their studies.

2 A student with a functional limitation may be given the opportunity by the board of examiners or the student counsellor to attend courses and take examinations in a modified manner. The facilities available for this purpose consist of a modified type or duration of courses and/or examinations, or the provision of and/or permission to use practical aids, all tailored to the student's specific individual situation. Also see LMS for more information.

3 The student should discuss this with a student counsellor of the programme as soon as possible after enrolment on the programme or after the functional limitation has occurred. Depending on the facilities required, a request may be dealt with immediately by the student counsellor or the request should be forwarded to the board of examiners with a recommendation from the student counsellor:

a Practical aids: this is decided by the student counsellor;[13]
b Extra time for an examination: this is decided by the student counsellor, assuming an extension of one-third of the examination time up to a maximum of one hour;
c Type of examination: this is decided by the board of examiners. To this end, the student will submit a substantiated request, including a recommendation from the student counsellor, to the board of examiners.

4 A reasoned decision will be communicated to the student in writing (or via Osiris). If the decision is made by the board of examiners, the decision will also be communicated to the student counsellor.

5 In principle, the facilities will apply to the entire enrolment within BUas, unless the board of examiners determines otherwise.

6 The student who falls behind schedule in their studies due to their functional limitation may submit a request for financial support from the Student Support Fund of BUas.

[12] For more information, see the website of BUas (www.buas.nl)
[13] The student counsellor will coordinate with the Exam Centre whether the use of a practical aid is feasible.

Article 5.6 Registration of Academic Progress

1 The academy will ensure that the students' academic results are carefully and accurately recorded by means of the student progress monitoring system Osiris.

2 Students themselves will be responsible for regularly checking their academic results in the student progress monitoring system Osiris. Students should report any inaccurate or incomplete information in the system to the lecturer concerned.

3 The registration of data related to academic progress will be in compliance with the provisions of the Privacy Regulations for students (https://www.buas.nl/regulations/privacy-regulations-students.pdf).

Chapter 6 Examinations

Article 6.1 Competency-Based Education and Obtaining ECTS Credits

2024 – 2025 cohort or earlier
Not applicable.

2025 – 2026 cohort or later
The bachelor's programmes in Hotel Management and Facility Management are organised as learning outcomes-based education. The exit qualifications are described in terms of learning outcomes (ILOs) derived from national educational profiles.

Article 6.2 Organisation of Examinations

WHW article 7.10 paragraph 1

1 Each course concludes with an examination. The examination may consist of several partial examinations.

2 For the purpose of conducting the examinations and determining their results, the board of examiners will appoint one or more examiners. The examiner will provide the board of examiners with the requested information, for which purpose they may be invited to the meeting. The board of examiners establishes rules with regard to the proper conduct during examinations, see article 6.7. In a competency examination, the examiner is referred to as assessor.

3 Each examination comprises an assessment of the student's knowledge, understanding and/or skills, as well as the evaluation of the results of that assessment.

4 An examination may take place through an assessment, written or oral questions, a reflection of one's own performance, a study task or assignment, a paper, the performance of practical activities, a thesis, a research report, a placement report, the completion of placement assignments, practicals or fieldwork, or a combination of these.

5 In special cases, the board of examiners is authorised to allow an examination format other than the one determined by the examiner. This authority includes the decision to hold examinations online/digitally.

6 Before the beginning of each unit of study (block), the following will be communicated in the syllabus:
- a the study load (number of ECTS credits) and the accompanying substantiation,
- b the learning outcomes / goals,
- c the course content (subject matter),
- d attendance requirements,
- e the form of the examination or partial examinations,
- f the sequence in which the partial examinations have to be taken (if applicable),
- g any aids permitted during the examination,
- h the assessment criteria of examinations or partial examinations,
- i the manner in which inspection of the assessed work is allowed,
- j the choice made by the lecturer regarding the use of AI (appendix 5).

7 The examination of a course has been passed if:
   a the examination has been assessed with a mark of 5.5 or more, with 'sufficient' or more, or with a 'pass' (also see article 6.8.1),
   b the weighted average of the results obtained for the partial examinations is at least 5.5, with a minimum mark of 4.5 for these partial examinations. In consultation with the board of examiners, the lecturer may decide to set a higher minimum mark (of no more than 5.5) for a particular examination or partial examination,
   c the course requirements, specified in advance, have been fulfilled.

8 Once the examination or partial examination has been taken, the result for it will be registered in the student progress monitoring system Osiris.

Article 6.3 Sequence of Examinations

1 In the propaedeutic phase, there is no mandatory sequence in which examinations should be taken. The academy staff assigns students to the alternating courses.

2 In the main phase, a student may only take part in the international placement, minor, exchange, specialisation, or multidisciplinary project module if they have successfully completed the propaedeutic phase.

3 In the main phase, a student may only take part in the 'Innovation Project (Leadership & Design)' and the graduation phases if they have successfully completed the practical component of the 'International Placement'.

Article 6.4 Periods of Time and Frequencies of Examinations

WHW article 7.13 paragraphs 2h and 2j

1 At least two opportunities are offered annually for taking examinations.

2 A student will be allowed to participate in no more than two opportunities per academic year.

3 The opportunities mentioned in section 2 are inclusive of 'GKs' (Dutch abbreviation of 'missed opportunities'). See article 6.6 section 1.

4 A second or subsequent examination during the same academic year is comparable in test format and subject matter to the first examination. The board of examiners is authorised to offer a student (whether or not on the advice of the examiner/student counsellor/study coach) a different form of examination after a number of opportunities determined by the board of examiners have been used, but assessed as insufficient. The subject matter should be the same as that of the previous opportunities.

5 If a course is no longer offered, the student will be offered two more opportunities to take the corresponding examination or partial examination in the subsequent academic year. The provisions of section 4 also apply in this respect. The board of examiners has the authority to extend this period. This is laid down in the transitional arrangement, see article 3.12.

6 A student may resit any examination, regardless of the result obtained and taking into account the provisions of section 2. The highest result obtained will count.

7 Contrary to section 6, this resit option does not apply to the final exam (graduation) or to the 'international placement' in the main phase and the 'placement' as part of the personalisation programme if a mark of 5.5 or higher has been achieved in these modules.

8 Contrary to section 6, it is not possible to retake a test or examination that is part of a composite exam that the student has already passed.

Article 6.5 Registration for Examinations and Resit Examinations

6.5.1 Regular registration

1 Timely registration for examinations, in whatever form, is compulsory for all students and a prerequisite for being awarded an assessment in Osiris. Students are automatically registered for the first opportunity of an examination or partial examination at the time when the course is offered in the curriculum. For every subsequent opportunity, regardless of what year of study the student is in, students themselves will be required to register for a resit examination.

2 Registration for a written resit examination will be open until 5 working days before the Monday of the week in which an examination or examination period starts.

3 Registration for all other resit examinations (for example, but not exclusively: assignments, presentations, etc.) will be open throughout the entire academic year.

4 Students will be notified of this via the LMS at the beginning and at the end of a registration period for resit examinations.

5 If a person is not enrolled as a student (any more), but still takes part in an examination or resit examination, then this person's participation in the examination will be declared invalid and the result will not be registered in any way.

6 If it turns out that registration for a resit examination was impossible due to technical problems in Osiris, the registration period will be adjusted by the management team of the academy.

7 If registration for a resit examination has not been possible due to personal circumstances, the student may request the board of examiners to be given the opportunity to register after all.

6.5.2 Possibility to cancel registration

The student can cancel their registration for an examination or resit examination for which they have previously registered (or were registered automatically) during the period when registration for this examination is open (see article 6.5.1 section 2).

Article 6.6 Inability to Take an Examination

1 If a student has (been) registered for an examination via Osiris but does not actually take it, a 'GK' (missed opportunity) will be registered as a result for this examination.

2 If the inability to take an examination, as referred to in section 1, according to the student, was caused by force majeure, the student may submit a request to the board of examiners for an additional opportunity.

3 If the board of examiners is of the opinion that force majeure[14] applies, the student must take part in the next opportunity for this examination. If no further opportunity for this examination is offered in the current academic year, an additional opportunity will be offered by the board of examiners.

Article 6.7 Examination Regulations

1 During all examinations, students must furnish proof of identity (passport, driving licence, or identity card). This identity document will be checked before the start of the examination. If this check reveals that the name of a student does not occur on the attendance list (which means that the student did not register for the examination via Osiris), this student will not be admitted to the examination.

2 If a student is unable to present an identity document, this student will not be admitted to the examination and a missed opportunity ('GK') will be entered into Osiris.

3 Without the express written permission of the lecturer, it is not permitted to copy, distribute and/or record examination materials. This provision applies during the actual examination as well as during the post-examination inspection period. Any breach of this provision will be regarded as fraud/academic dishonesty (see article 6.15).

4 Several additional rules apply to written examinations. These are included in the Examination Regulations (https://www.buas.nl/regulations/examination.pdf).

5 Oral examinations are no public events. The board of examiners has the authority to deviate from this rule in special cases.

6 An individual oral examination is taken in the presence of at least two examiners, one of whom will act as the first examiner, who is so designated by the board of examiners (or its chair). The examination may also be held in the presence of one examiner, who in this case will record the oral examination.

Article 6.8 Assessment of Examinations

6.8.1 General

1 Examinations are assessed by the relevant examiner in accordance with the assessment criteria published in advance.

2 An external expert, also referred to as external examiner at BUas, may give an assessment if this person has been appointed as examiner by the board of examiners. To appoint an external expert as examiner, the board of examiners uses a profile drawn up by the institute (see Regulations pertaining to Boards of Examiners).

3 If the board of examiners has decided that external experts (e.g. supervisors of the placement or thesis host company) are to be involved in the assessment, a description will be made of the way in which this is done.

4 One or more of the following assessment criteria applies:
a the execution of a study task or assignment (in terms of quantity),

[14] Public transport delays, traffic jams, etc. are not regarded as force majeure.

b the extent to which the specific criteria for the study task or study assignment have been met (in terms of quality) – for example, the extent to which the questions have been correctly answered, the degree of participation in carrying out the study task or assignment as part of a group,
c the degree of participation in practicals or practical exercises; this criterion applies only to the assessment of examinations or partial examinations belonging to courses or parts of courses designated as practicals with mandatory attendance, as announced at the start of the course (see article 6.2).

5 The assessment of each examination is expressed in a numerical mark or a verbal qualification. For more information, see appendix 6.

6 If an examination consists of several partial examinations, the relevant ECTS credits will only be awarded once all partial examinations have been completed successfully, taking into account any compensation arrangements. All results for the partial examinations will be recorded in Osiris.

6.8.2 Assessment of placements and practical assignments

1 The work placement (part of Main Phase 1) is assessed using various assessment forms by the supervising lecturer (the lead assessor), with input from the company's placement supervisor. The assessment components are: a reflection report, a presentation and performance during the work placement. For the final component, the company supervisor provides input for the assessment.

2 The 30 ECTS credits for the placement are awarded in one go on the basis of the following components:
a. the student's own reflection report (including an assessment of the placement company) and
b. a presentation to the supervising lecturer and a second assessor upon return from the placement.

For the specific assessment details, see the curriculum overview in appendix 3.

6.8.3 Assessment of graduation internships/projects/theses

See article 3.8.9. For the specific assessment details, see the curriculum overview in appendix 3.

Article 6.9 Announcement of Examination Results

WHW article 7.13 paragraph 2o

1 The examiner will determine the result of an examination and will enter this (provisional) result in Osiris within 10 working days after the examination date. This provisional result can then be consulted in Osiris. If necessary, the provisional result can be adjusted upwards or downwards.

2 The academy director may, if there is reason to do so, deviate from the period mentioned in section 1. Any such deviation must be communicated to the student in a timely manner.

3 The provisional result of an examination must be announced 3 full working days before the second opportunity. If this deadline is not met, the second opportunity will be postponed to a date to be determined by the academy director. In this process, article 6.11 section 1 must be taken into account. Any such deviation must also be communicated to the student in a timely manner.

4 If any second assignment is a continuation of a previous assignment, the results of the first assignment must be announced before the deadline for handing in the second assignment.

5 The programme staff will ensure that the result of an examination is finalised (confirmed) in Osiris within 5 working days after the inspection of an examination (see article 6.11). This means that the results are confirmed no later than 25 working days after the examination date. Finalised/confirmed examination results can only be adjusted upwards or downwards through the board of examiners.

Article 6.10 Period of Validity

1 Examination results do not lose their validity. This does not affect any possible changes to the curriculum or the transitional arrangements applicable thereto.

2 A successfully completed propaedeutic phase will remain valid indefinitely.

Article 6.11 Inspection

1 Students will have the right to inspect their written examinations, assessments and the standards on which assessment was based within 10 working days of the announcement of the provisional examination results. The right to inspect must be granted no later than 3 working days before the second examination opportunity is scheduled. The inspection moment is determined by the lecturer or scheduled by the programme staff.

2 If a student can demonstrate that they were in a situation of force majeure which rendered them unable to attend the regular inspection opportunity within the set period of time, this student may be offered an alternative opportunity within the scope of the provisions of section 1 of this article.

3 If there is any reason to do so, the board of examiners may decide to deviate from the provisions in section 1. Any arrangements to the contrary must be communicated to the students in a timely manner.

4 Without the express written permission of the lecturer, it is not permitted to copy, distribute and/or record examination materials. This provision applies during the actual examination as well as during the post-examination inspection period. Any breach of this provision will be regarded as fraud/academic dishonesty (see article 6.15).

5 A standard procedure for inspection will be established by the academy. This procedure has been included in appendix 8 and is available via the LMS.

Article 6.12 Appeal Options

WHW article 7.61

If a student disagrees with a decision of an examiner and/or the board of examiners as referred to in WHW article 7.61, this student may appeal against that decision to the Examinations Appeals Board (CBE) of BUas, as referred to in article 10.2.

Article 6.13 Individual Exemptions

6.13.1 Exemptions from examinations

WHW article 7.13.2r

Retention Schedule of Breda University of Applied Sciences

1 Upon the student's written request, the board of examiners may grant exemption from the propaedeutic exam or from one or more examinations.

2 An exemption from an examination in block A must be requested during the first week of the block. Exemptions for courses in blocks B, C or D must be requested before the start of the block. An exception applies to the exemption from the compulsory international placement for the track 3 (accelerated 3-year) Hotel and Facility Management programme. For this, the exemption must be requested by 1 October to the board of examiners. The board of examiner's decision will be made by 1 December.

3 To obtain an exemption, the student must submit a written, substantiated request to the chair of the board of examiners. The request must be supported in writing by one or more of the following documents:
- a copy of the relevant certificate, deed, diploma, or statement,
- a copy of the related list of qualifications,
- a list of the literature, lecture notes, readers, etc. studied,
- an officially completed procedure for recognising prior qualifications at Breda University of Applied Sciences or elsewhere,
- proof of a successfully completed assessment.

4 The board of examiners will decide as soon as possible, but no later than 20 working days after the submission of the request, possibly in consultation with the examiners involved. The decision will be confirmed by the board of examiners and communicated (digitally via Osiris) to the student.

5 An exemption granted will be registered as 'VRIJ' in the Osiris student progress monitoring system.

6 An exemption granted for a course from the propaedeutic curriculum will count towards the academic performance standard of the binding recommendation regarding the continuation of studies.

7 The student may lodge an appeal against the decision of the board of examiners as referred to in section 4 with the Examinations Appeals Board. Any such appeal must be made within 6 weeks of the decision being made. Also see article 10.2.

6.13.2 Assessment frameworks applied by the board of examiners in granting exemptions

A student who has been admitted to the short 3-year Hotel or Facility Management track may be exempted from the mandatory international placement in the main phase of the programme if the following requirements are met:
- The placement lasted at least 18 weeks
- The placement took place abroad
- The placement took place in the primary hotel industry in the luxury segment (HM) or in the primary facility management industry (FM)
- The placement was successfully completed
- The placement was carried out at a minimum operational-tactical level
- A positive recommendation based on a reflection report including defence (see curriculum overview in appendix 3)

Article 6.14 Emergency Procedure

In the event of an emergency, all those present must follow the instructions of BUas staff. If an examination takes place at that time, it will be declared invalid. Examinations already submitted will not be assessed. A new examination will be offered as soon as possible and students will be informed of the place, date and time of the new examination.

Article 6.15 Academic Dishonesty and Plagiarism

WHW article 7.12b paragraph 2

6.15.1 Definitions

1 Academic dishonesty is defined as a (suspected) act or omission thereof by a student that makes it impossible, either completely or partially, to form an accurate assessment of this student's knowledge, understanding and skills. Plagiarism is a form of academic dishonesty.

2 Academic dishonesty is understood to mean at least, but not exclusively, the following:

- a the student uses or has used aids in the room where the examination takes place, which have not been explicitly authorised by the examiner for consultation during the examination;
- b the student uses information from someone other than the examiner in any way during the examination, which information was obtained in or outside the examination room;
- c before or during the examination, the student gives or has given information in any way to another student about (the contents, details and/or answers/ solutions) the examination;
- d the student has impersonated someone else during the examination or has allowed themselves to be represented by someone else during the examination;
- e the student has taken unauthorised notice of the examination questions, assignments and/or model answers prior to or during the examination;
- f the student makes changes to examination papers already handed in, either after the end of the examination time or during the inspection opportunity afterwards.

3 Other forms of academic dishonesty include, but are not limited to:

- a any action or omission by a student that aims to make it completely or partially impossible to form a correct and reliable judgement about the knowledge, understanding, and skills acquired by the student, or about the knowledge, understanding, and skills of fellow students;
- b falsifying research data.

4 Plagiarism is understood to mean at least, but not exclusively, the following:

- a the student copies passages from someone else's work verbatim15 without proper citation;
- b the student paraphrases passages from someone else's work [15] without proper citation;
- c the student presents ideas or findings of others[15] as their own ideas or findings;
- d the student submits an initial version of a text that has previously been submitted (or a comparable text) by the student or another student for assignments of one or more curriculum components;
- e the student sells, offers for sale, or holds in stock falsified works as described in points a to d.

5 Academic dishonesty also includes an attempt to commit academic dishonesty, complicity, participating in academic dishonesty, and preparing and preventing (or attempting to prevent) the discovery of academic dishonesty.

6 By taking part in an examination, the student agrees that the examination submitted by the student for assessment, if applicable, will be checked for academic dishonesty using anti-plagiarism software, and that the examination will be stored in the anti-plagiarism software database. Students are not allowed to implement any software-based measures aimed at circumventing or cheating anti-plagiarism software used for electronic examinations or any other electronic texts that are part of their study programme.

7 An irregularity is defined as an occurrence or circumstance that prevents the examiner from being able to reach an objective assessment of a student's knowledge and skills. An irregularity as referred to in this article does not automatically constitute academic dishonesty. In the event of an irregularity as referred to in this article, the board of examiners may decide that the examination in question be declared invalid. The examination will not be assessed and the code 'OV' will be entered into Osiris.

[15] Including works created with the help of technical tools, such as AI tools.

6.15.2 Procedure

1 Upon suspicion of academic dishonesty, the examiner will promptly address this with the student concerned and the board of examiners. The examiner will submit to the board of examiners all relevant evidence with regard to the academic dishonesty or suspicion of academic dishonesty.

2 Upon suspicion of academic dishonesty arising during an examination, the invigilator will promptly address this with the student. The invigilator will make a note of the incident in the official report of the examination, confiscate any evidence regarding the incident and submit this evidence to the board of examiners. The student concerned will be given the opportunity to finish and hand in the examination.

3 No later than within 2 weeks after the board of examiners has been notified of the suspicion of academic dishonesty, the student will be given the opportunity for a hearing before the board of examiners. The board of examiners may – acting either ex officio or at the student's request – obtain information from witnesses and/or experts. Furthermore, the board of examiners must have the possibility to carry out any investigations that it deems necessary.

4 The board of examiners will lay down all findings in a written report.

5 The board of examiners will check whether the student's behaviour that was observed fulfils the academic dishonesty criteria as specified in these regulations and will inform the student in writing, no later than 2 weeks after the student has been heard, of its decision and – if applicable – of any disciplinary measures to be imposed. This will include information on the option to appeal to the Examinations Appeals Board.

6 Within 6 weeks from the announcement of the board of examiner's decision, the student may appeal the decision to the Examinations Appeals Board, as referred to in article 10.2.

6.15.3 Disciplinary measures

1 In the event of academic dishonesty, the board of examiners may impose one of the following disciplinary measures upon the student concerned:
- a withdraw the student's right to sit one or more examinations, to be designated by the board of examiners, during a term of one year at the most, to be determined by the board of examiners, or,
- b declare the fraudulent examination invalid. In the student progress monitoring system Osiris, this examination will be marked with the code 'FR', or,
- c a combination of a and b.

Any previous incidents of academic dishonesty will be considered when determining the severity of the disciplinary measure.

2 On the proposal of the board of examiners, the Executive Board may decide to permanently terminate the student's enrolment on the study programme in the case of serious academic dishonesty.

3 In the case of confirmed academic dishonesty, the Executive Board of Breda University of Applied Sciences may file a report with police or judicial authorities.

4 Cases of academic dishonesty established after degree completion will be reported to police or judicial authorities by Breda University of Applied Sciences. Moreover, the degree certificate will subsequently be declared invalid and/or the degree title will be revoked. The student will promptly return their degree certificate to the institute upon first request. The institute will ensure that the degree awarded will be removed from all formal registers and that the degree certificate will be destroyed.

Article 6.16 Examination Certificates

WHW article 7.11 paragraph 1

Retention Schedule of Breda University of Applied Sciences

1 As proof that an examination has been passed, the examiner will issue a certificate relating to it. The registration of the confirmed result in Osiris will be regarded as proof.

2 The student who has passed more than one examination, but to whom a certificate as referred to in article 7.4 section 2 cannot yet be awarded, will receive – upon their own request - a written certified statement from the board of examiners listing the examinations completed successfully. Students are required to submit a written request for this statement themselves to the chair of the board of examiners.

Chapter 7 Final Exams

Article 7.1 Exam Concluding the Propaedeutic Phase

WHW articles 7.8 and 7.10

A student will pass the propaedeutic exam, if this student has met the completion requirements of all the examinations related to the courses of the propaedeutic phase of the study programme. This exam is the first exam of the HBO bachelor's programme. Passing this exam will earn the student 60 ECTS credits. The compensation possibilities as mentioned in article 7.3 will also be applicable in this process.

Article 7.2 Exam Concluding the Main Phase

WHW article 7.10

7.2.1 Final main phase exam as part of the HBO bachelor's programme

1 A student will pass the final exam of the main phase, if this student has passed the propaedeutic exam and if this student has met the completion requirements of all the examinations related to the courses of the main phase. Passing this exam will earn the student 180 ECTS credits. The compensation possibilities as mentioned in article 7.3 will also be applicable in this process.

2 The main phase exam (final exam) is the second exam of the HBO bachelor's programme. If a student has passed both the propaedeutic exam and the main phase exam, this student will have successfully completed the HBO bachelor's programme and have earned 240 ECTS credits in total.

3 Contrary to sections 1 and 2, for the student who attends a HBO bachelor's programme with a standard duration of three years, the main phase programme as referred to in section 1 will correspond to 120 ECTS credits, and the study load of the bachelor's programme as referred to in section 2 will amount to 180 ECTS credits.

7.2.2 Final exam as part of the associate degree programme

Not applicable.

Article 7.3 Compensation Possibilities

7.3.1 General

1 If a compensation arrangement is in effect between courses, the following will apply:
- the result of a course to be compensated is at least a 5.0,
- additionally, if a course consists of several partial examinations, a minimum result of 4.5 must have been obtained for these partial examinations.

2 For the purpose of any compensation, the student will only be allowed to use courses from the same (part of the) curriculum with the same (or higher) study load.

3 For the 2024–2025 cohort or earlier, the specific opportunities for compensation during the propaedeutic phase and the main phase are set out in the curriculum overview.

4 For the 2025–2026 cohort and subsequent cohorts, no compensation is permitted at course level during the propaedeutic phase and the main phase. Within projects, partial marks may be compensated provided that the minimum mark is 4.5 or higher. See the curriculum overview in appendix 3.

7.3.2 Additional provisions in the propaedeutic phase

Not applicable.

7.3.3 Additional provisions in the main phase

1 Within a minor, compensation at course level is not possible. Within a course, compensation of a partial examination is possible. In this respect, the minimum mark for the partial examination must be a 4.5.

2 Results obtained in an excellence track, minor programme, or exchange programme cannot be used for the purpose of compensation of any other curriculum components (and vice versa).

3 Within the ATPM programme, compensation at course level will not be permitted. Within the projects, the partial marks can be compensated, provided that the minimum mark is a 4.5 or higher.

7.3.4 Additional provisions in the associate degree

Not applicable.

Article 7.4 Announcement of Final Exam Results

WHW article 7.11 paragraphs 2 and 4

1 The board of examiners will determine the results of the final exams (of the propaedeutic phase, the main phase, or the associate degree programme) in its exam meeting. The names of the students who meet the requirements of the final exam (of the propaedeutic phase, the main phase, or the associate degree programme) will be registered in an official report (‘*proces verbaal*’) drawn up following the exam meeting. The term ‘official report’ also includes a meeting list or a document provided digitally.

2 As proof of the final exam having been passed, the board of examiners will issue a degree certificate with accompanying list of marks. The board of examiners has been mandated to do so by the Executive Board. Furthermore, students who have passed the final exam of the main phase or the associate degree programme, will receive a ‘diploma supplement’. Certificates, lists of marks, and diploma supplements are in compliance with the regulations and procedures of Breda University of Applied Sciences.

3 If the student has completed one or more courses that are not part of the curriculum, the results will be added to the supplement to the degree certificate under ‘other’.

4 The marks on the list of marks issued with the certificate of the propaedeutic phase, main phase, or associate degree phase are presented with one decimal place (ranging from n.0 to n.9).

5 The student’s Grade Point Average (GPA) will be included in the list of marks to represent the student’s performance in relation to international standards.

6 The GPA is derived from the weighted average of the results obtained within the curriculum. The GPA is expressed on a scale of 1 to 4 to two decimal places. For the calculation of the weighted average, see appendix 6. An explanation of the GPA value is included in the diploma supplement. In addition, the complete conversion table (from weighted average to GPA) is available via the portal and internet.

Article 7.5 Degrees Awarded

WHW article 7.10a

7.5.1 HBO bachelor's degree

The Executive Board will award the bachelor's degree to students who have passed the final exams of the propaedeutic phase and of the main phase of the bachelor's programme (see article 1.3, section 5).

7.5.2 Associate degree

Not applicable

Article 7.6 'Cum laude' Distinction

1 If a student meets all the criteria set out in section 2, and has completed the entire degree programme (propaedeutic and main phase) within the standard duration of the degree programme + 1 year, this student may receive the 'cum laude' distinction for the final exam of the main phase.

2 The criteria referred to in section 1 are:
- a The weighted average of the results of all courses of the main phase is at least an 8.0 (unrounded).
- b The final graduation mark is at least an 8.0 (unrounded).
- c The student graduated (Personalisation, Go/NoGo and Bachelor's Thesis) on the first attempt.
- d The total of exemptions from courses in the main phase granted to the student must not exceed 60 ECTS credits.
- e The student has never been involved in an incident of fraud/academic dishonesty.

3 If the student has passed more than the required number of courses, only those examination results which are part of the curriculum as specified in the Teaching and Examination Regulations of the study programme in question will be considered.

4 If the student has attended courses of the main phase of another degree programme, and/or completed a graduation internship, the board of examiners will establish the value and weighting of these courses.

5 The 'cum laude' distinction will be mentioned on the degree certificate.

Chapter 8 Committees

Article 8.1 Board of Examiners

WHW article 7.12 and article 7.12b

For each degree programme or group of degree programmes, the Executive Board has established a board of examiners. The guiding principle at Breda University of Applied Sciences is to have a board of examiners for each academy, except for the academic WO degree programmes and master's programmes. These study programmes will have separate boards of examiners. The task of a board of examiners is to establish, in an objective and competent manner, whether a student meets the conditions as outlined in the TER with regard to the knowledge, understanding and skills required to obtain a degree (also see Regulations pertaining to Boards of Examiners).

Article 8.2 Participation Council

1 BUas has a participation council whose task is to exercise student and staff participation within the institute as laid down in the Participation Council Regulations of BUas. These regulations specify, among other things, the matters on which the participation council has the right of consent and/or the right to prior consultation.

2 Depending on the subject, the participation council has the right of consent and/or the right to prior consultation over the generic part of the Teaching and Examination Regulations (TER Framework).

Article 8.3 Degree Programme Committee

1 For each degree programme or group of degree programmes, a degree programme committee has been established. The task of this committee is to provide advice on ensuring and improving the quality of the degree programme.

2 Depending on the subject, the degree programme committee has the right of consent and/or the right to prior consultation over the programme-specific part of the Teaching and Examination Regulations.

Article 8.4 Other Committees

Not applicable.

Chapter 9 Adoption and Amendment of the Teaching and Examination Regulations

Article 9.1 Adoption and Entry into Force

1 The academy director, together with the degree programme committee, will evaluate the current TER at least once a year.

2 Partially based on the advice of the degree programme committee, the academy director will draw up the draft version of the TER for the new academic year.

3 The academy director will submit the TER text, the academy-specific part in particular, to the degree programme committee for consent.

4 Once the degree programme committee has given its consent, the TER will be returned to the academy director for approval.

5 After this, the TER will be submitted for adoption to the Executive Board.

6 The academy director will ensure that students and staff are informed of the TER in a timely manner, though no later than 1 September of the academic year to which the TER relate. In any case, the TER must be published no later than 1 September of the academic year to which the TER relate.

Article 9.2 Amendments

1 Any amendments that apply to the academic year to which the TER relate may only be made if they cannot reasonably be expected to adversely affect students' interests. An exception to this are amendments that are the direct result of a change to the law.

2 Amendments may not affect:
- successfully completed examinations,
- exemptions granted,
- any other decision already made with regard to a student by the board of examiners pursuant to these regulations.

3 If an amendment relates to the academy-specific part of the TER, sections 4, 5 and 7 will apply. If an amendment relates to the general TER framework, sections 6 and 7 will apply.

4 An academy-specific amendment must not conflict with the TER framework. The decision will require approval from the academy director. Additionally, consent from the degree programme committee will be required.

5 The proposed amendment will be submitted for adoption to the Executive Board. If the Executive Board rejects the amendment, the original TER will remain in force.

6 Any amendments to the TER framework will be submitted to the Executive Board for adoption. The Participation Council will have the right of consent.

7 As soon as any amendments to the TER have been adopted, they will be published through the usual channels at the academy in the form of a cumulative amendment overview.

Article 9.3 Unforeseen Circumstances

1 Situations or circumstances that should be covered by the TER but are not, will be decided by the chair of the board of examiners in consultation with the academy director. The written justification to the student or students concerned will explain the situations and/or circumstances, considerations, and decisions, and will also refer to the option to appeal, in accordance with in article 10.2.

2 Should any differences of opinion arise within the board of examiners with regard to the interpretation of the provisions in the TER, the academy director will be asked to provide an explanation. Afterwards, the board of examiners will make its decision.

Chapter 10 Additional Provisions

Article 10.1 Hardship Clause

1 The board of examiners is authorised to deviate from these regulations in favour of a student if their application were to have a seriously unfair effect on the student, and to make decisions on matters not provided for in these regulations.

2 If a student is of the opinion that a seriously unfair situation exists, this student should submit a well-founded written request to that effect to the board of examiners. To determine whether there is a seriously unfair situation, the examination board will weigh the interests of the student against those of the programme/academy. The board of examiners will decide on the request and inform the student concerned of its decision in writing, stating the reasons for the decision and the option to appeal as referred to in article 10.2.

3 If an immediate decision is necessary, the chair of the board of examiners or their deputy will decide. In the latter case (deputy), they will notify the members of the board of examiners as soon as possible.

Article 10.2 Appeal Clause

WHW article 7.61

1. If a student disagrees with a decision as referred to in WHW article 7.61, this student may appeal the decision to the Examinations Appeals Board (CBE) of BUas. This appeal must be submitted in writing within six weeks of the date on which the decision was taken.

2. This appeal can be submitted through the BUas Legal Protection Service. This service is available via the student portal or the BUas website. The appeal will be dealt with in accordance with the provisions of the Rules of Procedure of the Examinations Appeals Board (https://www.buas.nl/Regulations/Rules-Procedure-EAB.pdf) of BUas.

Appendix 1 Code of Conduct for English-Taught Study Programmes

WHW article 7.2

1 General

1 Article 3.4 specifies whether the study programme is offered entirely or partially in English.

2 The academy director must attach conditions to the use of English that guarantee the quality of the course(s) in question, explicitly including the language proficiency of the lecturers involved. Teaching staff who provide English-language education must demonstrate a minimum language level of C1 English, as laid down in the BUas Language Policy.

2 Additional Provisions

1 If the study programme is taught in English entirely, the use of the English language by academy staff and students is mandatory in the following situations:

a In official education-related documents (e.g. the Teaching and Examination Regulations and study guides)
b In the course materials made available by the academy (e.g. lecture notes and readers)
c During all teaching / study activities
d During all contacts with staff members of the academy organisation, except for contacts with a student counsellor or confidential counsellor
e An exception to the above-mentioned points can be made if the student is doing a placement or graduation assignment at an external client in the Netherlands. In this case, the final product may also be submitted in Dutch.

2 If only one or a few courses (such as a minor) is / are delivered in English, the use of the English language by academy staff and students is mandatory in the following situations:

a In official documents that relate to the course in question (e.g. study guides)
b In the course materials made available by the academy (e.g. lecture notes and readers)
c During all teaching / study activities of this course.

3 To promote inclusivity and support the development of language skills for all students, BUas encourages the use of English as a common language in both academic and social settings. However, taking into account the needs of Dutch-speaking students, Dutch-speaking students are not required to use English in:

a Contact with the student counsellor
b Contact with staff outside the programme / academy
c Contact with the Executive Board
d In the following situations, specified by the academy: during contacts with student administration officers.

Appendix 2 Competencies

Croho 34411 & Croho 34500

Economic Domain

- **Solid theoretical basis:**
  1. Accounting
  2. Business Law and Ethics
  3. Economics
  4. Finance
  5. Management Information Systems
  6. Marketing
  7. Organisational Behaviour
  8. Strategic Management
  9. Operations Management
  10. Research & Design
- **Research skills**
- **Professional craftsmanship**
- **Professional behaviour**

Economisch Domein

- **Gedegen theoretische basis:**
  1. Accounting
  2. Business Law and Ethics
  3. Economics
  4. Finance
  5. Management Information Systems
  6. Marketing
  7. Organisational Behaviour
  8. Strategic Management
  9. Operations Management
  10. Research & Design
- **Onderzoekend vermogen**
- **Professioneel vakmanschap**
- **Verantwoord handelen**

Appendix 3 Curriculum Overview of Hotel Management and Facility Management

The curriculum of the Hotel Management programme is laid down in the Assessment Plan, which can be found on the BUas LMS.

The curriculum of the Facility Management programme is laid down in the 'Assessment Plan', which can be found on the BUas LMS.

The ATPM curriculum can be found in the Teaching and Examination Regulations of the Academy for Leisure & Events.

The SBM curriculum can be found on the following page:

PRE-MASTER STRATEGIC BUSINESS MANAGEMENT AND MARKETING - ACADEMIC YEAR 2026-2027

version: 2026-07-13

	Coursecode	Name	Terms in which course is held				Total ECTS course	Test element	ECTS test element	Weight %	Min. grade course	Min. grade test	Showing scales for test results (VD/NVD/GK = Insufficient/Sufficient or 1-DEC NUM+GK = Integers with 1 decimals)	Exam in calendar week	Registration period Osiris exam	Resit in calendar week	Registration period Osiris resit	Test form
			1	2	3	4												
Research Methods 12 ECTS	CXE4.REME-1SBM	Research Methods	1				12	TOETS01 Qualitative Research Methods	3	25%	6,0	6,0	1-DEC NUM+GK	44	block T1, opportunity 1 registration by backoffice Osiris	2	block T1, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS02 Quantitative Research Methods	4	33%		6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
					3			TOETS03 Applied Statistics and SPSS	5	42%		6,0	1-DEC NUM+GK	10	block T3, opportunity 1 registration by backoffice Osiris	11	block T3, opportunity 2 registration by backoffice Osiris	Written exam
Sociology of Consumer Behaviour 4 ECTS	CXE4.SOCB-2SBM	Sociology of Consumer Behaviour	1				4	TOETS01 Sociology of Consumer Behaviour	4	100%	6,0	6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
Business Administration 12 ECTS	CXE4.BUAD-1SBM	Business Administration	1				12	TOETS01 Strategic Management	4	33%	6,0	6,0	1-DEC NUM+GK	44	block T1, opportunity 1 registration by backoffice Osiris	2	block T1, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS02 Human Resource Management	4	33%		6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS03 Financial Management	4	33%		6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
Global Strategic Marketing 8 ECTS	CXE4.GLSM-2SBM	Global Strategic Marketing	1				8	TOETS01 Strategic Marketing	4	50%	6,0	6,0	1-DEC NUM+GK	44	block T1, opportunity 1 registration by backoffice Osiris	2	block T1, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS02 Marketing Communication	4	50%		6,0	1-DEC NUM+GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
Research Practica Training 6 ECTS	CXE4.REPT-1SBM	Research Practica Training	1				6	TOETS01 Topic Proposal	1	33%	Pass	Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
				2				TOETS02 Topic Appraisal	2	33%		Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
					3			TOETS03 Research Proposal	2	17%		Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
						4		TOETS04 Academic Writing Skills	1	17%		Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
Dissertation 18 ECTS	CXE4.DIRP-2SBM	Dissertation Research Project				4	18	TOETS01 Dissertation Research Project - Thesis	9	50%	6,0	6,0	1-DEC NUM+GK	26	GRAD-JUL, opportunity 1 registration by backoffice Osiris	34	GRAD-AUG registration by backoffice Osiris	Thesis
						4		TOETS02 Dissertation Research Project - Oral exam	9	50%		6,0	1-DEC NUM+GK	26	GRAD-JUL, opportunity 1 registration by backoffice Osiris	34	GRAD-AUG registration by backoffice Osiris	Oral Defence
Honours 15 ECTS	CXE4.HONO-1SBM	Honours programme, dissertation				4	15	TOETS01 Honours programme, dissertation	15	100%	6,0	6,0	1-DEC NUM+GK		registration by backoffice Osiris		registration by backoffice Osiris	SR3:S20

Appendix 4 Registration for a Minor

Multidisciplinary (institute-wide) or programme-specific minors within BUas

- The minor information is published on the LMS in October/November of the preceding academic year;
- Information sessions on the multidisciplinary and programme-specific minors take place in November and February;
- During the registration period in February, the student enters their minor choice in Osiris;
- Students who are not selected (by the drawing of lots or otherwise) are invited to choose a second minor;
- In early April, all students receive confirmation about which minor they will be taking.

Previously approved external *Kies op Maat* minors (see overview on LMS)

- During the registration period in February of the preceding academic year, the student enters their external minor choice in Osiris;
- The student submits a request for signing the learning agreement for the external minor to the board of examiners;
- The student arranges registration via the *Kies op Maat* website;
- Costs for taking an external minor are settled via *Kies op Maat*;
- ECTS credits obtained are included in the student's curriculum.

Other external minors within *Kies op Maat*

- During the registration period in February of the preceding academic year, the student enters their external minor choice in Osiris;
- The student submits a reasoned request for taking an external minor to the board of examiners;
- The board of examiners decides on admission into the external minor:
  a Positive decision: the ECTS credits obtained are included in the student's curriculum and the costs are settled via *Kies op Maat*.
  a Negative decision: the ECTS credits obtained are not included in the student's curriculum and the costs of participation in the external minor are payable by the student.

External minors at institutions not affiliated to *Kies op Maat*

- During the registration period in February of the preceding academic year, the student enters their external minor choice in Osiris;
- The student submits a reasoned request for taking an external minor to the board of examiners;
- The board of examiners decides on admission into the external minor:
  a Positive decision: the ECTS credits obtained are included in the student's curriculum and the costs are settled via *Kies op Maat*.
  b Negative decision: Negative decision: the ECTS credits obtained are not included in the student's curriculum and the costs of participation in the external minor are payable by the student.

Appendix 5 Assessment and Rounding off

1 The assessment of each examination is expressed in one of the following ways:

a a figure from 0 to 10, to one decimal place,

b in words, with an equivalent mark as shown in the following table.

Assessment in words	Abbreviation	Equivalent mark	Issuing of ECTS credits
Zero	N	0	No
Very poor	ZS	1	No
Poor	S	2	No
Very unsatisfactory	ZO	3	No
Unsatisfactory	O	4	No
Weak	Z	5	No
Satisfactory	V	6	Yes
More than satisfactory	RV	7	Yes
Good	G	8	Yes
Very good	ZG	9	Yes
Outstanding	U	10	Yes

c passed, not passed; no equivalent mark exists for these assessments.

Assessment in words	Abbreviation	Issuing of ECTS credits
Passed	VD	Yes
Not passed	NVD	No

d other assessments, without equivalent marks, as shown in the following table:

Assessment in words	Abbreviation	Issuing of ECTS credits
Fraud	FR	No
Missed opportunity	GK	No
Declaration of invalidity	OV	No
Exemption	VRIJ	Yes

2 The rounding off and calculation of averages of examinations is subject to the following:

a Marks are entered into Osiris with a maximum precision of one decimal place. This choice is made at academy level.

b If whole marks are entered into Osiris:

- a 6 or higher is sufficient for the issuing of ECTS credits
- and if marks have to be rounded up or down to whole numbers before they can be entered, this is done as follows: up to n.49, rounded down (the mark is then 'n'), from n.50, rounded up (the mark is then 'n+1').

For example:

Mark	Rounding up or down to a whole number
5.40	5
5.49	5
5.50	6

5.51	6

c If marks are entered into Osiris to one decimal place:
- a 5.5 or higher is sufficient for the issuing of ECTS credits.
- marks of up to two or more decimal places are rounded down to one decimal place before they can be entered. The rounding down is done after the first decimal. For example:
  - 5.49 becomes 5.4
  - 6.73 becomes 6.7

d Assessment in words, without an equivalent mark, do not count for the purpose of calculating averages (including GPA) or compensation arrangements.

e All assessments with an equivalent mark count towards the calculation of the student's average result.

f Averages are always weighted averages. The weighted average is calculated on the basis of the number of ECTS credits of the subordinate parts.

Appendix 6 Transitional Arrangement: 2026-2027

During the 2025–2026 academic year, the Academy for Hotel & Facility began the phased introduction of the new Hotel Management (HM) and Facility Management (FM) curricula. Students who started the programme for the first time (track 1) began under the new curriculum, which is structured into four blocks rather than two semesters. Students who entered at second-year level (track 2 and track 3) have also started on the new curriculum.

The changes described below apply to students who began their Hotel Management or Facility Management programme in 2024 or earlier, and who have fallen behind in their studies or have not yet passed all required courses.

Final resit opportunities
From the 2026–2027 academic year, various courses from the old curriculum are longer be offered. The table below provides an overview of which courses still have teaching and/or examinations available.

Courses (old curriculum)	Education offered	Examinations offered
Year 1		
Year 1 old curriculum	No	No
Year 2		
Developing People and Organisations	No	Weeks 48, 4
Managing Business Performance and Innovation (S5)	Yes	Weeks 48, 4
Managing Business Performance and Innovation (S4)	No	Weeks 17, 24
Year 3		
Creating Impact	No	Individual basis

Below is an overview of all the courses we offer to our Hotel and Facility Management students, across all tracks and years.

Blocks offered		2026		2027	
HOTEL		A	B	C	D
Cohort 2023	TR1	Graduation		Graduation	
		Graduation		Graduation	
	TR2				
	TR3				

Blocks offered		2026		2027	
HOTEL		A	B	C	D
Cohort 2024	TR1	Placement (exploring the industry)		Design Prep. Grad.	Leadership Field Trip
		MBPI Trip		Leadership Prep. Grad.	Design Field Trip
	TR2	Graduation		Graduation	
	TR3	Graduation		Graduation	

Blocks offered	2026		2027	
HOTEL	A	B	C	D

Cohort 2025	TR1	Selling 2	Owning	Facilitating	Mng & Leading
				Mng & Leading	Facilitating
		Facilitating	Mng & Leading	Placement (exploring the industry)	
		Mng & Leading	Facilitating		
	TR2	Placement (exploring the industry)		Design Prep. Grad.	Leadership Field Trip
	TR3	Placement		Design	Leadership Field trip
		Design	Leadership Field Trip	Graduation	

Blocks offered	2026		2027	
HOTEL	A	B	C	D

Cohort 2026	TR1	Fundamentals Field Trip	Selling 1	Knowing	Operating
			Operating	Selling 1	Knowing
			Knowing	Operating	Selling 1
	TR2	Fundamentals Field Trip	Facilitating	Selling 2	Owning
	TR3	Fundamentals	Facilitating	Selling 2	Owning

Blocks offered		2026		2027	
FACILITY		A	B	C	D

Cohort 2023	TR1	Graduation		Graduation
		Graduation		Graduation
	TR2 / TR3	Design Field Trip	Leadership	

Blocks offered		2026		2027	
FACILITY		A	B	C	D

Cohort 2024	TR1	Placement (exploring the industry)	Design Prep. Grad.	Leadership Field Trip
		MBPI Field Trip	Leadership Prep. Grad.	Design Field Trip
	TR2/TR3			

Blocks offered		2026		2027	
FACILITY		A	B	C	D
Cohort 2025	TR1	Business Resilience	Operational Efficiency	Integrated Spaces	Integrated Services
		Operational Efficiency	Business Resilience	Placement (exploring the industry)	
	TR2/TR3				

Blocks offered		2026		2027	
FACILITY		A	B	C	D
Cohort 2026	TR1	Fundamentals Field Trip	Organisational Dynamics	Building Spaces	Service Excellence
			Service Excellence	Organisational Dynamics	Building Spaces
	TR2/TR3	Fundamentals Field Trip		Integrated Spaces	Integrated Services

Appendix 7 Student AI Guidelines

	LEVEL OF AI USE	FULL DESCRIPTION	DISCLOSURE REQUIREMENTS
1	No AI use	**Students are required to:** -Complete the work by themselves without using AI -Make sure everything they do is based on what they know and can do themselves, this ensures that they rely solely on their own knowledge and skills **AI must not be used at any point during the assessment.**	**The students:** -Do not use AI in their work -Confirm that they did not use AI
2	AI-Assisted Idea Generation and Structuring	**Students:** - Make sure that the final submission does not contain any content created by AI - Use AI to brainstorm, plan their work, improve their work, but ONLY before they finish the final submission **No AI is allowed in the final product submitted.**	**Students are required to:** -Write a statement explaining how they used AI in the assignment/project, etc. -Include the AI chat log to show how it supported their process
3	AI-Assisted Editing	**Students:** -Use AI to clarify and improve their own work, so as to create the best possible final submission (i.e. only editing of the final work) -Make sure **no** new ideas and content are included at this stage **AI can be used, but the original work with no AI content must be provided in an appendix.**	**Students are required to:** -Write a statement explaining how they used AI in the assignment/project, etc. -Include the AI chat log to show how it supported their process - Provide, in an appendix, the original product (written in English or Dutch) alongside the AI-edited version for comparison
4	AI for Specified Task Completion	**Students:** -Use AI to assist with parts of the project/assignment that the lecturer has given permission for -Make sure that they check everything AI has produced is correct AI is used to complete certain elements of the task/ assignment, with students engaging in discussions or providing commentary on the AI-generated content. This level requires critical	**Students are required to:** - Use APA7 for all AI- created content -Include the AI chat log to show how it supported their process

		engagement with AI-generated content and evaluating its output (critical thinking) **AI is used to complete specified tasks in your assessment. Any AI- created content must be cited.** Referencing of Generative AI - Generative AI Tools and Resources - LibGuides at Breda University of Applied Sciences	
5	Full Use with Human Oversight	**Students:** -Use AI while working on the project/assignment to assist with the work in ways they think are needed, right and fair-use AI as an assistant to make their creative ideas even better -Make sure they check the output generated and carefully consider everything that the AI assists them with in completing the assignment - Use AI as a 'co-pilot' in order to meet the requirements of the assessment, allowing for a collaborative approach with AI and enhancing creativity **AI may be used throughout their assignment to support their own work, provided that they specify precisely which content is AI generated.**	**Students are required to:** -Include the AI chat log to show how it supported their process

Appendix 8 Protocol for Student Inspection of Examinations Assessed

Standard procedure for student inspection of examinations assessed

Inspection: an opportunity for the student to review the examination and their own answers.

Purpose:
- To support the student in their learning process.
- Final opportunity to check whether marking and assessment have been carried out correctly.

What does this mean?
- The student gains insight into what they got wrong or right (to learn from it).
- Increasing transparency.
- Improving the quality of the examination (final step in the assessment cycle: evaluation and improvement).

In practical terms, this means:
- The student can view the examination questions and the answers they provided.
- The student can ask questions and receive answers.
- Students can provide feedback on the examination questions and answers.

Rules:
- Students must place all their belongings (coat, bag, mobile phone, watch, pen, pencils, paper, electronic devices) at the front of the room (this rule does not apply to examinations with open-ended questions; in that case, the lecturer decides what applies).
- Students' questions are discussed in a plenary session.
- Students may leave once they have handed in the examination questions and answers.

N.B. If a student fails to comply with the rules, the lecturer will ask the student to leave the room and the board of examiners will impose an appropriate sanction.

Games

Leisure & Events

Tourism

Media

Data Science & AI

Hotel

Logistics

Built Environment

Facility

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