

ADS&AI, CB en CMGT TER HBO bachelor

Teaching and Examination Regulations HBO Bachelor's Programmes ADS&AI, CB
and CMGT

Academic Year 2026-2027 (1 September 2026 – 31 August 2027)

CREATING MEANINGFUL EXPERIENCES

TER ADS&AI, CB, CMGT 2026-2027	
Academy	AGM
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Table of Contents

Chapter 1	General	7
Article 1.1	Definitions	7
Article 1.2	General Provisions	11
Article 1.3	Applicability	11
Article 1.4	Rules of Conduct	13
Article 1.5	Evaluation of Education	13
1.5.1	General	13
1.5.2	Academy-specific	13
Chapter 2	Previous Education Requirements and Admission	15
Article 2.1	Previous Education Requirements and Further Previous Education Requirements	15
2.1.1	Previous education requirements	15
2.1.2	Further previous education requirements for students from HAVO/VWO	15
2.1.3	Examination into further previous education requirements (deficiency remedying)	15
2.1.4	Admission test (21+ arrangement)	16
2.1.5	Exemption from previous education requirements based on other diplomas	17
Article 2.2	Language Requirements for Students with Previous Education Completed in a Non-Dutch Educational System	17
2.2.1	Students with previous education completed in a non-Dutch educational system who will be attending English-taught education	17
2.2.2	Students with previous education completed in a non-Dutch educational system who will be attending Dutch-taught education	18
Article 2.3	Admission Requirements for Selection Procedures	18
Article 2.4	Admission to Tracks within the Programme	18
2.4.1	General	18
2.4.2	Admission to the accelerated track	18
2.4.3	Admission to the short track	18
2.4.4	Switching to another track within the programme	19
Article 2.5	Admission to Specialisations within the Programme	20
2.5.1	General	20
2.5.2	Admission to the ATPM specialisation	20
2.5.3	Admission to the SBM pre-master's	20
2.5.4	Admission to the SI specialisation	20
2.5.5	Admission to the TAAM specialisation	20
2.5.6	ADS&AI pre-master's procedure	21
Article 2.6	Switching to another Programme	21
Article 2.7	Senior-Year Admission	21
Chapter 3	Content and Structure of the Programme(s)	23
Article 3.1	Objective of the Study Programme(s) and Competencies	23
Article 3.2	Mode of Delivery	23
Article 3.3	Year Schedule	23
Article 3.4	Language	24
Article 3.5	Regular 4-year Programme	24
3.5.1	General	24
3.5.2	Propaedeutic phase	25
3.5.3	Years 2 and 3	25
3.5.4	Graduation year	25

Article 3.6	Accelerated 3-year Programme for Students with Previous VWO Education	26
3.6.1	General	26
3.6.2	Propaedeutic phase	26
3.6.3	Year 2	26
3.6.4	Graduation year	26
Article 3.7	Programme for Students on the Tailored Track for Students with Previous HAVO Education	27
3.7.1	General	27
3.7.2	Year 1	27
3.7.3	Year 2	27
3.7.4	Graduation year	27
Article 3.8	Short 3-year Programme for Students with Previous MBO Education	27
3.8.1	Algemeen	28
3.8.2	Exemptions for students with previous MBO education	28
3.8.3	Propaedeutic phase	28
3.8.4	Year 2	28
3.8.5	Graduation year	28
Article 3.9	Building Blocks	28
3.9.1	General	28
3.9.2	Compulsory placement and practical assignments	29
3.9.3	Minors in general	29
3.9.4	Minors offered by BUas	30
3.9.5	External minors offered via <i>Kies op Maat</i>	30
3.9.6	External minors not via <i>Kies op Maat</i>	30
3.9.7	Exchange	31
3.9.8	Multidisciplinary projects	31
3.9.9	Graduation internship/project/thesis	31
3.9.10	Graduating in one's own business (as an entrepreneur)	31
3.9.11	Double degree	32
Article 3.10	Specialisations	32
3.10.1	Attractions & Theme Parks Management	32
3.10.2	Pre-master's Strategic Business Management	32
3.10.3	Transformative Airlines & Airport Management	32
Article 3.11	Associate degree	32
Article 3.12	Referral in the Main Phase	32
Article 3.13	Transitional Arrangement Related to Curriculum Changes	33
Chapter 4	Recommendation on the Continuation of Studies and Binding Rejection	34
Article 4.1	Study Recommendation for the Propaedeutic Phase at the End of the First Year	34
Article 4.2	Study Recommendation for the Propaedeutic Phase upon Early Termination after 1 February	35
Article 4.3	Withdrawal of Negative Binding Study Recommendation	35
Chapter 5	Student Guidance and Academic Progress	36
Article 5.1	Student Guidance	36
Article 5.2	Student Guidance within the Academy/Programme	36
Article 5.3	Personal Circumstances	36
Article 5.4	Personal Circumstances and the Student Counsellor's Role	37
Article 5.5	Studying with a Functional Limitation	37
Article 5.6	Registration of Academic Progress	37
Chapter 6	Examinations	39
Article 6.1	Competency-Based Education and Obtaining ECTS Credits	39
Article 6.2	Organisation of Examinations	39

Article 6.3	Sequence of Examinations	40
Article 6.4	Periods of Time and Frequencies of Examinations	40
Article 6.5	Registration for Examinations and Resit Examinations	41
6.5.1	Regular registration	41
6.5.2	Possibility to cancel registration	42
Article 6.6	Inability to Take an Examination	42
Article 6.7	Examination Regulations	42
Article 6.8	Assessment of Examinations	42
6.8.1	General	42
6.8.2	Assessment of placements and practical assignments	43
6.8.3	Assessment of graduation internships/projects/theses	43
Article 6.9	Announcement of Examination Results	44
Article 6.10	Period of Validity	44
Article 6.11	Inspection	44
Article 6.12	Appeal Options	45
Article 6.13	Individual Exemptions	45
6.13.1	Exemptions from examinations	45
6.13.2	Assessment frameworks applied by the board of examiners in granting exemptions	46
Article 6.14	Emergency Procedure	46
Article 6.15	Academic Dishonesty and Plagiarism	46
6.15.1	Definitions	46
6.15.2	Procedure	47
6.15.3	Disciplinary measures	48
Article 6.16	Examination Certificates	48
Chapter 7	Final Exams	49
Article 7.1	Exam Concluding the Propaedeutic Phase	49
Article 7.2	Exam Concluding the Main Phase	49
7.2.1	Final main phase exam as part of the HBO bachelor's programme	49
7.2.2	Final exam as part of the associate degree programme	49
Article 7.3	Compensation Possibilities	49
7.3.1	General	49
7.3.2	Additional provisions in the propaedeutic phase	50
7.3.3	Additional provisions in the main phase	50
7.3.4	Additional provisions in the associate degree	50
Article 7.4	Announcement of Final Exam Results	50
Article 7.5	Degrees Awarded	51
7.5.1	HBO bachelor's degree	51
7.5.2	Associate degree	51
Article 7.6	'Cum laude' Distinction	51
Chapter 8	Committees	52
Article 8.1	Board of Examiners	52
Article 8.2	Participation Council	52
Article 8.3	Degree Programme Committee	52
Article 8.4	Other Committees	52
8.4.1	Assessment committee	52
8.4.2	CAST	52
Chapter 9	Adoption and Amendment of the Teaching and Examination Regulations	53
Article 9.1	Adoption and Entry into Force	53
Article 9.2	Amendments	53

Article 9.3	Unforeseen Circumstances	54
Chapter 10	Additional Provisions	55
Article 10.1	Hardship Clause	55
Article 10.2	Appeal Clause	55
Appendix 1	Code of Conduct for English-Taught Study Programmes	56
Appendix 2	Competencies	57
2.1	ADS&AI:	57
2.2	CB	58
2.3	CMGT	59
Appendix 3	Curriculum Overview – AGM Bachelor’s Programmes	61
3.1	ADS&AI	61
3.2	CB	62
3.3	CMGT	63
Appendix 4	Registration for a Minor	64
Appendix 5	Assessment and Rounding off	65
Appendix 6	Student AI Guidelines	67
Appendix 7	SBM Curriculum	69
Appendix 8	CB Transitional Arrangement	70

Chapter 1 General

Article 1.1 Definitions

In these regulations, the following is understood to mean:

(Academic) results	A collection of results as registered by the examiner or examiners. This collection is recorded in student progress monitoring system Osiris.
Academic year	The period that starts on 1 September and ends on 31 August of the subsequent year, as referred to in WHW article 1.1 under k. An academic year comprises 60 ECTS credits (1,680 hours).
Academy	Organisational unit as referred to in WHW article 10.3a, within which one or more study programmes are offered.
Academy director	Leading officer of an academy. The academy director is ultimately responsible for the day-to-day running of an academy by virtue of the duties and powers mandated by the Executive Board.
Assessment	A specific examination in which the student receives a realistic professional assignment and/or performs professional activities, enabling the assessor to determine the extent to which the student has mastered the competencies and/or sub-competencies.
Associate degree opleiding	A programme as referred to in WHW articles 7.3 and 7.3a paragraph 2. Upon completion of this programme, students are awarded an associate degree (AD).
Binding recommendation (or study recommendation)	Recommendation, as referred to in article 7.8b paragraphs 1 and 2 of the WHW, issued to the student no later than at the end of the first year of enrolment in the propaedeutic phase (or first period of 60 ECTS credits in an associate degree programme or bachelor's degree programme in academic education) regarding the continuation of their studies within the study programme.
Block	A continuous period of 15 ECTS credits.
Board of examiners	The body, as referred to in article 7.12 paragraphs 1 and 2 of the WHW, which determines objectively and expertly whether a student meets the conditions set out in the TER with regard to the knowledge, understanding and skills required to obtain a degree. Every study programme or group of study programmes of the institute has its own board of examiners. Also see the Regulations pertaining to Boards of Examiners.
Competency	Knowledge, skills and attitude according to the exit qualifications of a study programme.

Competency-based education	A type of education in which the exit qualifications are expressed in terms of competencies.
Course	A component of a programme that is concluded with an examination. The study load of a course is expressed in whole ECTS credits and has a minimum of 5 ECTS credits. A course is also known as a unit of study.
Curriculum	A group of related courses, including assessment/marking standards.
Declaration of invalidity	Qualification of an examination that is not assessed or that cannot be assessed.
Degree certificate	A certificate issued by the board of examiners, as referred to in article 7.11 paragraph 2 of the WHW, stating that the final exam of a programme has been successfully completed.
Degree programme committee	A participation body established for each programme or group of programmes as referred to in WHW article 10.3c, which has the right of consent and the right to prior consultation with regard to parts of the TER. For more information, see the BUas Participation Council Regulations .
Diploma supplement	A supplement to the degree certificate, as referred to in WHW article 7.11 paragraph 4, with the aim of providing insight into the nature and content of the completed study programme, partly in connection with the international recognisability of the study programme(s). The supplement is drawn up in the English language and complies with the standard European format.
Double degree	A graduation programme which, upon successful completion, entitles the student to a degree certificate from both degree programmes. This other programme can be either within BUas or at another institution.
ECTS credit	A unit which expresses the study load for a student. One ECTS credit is equivalent to a study load of 28 hours of study.
Examination	An examination, as referred to in article 7.10 paragraph 1 of the WHW, of the student's knowledge, understanding and skills, as well as an assessment of the results of this examination.
Examinations Appeals Board (Dutch abbreviation: CBE)	A judicial body established under WHW article 7.60 to which the student may appeal against decisions as listed in WHW article 7.61.
Examiner	A member of staff, as well as experts from outside the institute, appointed by the board of examiners to administer examinations and determine their results, as referred to in article 7.12c paragraph 1 of the WHW.
Exchange	An exchange programme of 30 ECTS credits that the student can take at another educational institution as part of the curriculum.

Executive Board	The governing body of <i>Stichting</i> Breda University of Applied Sciences, as referred to in article 10.2 of the WHW in conjunction with articles 3 to 5 inclusive and article 7 of the articles of association of <i>Stichting</i> Breda University of Applied Sciences.
Extraneus student	A person, as referred to in WHW article 7.36 who is enrolled at BUas with only the right to take examinations and final exams. An <i>extraneus</i> student does not have the right to attend education.
Final exam	The collection of successfully completed examinations in the courses belonging to the programme, possibly supplemented by an assessment of the student's knowledge, understanding and skills, conducted by one or more examiners appointed by the board of examiners.
Further previous education requirements	Further requirements, as referred to in WHW article 7.25, in addition to the previous education requirements that the applicant must meet for admission to a study programme in higher education.
Graduation pathway	A coherent set of education related to a specific subject-related discipline in the main phase of a degree programme.
HBO bachelor's programme	A degree programme as referred to in WHW articles 7.3 and 7.3a paragraph 2. Upon completion of an HBO bachelor's programme, students are awarded the title of 'Bachelor'. Also see: Study programme.
Institute	Breda University of Applied Sciences.
Intended learning outcomes (ILOs)	Statements, written from the students' perspective, indicating the level of understanding and performance they are expected to achieve as a result of engaging in the teaching and learning experience. ILOs can be formulated at different aggregation levels: Graduate ILOs, Programme ILOs, and Unit ILOs.
LMS	Learning Management System
Main phase	The second part of the bachelor's programme that follows the propaedeutic phase, as referred to in WHW article 7.30.
Management team	Staff members of an academy who are responsible for academy policy and have been appointed by the Executive Board for this purpose.
Minor	A set programme of 30 ECTS credits taken in the final or penultimate year of study. The minor is either an institute-wide minor (a broadening minor) or a programme-specific minor (an in-depth minor). A minor may also be taken at another higher educational institution.
Multidisciplinary projects	A collaborative cross-academy (set of) study unit(s) that integrates knowledge, methods, and perspectives from multiple disciplines. This project has predetermined ILO requirements and involve students from different academies working together on real-world challenges.
Osiris	The Student Information System.

Participation council	An independent body, as referred to in WHW article 10.17. Half of this body consists of elected staff members and the other half of elected students. For more information, see BUas Participation Council Regulations .
Previous education requirements	Requirements, as referred to in WHW article 7.24, which the applicant's previous education must meet for admission to a study programme in higher education.
Programme code	Code by which the programme is officially registered in the Dutch Institutions and Programmes Register (Dutch abbreviation: RIO).
Propaedeutic and main phase exams	See Final exam.
Propaedeutic phase	The first part of a bachelor's programme (60 ECTS credits) that is followed by the main phase, as referred to in article 7.8 paragraphs 2 and 4 of the WHW.
Retention schedule	The schedule that specifies how long the institute is required to retain archival documents.
RIO	<i>Registratie Instellingen en Opleidingen</i> : Dutch Institutions and Programmes Register
Semester	A continuous period of 30 ECTS credits.
Specialisation	A specialisation is a variant of a study programme that does not cover the entire programme and therefore comprises fewer than 240 ECTS credits. Only part of the study programme consists of a specialisation.
Standard duration of studies	Number of study load hours of the study programme divided by 60 ECTS credits expressed in years.
Student	A person enrolled at BUas, as referred to in WHW article 7.32.
Student counsellor	An officer whose core task is to guide, inform and advise current and prospective students in the area of education and studying.
(Study) coach / mentor	A staff member within the programme who has the task of providing coaching and guidance to students.
Study load	The study load expressed in ECTS credits, as referred to in WHW article 7.4 paragraph 1.
Study programme	A cohesive set of courses, as referred to in WHW article 7.3.
Track	A programme track is a variant of a degree programme that covers the full programme. At BUas, we offer programme tracks based on language, subject matter, and the accelerated and short tracks. A programme track always comprises 240 ECTS credits, with the exception of the accelerated track (180 ECTS credits).

WHW	The Dutch Higher Education and Research Act, including amendments.
WO bachelor's programme	An academic bachelor's programme as referred to in WHW articles 7.3 and 7.3a paragraph 1. Upon completion of this programme, students are awarded the title of Bachelor. Also see: Study programme.

Article 1.2 General Provisions

- 1 Breda University of Applied Sciences (hereinafter BUas) has a Students' Charter, in accordance with article 7.59 of the WHW, which has been adopted by the institute's Executive Board with the approval of the participation council. The Students' Charter consists of an institute-specific part and a programme-specific part. The institute-specific part is included in a separate document. The Teaching and Examination Regulations (TER) are part of the study programme-specific part of the Students' Charter.
- 2 The Teaching and Examination Regulations will comply with the rules and regulations of the 'TER Framework for HBO Bachelor's Programmes'. The date of adoption of the TER Framework by the Executive Board and the date of consent by the participation council are listed in the status table on the cover page of the TER.
- 3 The Teaching and Examination Regulations will be approved by the academy director in accordance with article 9.1 of these regulations.
- 4 The academy director will ensure an annual evaluation of the Teaching and Examination Regulations and, for the purpose of monitoring and, if necessary, adjusting the study load, will consider the resulting time commitment for the student (article 7.14 of the WHW).
- 5 The manner of implementation of the Teaching and Examination Regulations will be evaluated by the degree programme committee. The degree programme committee will present the results of its evaluation to the academy director.
- 6 The original Dutch version of the Teaching and Examination Regulations will prevail over the English translation.
- 7 The provisions of these regulations will be legally valid only if and insofar as they do not conflict with the provisions of or under the WHW.

Article 1.3 Applicability

- 1 These Teaching and Examination Regulations apply to the academic year of 2026-2027, which runs from 1 September 2026 up to and including 31 August 2027.
- 2 The TER, as referred to in section 1 of this article, will apply to all students who are enrolled on a study programme as mentioned in section 5.
- 3 The term 'study programme', as mentioned in section 2, refers to all forms of this programme as registered in RIO.
- 4 If, on 1 September of the academic year, the decision-making process regarding the Teaching and Examination Regulations of that academic year has not yet been finalised, the Teaching and Examination

Regulations of the previous academic year will remain in force until the decision-making process has been finalised.

- 5 These Teaching and Examination Regulations lay down the rights and obligations of students of the study programme(s):

Programme name

English programme name	Applied Data Science & Artificial Intelligence
Programme code	39309
Degree (in full)	Bachelor of Science
Degree (abbreviation)	BSc

Programme name

English programme name	Creative Business
Programme code	35516
Degree (in full)	Bachelor of Arts
Degree (abbreviation)	BA

Programme name

English programme name	Creative Media and Game Technologies
Programme code	30036
Degree (in full)	Bachelor of Science
Degree (abbreviation)	BSc

as well as the resulting obligations of the Executive Board, the academy director, the board of examiners, the degree programme committee, and the staff of the programme(s).

- 6 Where these Teaching and Examination Regulations refer to students, it also applies to extraneous students, unless otherwise specified.
- 7 Where these Teaching and Examination Regulations refer to the student counsellor, this means one of the student counsellors within the relevant academy.
- 8 Where these Teaching and Examination Regulations refer to course, this should be read as, among other things, course, project, training session, module, workshop, or learning arrangement.
- 9 Where these Teaching and Examination Regulations refer to examination, this should be read as examination, partial examination, assignment, assessment, or competency examination.
- 10 Where these Teaching and Examination Regulations refer to board of examiners, this means the board of examiners of the student's own bachelor's or associate degree programme.
- 11 Where these Teaching and Examination Regulations mention 'communicated to students' or 'students will be informed', this means communicated by e-mail (to the institute's e-mail address), internet, portal, LMS, Osiris, in writing or orally.
- 12 These Teaching and Examination Regulations contain several references to other regulations. These other regulations can be consulted via the portal/internet, unless otherwise stated.
- 13 Where these Teaching and Examination Regulations refer to B Applied Data Science & Artificial Intelligence, this should be read as Applied Data Science & Artificial Intelligence or ADS&AI and vice versa.

- 14 Where these Teaching and Examination Regulations refer to B Creative Business, this should be read as CB or Creative Business and vice versa.
- 15 Where these Teaching and Examination Regulations refer to B Creative Media and Game Technologies, this should be read as CMGT or Creative Media and Game Technologies and vice versa.

Article 1.4 Rules of Conduct

WHW article 7.57 h

- 1 To maintain proper conduct within BUAs, the Executive Board has established codes of conduct and disciplinary measures for students. These rules are included in the Students' Charter.
- 2 It is forbidden for students to digitally record, copy and/or distribute (parts of) lectures without permission (written, including by chat and e-mail) from the lecturer.

Article 1.5 Evaluation of Education

1.5.1 General

Quality assurance system of Breda University of Applied Sciences

At an institute-wide level, the following surveys/evaluations are conducted regularly to monitor quality and satisfaction.

Research group	Survey/evaluation name	Evaluation frequency	Report	Topics	Particulars
Current students	NSE	Every year	End of May	Student satisfaction with programme, lecturers, facilities, environment, etc.	Benchmark NL, 1x per 2 years, specific BUAs questions
Alumni	HBO-monitor	Every year	April/May	Alumni satisfaction with programme, alignment between education and work, etc.	Benchmark NL, possibility to add our own questions
Drop-outs	Exit survey	Every year	Autumn	Reasons to quit, study choice, expectations, future plans, etc.	

1.5.2 Academy-specific

Within an academy, the academy director is responsible for the quality of education. Academies have the freedom to organise their own quality assurance systems, within the institute-wide frameworks, and tailor these to the specific features of education within the academy concerned. Every year, the academies draw up an annual report on educational quality. All degree programmes are covered in the annual report. The annual report provides insight into the quality, quality policy, and improvement actions within the academy and its study programmes.

The AGM quality management process is adhered to by all programmes within AGM. Following a closed Plan-Do-Check-Act (PDCA) cycle, the process takes place every block and includes collecting structured student and staff feedback, evaluating outcomes against quality standards, proposing changes in consultation with the relevant committees, and communicating, implementing, and monitoring those changes.

Chapter 2 Previous Education Requirements and Admission

Article 2.1 Previous Education Requirements and Further Previous Education Requirements

2.1.1 Previous education requirements

WHW article 7.24

- 1 For enrolment on a study programme in higher professional education, the following previous education requirements apply:
 - a VWO diploma, or;
 - b HAVO diploma, or;
 - c diploma of a middle-management programme or specialist programme, as referred to in article 7.2.2 first paragraph, under d, respectively e, of the Dutch Adult and Vocational Education Act (*Wet educatie en beroepsonderwijs*), or;
 - d diploma of a middle-management programme or specialist programme, as referred to in article 7.2.2 first paragraph, under d, respectively e, of the Dutch Adult and Vocational Education (BES Islands) Act (*Wet educatie en beroepsonderwijs BES*), or;
 - e diploma of a vocational training course designated by ministerial regulation, as referred to in article 7.2.2, first paragraph, under c, of the Dutch Adult and Vocational Education Act (*Wet educatie en beroepsonderwijs*), or;
 - f diploma of a vocational training course designated by ministerial regulation, as referred to in article 7.2.2, first paragraph, under c, of the Dutch Adult and Vocational Education (BES Islands) Act (*Wet educatie en beroepsonderwijs BES*).
- 2 Individuals who have obtained a bachelor's or master's degree, and holders of a successfully completed propaedeutic exam certificate from a higher education institution, will also be admissible. However, individuals may be required to demonstrate, if applicable, that they meet the further previous education requirements. This is done through supplementary examination.
- 3 Prospective students must meet the previous education requirements by 1 September and demonstrates this by submitting a diploma dated before 1 September. Applicants must have submitted this by 1 October at the latest. Otherwise, it is not possible for an applicant to complete the enrolment.

2.1.2 Further previous education requirements for students from HAVO/VWO

WHW article 7.25

The [overzicht toelatingseisen per opleiding \(overview of admission requirements per study programme, in Dutch\)](#) sets out which further previous education requirements apply to the study programme(s) of BUAs.

2.1.3 Examination into further previous education requirements (deficiency remedying)

WHW article 7.25 paragraph 6

- 1 The BUAs Executive Board may determine that a possessor of a diploma that does not meet the further previous education requirements, as mentioned in article 2.1.2, will still be enrolled, if a supplementary examination shows that the student meets substantively comparable requirements. These requirements must be met before the start of the study programme. Deficiencies can be remedied in

various ways, see the [overzicht Wegwerken deficiënties/Toelatingsonderzoek](#). It is also possible to remedy deficiencies by taking a state examination at HAVO or VWO level or by obtaining a partial certificate from an educational institution

- 2 If a prospective student wishes to remedy a deficiency, this prospective student must register for this in good time with the relevant provider (also see [overzicht Wegwerken deficiënties/Toelatingsonderzoek](#)). In addition, the prospective student is urgently advised to apply for the BUas bachelor's or associate degree programme in a timely manner, no later than 1 May, and indicate how the deficiency will be remedied.
- 3 Participation in the study choice activities / selection procedure will only be possible after the deficiencies have been remedied¹.
- 4 Prospective students with a VWO diploma who want to take part in an accelerated 3-year HBO programme, must meet the further previous education requirements as mentioned in article 2.1.2. If a prospective student has a deficiency, this prospective student will only be admissible to the accelerated track if this deficiency is remedied through an exam at VWO level.
- 5 A prospective student may appeal a decision made based on the supplementary examination, as referred to in section 1, to the Examinations Appeals Board (CBE) of BUas, as referred to in article 10.2. This only applies to supplementary examinations administered by BUas.

2.1.4 Admission test (21+ arrangement)

WHW article 7.29

- 1 The Executive Board of BUas can determine that a prospective student aged 21 and older^{2,3}, who does not satisfy the previous education requirements is exempted from these requirements. Instead, this prospective student is tested whether they are capable of attending the relevant programme through an admission test (21+ arrangement). For more details, see the [overzicht Wegwerken deficiënties/Toelatingsonderzoek](#).
- 2 If a prospective student wishes to take part in an admission test, they are required to apply for both the bachelor's programme or associate degree programme of BUas and the 21+ test by 1 May at the latest⁴. The result of the admission test will be valid for 2 years and will only be valid at BUas.
- 3 Participation in the study choice activities / selection procedure will only be possible after a positive result has been obtained for the admission test.
- 4 Prospective students who obtained a positive result for the admission test can only be enrolled for the regular track of a study programme. Enrolment for a short or accelerated track of a programme will not be possible.
- 5 A prospective student may appeal the result of an admission test to the Examinations Appeals Board (CBE) of BUas, as referred to in article 10.2.

¹ In the case of a selection procedure, a study programme may deviate from this if the student shows that they are in the process of remedying their deficiencies.

² Reference date: 30 September of the academic year concerned.

³ The BUas Executive Board may decide to allow a prospective student who holds a certificate issued outside the Netherlands to take part in the admission test, even if they have not yet reached the age of 21. This also applies in special cases if the prospective student is unable to present a diploma.

⁴ Not all programmes offer an admission test after 1 May. For more details, see the [overzicht toelatingstoetsen](#).

2.1.5 Exemption from previous education requirements based on other diplomas

WHW article 7.28

- 1 The BUAs Executive Board will grant exemption from the previous education requirements referred to in articles 2.1.1 and 2.1.2 to a person who:
 - a holds a degree issued in a country that has ratified the Convention on the Recognition of Qualifications Concerning Higher Education and that gives access to higher education in that country.
 - b Holds a degree certificate, whether or not issued in the Netherlands, which in the opinion of the Executive Board is at least equivalent to the degree mentioned in article 2.1.1. FC&S Student Office will make this decision with a mandate from the Executive Board.
- 2 A student who is admitted on the basis of the provisions of section 1 will also be subject to the requirement set out in article 2.2.

Article 2.2 Language Requirements for Students with Previous Education Completed in a Non-Dutch Educational System

2.2.1 Students with previous education completed in a non-Dutch educational system who will be attending English-taught education

- 1 The prospective student does not have to take an English language test to be allowed to attend an English-taught programme at BUAs if one of the following conditions is met:
 - the prospective student, regardless of nationality, has completed a programme in one of the following countries where the language of instruction was English (or according to the educational system of and accredited in): Australia, Canada (excluding Quebec), Ireland, New Zealand, United Kingdom, and the United States.
 - the prospective student, regardless of nationality, has obtained a diploma included in the [Nuffic List of Diplomas](#). This also includes having taken an exam in the subject of English.
 - the prospective student meets the previous education requirements based on an International Baccalaureate (IB) diploma, the Career-Related Certificate of the International Baccalaureate, or the European Baccalaureate certificate (Engels language 1 or 2).
- 2 The prospective student who does not meet one of the conditions mentioned in section 1 must, in order to be allowed to attend an English-taught programme at BUAs, have obtained the corresponding minimum score on one of the following tests:⁵
 - **IELTS academic test**
The minimum score to be obtained is:
 - total score 6.0
 - speaking score 6.0SS
 - **TOEFL iBT test**
The minimum score to be obtained is:
 - internet-based (iBT) 4,5
 - speaking skills 4
 - **Cambridge English Qualification results** (B2 First, C1 Advanced, or C2 Proficiency).
 - The minimum score to be obtained is:
 - total score 169
 - speaking score 169

⁵ Only tests administered at a test location.

- **Pearson PTE academic test**
- The minimum score to be obtained is:
 - total score 61
 - speaking score 61
- **LanguageCert academic test**
- The minimum score to be obtained is:
 - total score 65
 - speaking score 65

2.2.2 Students with previous education completed in a non-Dutch educational system who will be attending Dutch-taught education

Not applicable.

Article 2.3 Admission Requirements for Selection Procedures

- 1 If a prospective student wishes to apply for the first time for a programme with a selection procedure, other rules apply in addition to the requirements as mentioned in article 2.1.
- 2 The ADS&AI, CB and CMGT programmes have selection procedures, for more information you are referred to the document called [Selection procedure of bachelor's programmes](#).

Article 2.4 Admission to Tracks within the Programme

2.4.1 General

The bachelor's programme of ADS&AI, CB and CMGT offer the following tracks: regular, accelerated, short (all in English). If conditions apply to the tracks, these are listed below.

2.4.2 Admission to the accelerated track

WHW 7.9a

- 1 Within the bachelor's programme, an accelerated track is offered that is accessible to students with a VWO diploma, or at least an equivalent diploma.
- 2 A student who satisfies the condition in section 1 as well as the other conditions for enrolment, will be enrolled in an accelerated track if this student has requested this before the start of the first year of enrolment..

2.4.3 Admission to the short track

To attend the short track, a request is submitted to the board of examiners on behalf of the student to obtain exemption from the examinations for the relevant courses that are not being taken.

CB: For the bachelor's programme of CB, a tailored track for students with previous HAVO education is offered in cooperation with De Rooi Pannen. These students can enter the short track after obtaining their MBO diploma.

The Creative Business short 3-year track for students with prior MBO qualifications / tailor-made track for for students with previous HAVO education is exclusively open to students who:

1. Hold a Dutch HAVO diploma;
2. Are enrolled at De Rooi Pannen; and
3. Were enrolled at Breda University of Applied Sciences in the preceding academic year as a *cursist* (course participant).

CMGT: The CMGT programme offers a short track for prospective students who hold a level 4 MBO diploma in the same field as the relevant higher professional education (HBO) programme.

1. A **CB or CMGT** student may switch from their initial track to the other track. A switch between tracks may be made **only once** during the entire duration of the programme.
2. The switch must take place **before the issuance of the Tentative Study Recommendation (TSR)**.
 - o If a student does not switch before the TSR is issued, switching is no longer permitted during the first year.
 - o In such cases, the student may request a switch **only after obtaining the propaedeutic certificate**, and the switch will take effect in **year 2**.
3. Switching between tracks in **year 3 or year 4 is not permitted**.
4. Prior to submitting a request for switching, the student must:
 - o Consult with a **study coach** regarding the intended switch; and
 - o Provide **written confirmation** (email) from the study coach stating that this consultation has taken place.
5. To request a switch, the student must submit an email to **RenC@buas.nl**, including:
 - o The confirmation email from the study coach; and
 - o A formal request to be manually switched in the student administration system.
6. All switching requests are subject to approval by an **operational manager or a member of the management team (MT)**.

ADS&AI: The ADS&AI programme does not offer a short study track for prospective students who have successfully completed an MBO programme.

2.4.4 Switching to another track within the programme

1. If a student is enrolled in a programme at BUas for the first time in their first year and believes that another track within this programme is more suitable (or this is strongly advised), the student has until 30 September to switch tracks.
2. Switching to another track after 30 September in year 1 is only permitted at the following times:
 1. The switch must take place **before the issuance of the Tentative Study Recommendation (TSR)**.
 - If a student does not switch before the TSR is issued, switching is no longer permitted during the first year.
 - In such cases, the student may request a switch **only after obtaining the propaedeutic certificate**, and the switch will take effect in **year 2**.
 2. A switch between tracks may be made **only once** during the entire duration of the programme.

- 3 Prior to submitting a request for switching, the student must:
 - Consult with a **study coach** regarding the intended switch; and
 - Provide **written confirmation** (email) from the study coach stating that this consultation has taken place.
 - 4 To request a switch, the student must submit an email to **RenC@buas.nl**, including:
 - The confirmation email from the study coach; and
 - A formal request to be manually switched in the student administration system.
 - 5 All switching requests are subject to approval by an **operational manager or a member of the management team (MT)**.
- 3 The switch referred to in sections 1 and 2 requires the permission of the programme coordinator of the newly chosen track. The student must request this permission from the programme coordinator themselves. The student must then forward the written permission to Registration & Compliance (part of the Student Office) in an email to RenC@buas.nl, copying in the programme coordinator

Article 2.5 Admission to Specialisations within the Programme

2.5.1 General

2.5.2 Admission to the ATPM specialisation

Not applicable.

2.5.3 Admission to the SBM pre-master's

- 1 For admission to the SBM pre-master's track, a selection procedure is in place. The student will be required to meet at least the following requirements:
 - 180 ECTS credits have been earned in the HBO bachelor's programme (including any exemptions granted), or 120 ECTS credits in the case of an accelerated track.
 - No unsatisfactory assessment for any SBM-related courses.
 - Sufficient level of English (TOEFL minimum score 80 internet-based and minimum score 20 speaking skills (or comparable level)). Students attending a bachelor's programme at BUas already comply with this requirement.
 - Good assessment of the motivation letter (in English) with accompanying CV and list of marks.
 - Good assessment of the interview on motivation and knowledge. This interview is conducted in English.
- 2 The board of examiners has not specified any additional conditions for attending the SBM pre-master's in the graduation year.

2.5.4 Admission to the SI specialisation

Not applicable.

2.5.5 Admission to the TAAM specialisation

Not applicable.

2.5.6 ADS&AI pre-master's procedure

1. Only pre-master's programmes from Eindhoven University of Technology and Jheronimus Academy of Data Science are approved. Other programmes require prior approval.
2. The procedure is as follows:
 - a. The student submits the pre-master's starting agreement to the board of examiners (BoE).
 - b. The BoE informs Osiris.
 - c. After completion, the student submits an official Transcript of Records to the BoE.
 - d. The BoE verifies the results and informs Osiris.
 - e. Osiris registers the credits.
3. Credits are awarded on a pass/fail basis: **30 ECs or 0 EC.**

Article 2.6 Switching to another Programme

- 1 If a student is enrolled in a programme at Breda University of Applied Sciences in their first year and believes that another RIO programme is more suitable for them (or this is strongly advised), they have the option to switch to another programme until 30 September.
- 2 The switch referred to in section 1 [and 2] requires the permission of the academy director of the newly chosen programme. The student must request this permission from the academy director themselves. The student must then forward the written permission to Registration & Compliance (part of the Student Office) in an email to RenC@buas.nl, copying in the academy director
- 3 Switching to another RIO programme is only possible if all requirements for enrolment in the new programme are met.
- 4 If the tuition fees for the new programme are higher, the difference must be paid pro rata. If the tuition fees for the new programme are lower, the student may submit a request for a refund of the excess amount paid.
- 5 For internal switching, the procedure applicable within the new academy must be followed.

Article 2.7 Senior-Year Admission

- 1 A prospective student who has obtained a propaedeutic certificate or an associate degree within higher education (within or outside the Netherlands) may be admitted to the main phase of a BUas HBO bachelor's programme that falls within the same sector of higher education. The academy director is authorised to impose additional requirements.
- 2 A prospective student who is admitted to the main phase of an HBO bachelor's programme on the basis of the condition mentioned in section 1 will in principle attend the entire main phase curriculum. Individual exemptions will be possible (see article 6.13). In addition, based on agreements with foreign institutions, fixed parts of the programme may be exempted.
- 3 ADS&AI: Applicants who have obtained a propaedeutic certificate from an Applied Mathematics or Engineering Mathematics programme at a university of applied sciences (HBO) level are eligible for admission to a three-year track.
- 4 CB: Applicants who have successfully completed the propaedeutic phase of a Dutch Creative Business programme with the same CROHO number (35516) may submit a request for admission to a senior year via Studielink.

5

CMGT:

- a. Applications for senior-year admission to the Creative Media and Game Technology (CMGT) programme can be submitted via Studielink.
- b. Senior-year admission is only open to students who have obtained the propaedeutic certificate of the CMGT programme at Breda University of Applied Sciences.
- c. Propaedeutic certificates obtained from other programmes or institutions are not eligible for senior-year admission to CMGT.

Chapter 3 Content and Structure of the Programme(s)

Article 3.1 Objective of the Study Programme(s) and Competencies

- 1 The objective of the bachelor's programme of ADS&AI and CB is to ensure that graduates meet the professional competencies pertaining to the study programme (see appendix 2).
- 2 The educational profile of the programme of CMGT has been derived from the national competency profile 'Creative Technologies'.

Article 3.2 Mode of Delivery

WHW article 7.7, 7.5 en 7.9a

- 1 The degree programme(s) is (are) delivered in a full-time mode.
- 2 The bachelor's programme(s) has (have) the following tracks:

ADS&AI:

- Regular 4-year programme – English-taught
- Accelerated 3-year programme for students with previous VWO education – English-taught

CB:

- Regular 4-year programme – English-taught
- Accelerated 3-year programme for students with previous VWO education – English-taught
- Short 3-year programme for students with previous MBO education / tailored track for students with previous HAVO education – English-taught

CMGT:

- Regular 4-year programme – English-taught
- Accelerated 3-year programme for students with previous VWO education – English-taught
- Short 3-year programme for students with previous MBO education – English-taught

Article 3.3 Year Schedule

The academic year is divided into 2 semesters, each semester consists of 2 blocks. Semester 1 consists of block A and block B, semester 2 of block C and block D. The start and end dates of the blocks are as follows:

Blok	Start date	End date
A	31 August 2026	08 November 2026
B	09 November 2026	31 January 2027
C	01 February 2027	11 April 2027
D	12 April 2027	18 June 2027

Article 3.4 Language

WHW article 7.2

- 1 Teaching and examinations are in English; the use of the English language is subject to a code of conduct (appendix 1).
- 2 Contrary to section 1, the target language is also used in modern language courses.
- 3 The ADS&AI, CB and CMGT programmes are taught in English. English is the language of instruction because the professional fields these programmes prepare students for are international in nature, requiring graduates to engage with globally developed knowledge, tools, platforms and professional communities in which English is the standard language of communication. Teaching in English ensures students develop the subject-specific language skills and competencies expected by employers. The curriculum is delivered by teaching staff who are at a minimum proficient in English at C1 level of the Common European Framework of Reference for Languages (CEFR).
- 4 In order to maintain and strengthen students' language skills and international competencies, the following facilities are available:
 - Within the curriculum:
 - o Intercultural workshops to raise awareness of cultural differences in communication and collaboration.

To further prepare students for international professional environments, intercultural workshops are offered to develop awareness of cultural differences in communication and collaboration.

- Extracurricular:
 - o Basic Dutch language courses and training in Dutch culture and society for international students;
 - o Dutch language enhancement coaching for professional competency;
 - o English language enhancement coaching for professional competency in international settings;

Article 3.5 Regular 4-year Programme

WHW article 7.4

3.5.1 General

- 1 The HBO bachelor's programme corresponds to a total of 240 ECTS credits and consists of a propaedeutic phase consisting of 60 ECTS credits and a main phase consisting of 180 ECTS credits. The standard duration of the degree programme is four years. The propaedeutic phase has a threefold purpose: orientation, selection and/or referral.
- 2 ADS&AI, CB and CMGT: The curriculum of the degree programme(s) is included in appendix 3.
- 3 The study programme comprises four years of study and is based on project-based learning within industry simulations as a guiding principle. In each block, students work on a project, individually or in groups.
- 4 At the end of a project, a student is summatively assessed based on the ILOs as listed in the assessment rubric. A successful project assessment will earn the students the credits related to the

project and this is registered in Osiris. In the case of an unsatisfactory project assessment, the student will not be awarded the credits and the credits will not be registered in Osiris.

- 5 CMGT: The CMGT programme has three content-based tracks: Programming, Visual Arts, and Design & Production. When students apply, they opt for one of the three content-based tracks mentioned above, and they attend the curriculum offered within the chosen track.
- 6 CB: All students must complete a work placement.
- 7 ADS&AI: Students must complete a work placement with the exception of students on an accelerated track who are doing a pre-master's.

3.5.2 Propaedeutic phase

The propaedeutic phase consists of four blocks of 15 ECTS credits each.

3.5.3 Years 2 and 3

- 1 Year 2 consists of four blocks of 15 ECTS credits each.
- 2 Year 3:
 - AI: Year 3 consists of two semesters of 30 ECTS credits.
 - CB: Year 3 consists of 60 ECTS credits, structured as four blocks of 15 ECTS credits or two semesters of 30 ECTS credits, or a combination of both, depending on the learning activities the student chooses. Students are required to complete a placement of 30 ECTS credits within year 3.
 - CMGT: Year 3 consists of four blocks of 15 ECTS credits.
- 3 ADS&AI and CB: The work placement will only take place if the student has obtained all credits for years 1 and 2 (120 ECTS credits).

3.5.4 Graduation year

- 1 The graduation year consists of 60 ECTS credits for the ADS&AI, CB and CMGT programmes.
- 2 ADS&AI: Students can choose a pre-master's, placement, specialisation project, exchange or minor (at BUas or via *Kies op Maat*) for semester 7 (semester 5 for accelerated track). Students are required to complete a placement of 30 ECTS credits with the exception of students on an accelerated track who are doing a pre-master's. All elements of the graduation year can only be started after obtaining all prior credits.
- 3 CB: The graduation year consists of two blocks of 15 ECTS credits and one semester of 30 ECTS credits (graduation project). Accelerated or short track students must complete a placement during the last semester (semester 6). Students must have obtained a minimum of 45 ECTS credits to start the graduation year.

- 4 CMGT: The graduation year consists of two semesters that are assessed at the end of the year as a single graduation project, called P0. If the student chooses to attend a minor or exchange in semester 1, the graduation project is divided into two projects, P1 and P2. All elements of the graduation year can only be started after obtaining all prior credits.

Article 3.6 Accelerated 3-year Programme for Students with Previous VWO Education

WHW article 7.9a

3.6.1 General

- 1 This accelerated 3-year programme corresponds to a total of 180 ECTS credits and consists of a propaedeutic phase consisting of 60 ECTS credits and a main phase consisting of 120 ECTS credits. The standard duration of studies is three years. The propaedeutic phase has a threefold purpose: orientation, selection and/or referral.
- 2 The curriculum of this 3-year programme is included in appendix 3.

3.6.2 Propaedeutic phase

The propaedeutic phase is identical to that of the regular four-year programme. See article 3.5.2.

3.6.3 Year 2

Year 2 is identical to that of the regular four-year programme. See article 3.5.3.

3.6.4 Graduation year

ADS&AI: The graduation year consists of two semesters of 30 ECTS credits each. Options in the first semester are a placement and a university transfer programme (pre-master's). In the second semester, students write a graduation thesis. If students do a pre-master's in semester 5, they are required to graduate with an external client. All elements of the graduation year can only be started after obtaining all prior credits.

CB: The graduation year consists of two blocks and one semester. The two blocks each consist of an individual project preparing for the graduation project (5 ECTS credits) and a group project aiming to reflect the graduation project where students can practise the exit level skills as a group before they start their graduation project (10 ECTS credits). The semester consists of the individual graduation project and an internship/work placement (30 ECTS credits).

CMGT: The graduation year consists of two semesters that are assessed at the end of the year as a single graduation project, called P0. If the student chooses to attend a minor or exchange in semester 1, the graduation project is divided into two projects, P1 and P2. All elements of the graduation year can only be started after obtaining all prior credits.

Article 3.7 Programme for Students on the Tailored Track for Students with Previous HAVO Education

WHW article 7.4

ADS&AI and CMGT: Not applicable.

3.7.1 General

The short three-year programme at BUas consists of a main phase comprising 180 ECTS credits. Under this tailored track, students are exempt from the requirement to hold a propaedeutic certificate for admission to the main phase. To obtain this exemption, a request is submitted on the student's behalf to the board of examiners to be exempted from the examinations for the courses not taken.

CB only

- 1 By the tailored track for students with previous HAVO education, the track is meant, the first two years of which consist of an MBO programme delivered by De Rooi Pannen, followed by a short, 3-year programme delivered by Breda University of Applied Sciences.
- 2 The short 3-year programme at BUas consists of a main phase comprising 180 ECTS credits. Based on this tailored track, the student will be exempted from the requirement that a propaedeutic certificate is needed for admission into the main phase.
- 3 The curriculum of this 3-year programme is included in appendix 3.

3.7.2 Year 1

Same as regular track year 2.

3.7.3 Year 2

Same as regular track year 3.

3.7.4 Graduation year

Same as regular track year 4.

Article 3.8 Short 3-year Programme for Students with Previous MBO Education

WHW article 7.4

ADS&AI and CB: Not applicable.

3.8.1 Algemeen

CMGT only:

- 1 The short programme comprises a total of 240 ECTS credits and consists of a propaedeutic phase consisting of 60 ECTS credits and a main phase consisting of 180 ECTS credits. The standard duration of studies is three years, assuming that 60 ECTS credits worth in exemptions are granted (see article 3.8.2). The propaedeutic phase has a threefold purpose: orientation, selection and/or referral.
- 2 The curriculum of this 3-year programme is included in appendix 3.

3.8.2 Exemptions for students with previous MBO education

- 1 A student who is in possession of a MBO diploma (level 4) in the same field as the HBO programme concerned, may be exempted from taking examinations relating to courses up to a maximum of 60 ECTS credits.
- 2 The exemptions, as referred to in section 1, have been specified by the board of examiners as follows:

Course	ECTS credits
- Year 3 programme (FGA3.P1-P4)	60 ECTS credits (4 x 15 ECTS credits)
- 3 To obtain an exemption from the examinations for the courses referred to in section 2, a request must be submitted to the board of examiners on behalf of the student.
- 3 The exemptions, as referred to in section 2, will be registered in Osiris and mentioned on the list of marks of the curriculum concerned.

3.8.3 Propaedeutic phase

The propaedeutic phase is identical to that of the regular four-year programme.

3.8.4 Year 2

Year 2 is identical to that of the regular four-year programme.

3.8.5 Graduation year

The graduation year is identical, in principle, to that of the regular four-year programme.

Article 3.9 Building Blocks

3.9.1 General

- 1 Every programme offers opportunities for curriculum flexibility, but students themselves determine the extent to which they make their study paths flexible.

- 2 The full-time bachelor's programme consists of 240 ECTS credits and comprises two components: compulsory components and flexible components. Students have autonomy in planning certain components within the framework of the TER. The structure of the aforementioned components ensures both depth within one's own discipline and breadth across disciplines.
- 3 Compulsory components (minimum of 120 ECTS credits): Each programme comprises a minimum number of compulsory components within the student's curriculum:
 - a. Propaedeutic phase: 60 ECTS credits
 - b. Compulsory placement and practical assignments: 30 ECTS credits
 - c. Graduation phase: 30 ECTS credits
- 4 Flexible components (maximum of 120 ECTS credits): Each programme offers flexible components that allow students to shape their own study paths by means of:
 - a. Multidisciplinary projects: 15 ECTS credits
 - b. Exchange: 30 ECTS credits
 - c. Minor(s): 30 ECTS credits

3.9.2 Compulsory placement and practical assignments

If the placement or practical assignment takes place abroad (either fully or partially), the student will be required to register via the 'Travel Abroad' form prior to departure, within the context of crisis prevention.

3.9.3 Minors in general

- 1 In the final and/or penultimate year of the programme, it is possible to choose a minor⁶. This choice is made in the year prior to taking the minor. Students can choose a minor offered by BUAs or a minor offered by another institution.
- 2 The student will enter their minor choice in Osiris during the regular registration period. See minor catalogue for additional information.
- 3 Academic results obtained during a minor or an exchange abroad will not be converted. These results will be registered in Osiris as 'completed'. The courses completed with the ECTS credits that apply to them will be mentioned on the BUAs list of marks and the academic progress overview. Results obtained abroad do not count towards the average nor the 'Cum Laude' distinction.
- 4 Academic results obtained during a minor at another Dutch institution will be included in the BUAs list of marks. These results will count towards the average and the 'Cum Laude' distinction in accordance with appendix 5.
- 5 If the minor takes place abroad, either fully or partially, the student will be required to register via the Travel Abroad form prior to departure, within the context of crisis prevention.

⁶ In ADS&AI, the penultimate year is year 3 and the final year is year 4. In ADS&AI, a minor can only be taken in semester 6 or 7.

In CB, the penultimate year is year 3 and the final year is year 4. In CB, a minor can only be taken in the penultimate year.

In CMGT, the penultimate year is year 3 and the final year is year 4. In CMGT, a minor can only be taken in the final year.

3.9.4 Minors offered by BUas

- 1 All minors will be offered throughout the first semester of the final and/or penultimate academic year and have a study load of 30 ECTS credits. The academy offering the minor will be responsible for the content and quality of the minor and also for processing the results obtained. For more details regarding the provision of information and registration, you are referred to the minor catalogue on LMS.
- 2 If a student chooses to participate in a minor at BUas, a choice must be made from the list of possible minors. The board of examiners responsible for the minor may apply admission requirements to the minor. The minor catalogue (see LMS) contains the list of minors and any accompanying information on, for instance, admission requirements and selection.
- 3 A number of multidisciplinary minors are also offered through *Kies op Maat* for students from other institutions. These are offered in Dutch or English. Admission requirements and/or selection for a minor may apply. The minor catalogue on LMS includes the list of *Kies op Maat* minors and any accompanying information on admission and selection. See the minor catalogue on LMS for the educational programmes of the minors.
- 4 Results obtained in a minor cannot be used for compensation within the main phase programme.
- 5 If students from other institutions take part – through *Kies op Maat* - in a minor at BUas, the TER of the degree programme offering this minor will apply to these students. This also holds true for all other relevant rules, regulations and procedures of BUas.

3.9.5 External minors offered via Kies op Maat

- 1 A student can take a minor at another institution affiliated to *Kies op Maat*. If the student wants to use this minor towards completing their own bachelor's programme, prior approval (whether or not based on a substantiated request) will be required from the board of examiners of the student's own study programme.
- 2 For minors taken through *Kies op Maat* and for which approval has been obtained from the board of examiners, no additional registration fees will be payable. Costs associated with taking a minor (e.g. teaching materials and excursions) will always be at the expense of the student.
- 3 Minors not approved by the board of examiners cannot be used towards completion of the student's own bachelor's programme. However, students are allowed to take the minor outside their own bachelor's programme (extracurricular). In such cases, the costs involved in taking the minor will be borne by the student.
- 4 A minor, as referred to in section 1, must comprise at least 30 ECTS credits. This may be a single course worth 30 ECTS credits or two related courses worth 15 ECTS credits each. In the case of more than 30 ECTS credits, the surplus above 30 ECTS credits will be included in the supplement (WHW article 7.11 paragraph 4) to the certificate under 'other'.

3.9.6 External minors not via Kies op Maat

- 1 A student can take a minor at another institution which is not affiliated to *Kies op Maat*. If the student wants to use this minor towards completion of their own bachelor's programme, prior approval will be required from the board of examiners of the student's own study programme, based on a substantiated request. Minors not approved by the board of examiners cannot be used towards completion of the student's own bachelor's programme. However, the student is allowed to take the minor outside their own bachelor's programme (extracurricular).

- 2 Any fees charged associated with taking the external minor at a non-affiliated *KoM* institution will always be borne in full by the student.
- 3 A minor, as referred to in section 1, must comprise at least 30 ECTS credits. This may be a single course worth 30 ECTS credits or two related courses worth 15 ECTS credits each. In the case of more than 30 ECTS credits, the surplus above 30 ECTS credits will be included in the supplement (WHW article 7.11 paragraph 4) to the certificate under 'other'.

3.9.7 Exchange

- 1 Under certain conditions, a student is allowed to participate in an exchange programme at another educational institution. Permission for this must be sought in advance from the board of examiners.
- 2 Participation in the exchange programme referred to in section 1 may be subject to a selection procedure.
- 3 In the context of crisis prevention, the student will be required to register via the Travel Abroad form prior to the exchange.
- 4 Article 3.9 section 3 will also be applicable.
- 5 If there are several candidates for a single exchange place, the average mark of each candidate will be taken into account.

3.9.8 Multidisciplinary projects

Not applicable.

3.9.9 Graduation internship/project/thesis

- 1 If the graduation internship/project/thesis takes place abroad (either fully or partially), the student will be required to register via the 'Travel Abroad' form prior to departure, within the context of crisis prevention.
- 2 In the graduation year, the student must meet the conditions set out in the Graduation Project Brief.
- 3 At the start of the graduation year referred to in section 2 above, the conditions set out in article 6.3. must be met and all results must have been recorded and confirmed in the Osiris study monitoring system.

3.9.10 Graduating in one's own business (as an entrepreneur)

- 1 Within Breda University of Applied Sciences, it is possible for students to graduate within their own business (entrepreneurial graduation). To this end, the institute offers professional support. Entrepreneurial graduation is possible within all programmes in all academies.
- 2 The student who is allowed to start the graduation phase will be eligible for admission to the 'entrepreneurial graduation' track.

- 3 For admission into this form of graduation, a selection procedure is applied. The criteria for selection are in any case the student's entrepreneurial competencies and the viability of the student's business idea.

3.9.11 Double degree

Not applicable.

Article 3.10 Specialisations

3.10.1 Attractions & Theme Parks Management

Not applicable.

3.10.2 Pre-master's Strategic Business Management

- 1 The SBM pre-master's comprises a period of one year of study, has a study load of 75 ECTS credits, and is divided into four blocks.
- 2 The SBM pre-master's may be chosen as a replacement of the graduation year.
- 3 The Academy for Tourism is responsible for the pre-master's specialisation in terms of content and quality.
- 4 The programme details of the SBM pre-master's are included in appendix 7.

3.10.3 Transformative Airlines & Airport Management

Not applicable.

Article 3.11 Associate degree

WHW artikel 7.8a

Not applicable.

Article 3.12 Referral in the Main Phase

WHW article 7.9 – applies only to bachelor's programmes with graduation pathways

Not applicable.

Article 3.13 Transitional Arrangement Related to Curriculum Changes

ADS&AI and CMGT: Not applicable.

CB:

1. When changes occur in the curriculum, the board of examiners will determine a transitional arrangement for this. If necessary, it will also determine how to deal with any changes in the assessment standards of the curriculum.
2. The provisions of article 6.4 section 5 will also be taken into account. See appendix 8 for the transitional arrangement.
3. In the 2025-2026 academic year, the Creative Business study programme at BUas was modified. This applied to all four years of study and to all variants. Appendix 8 contains a transitional arrangement setting out the agreements on the transition to the new programme. This arrangement is valid for one additional year (until the end of the 2026-2027 academic year).

Chapter 4 Recommendation on the Continuation of Studies and Binding Rejection

WHW article 7.8b

Article 4.1 Study Recommendation for the Propaedeutic Phase at the End of the First Year

- 1 Every student is given a study recommendation on the continuation of studies within or outside the programme no later than the end of the first year of enrolment on the propaedeutic phase of a programme.
- 2 Every AD student is given a study recommendation on the continuation of studies within or outside the programme no later than the end of the first year of enrolment on the programme.
- 3 The board of examiners has been mandated by the Executive Board to issue this study recommendation.
- 4 In anticipation of the study recommendation referred to in section 1, each student will be provided with an up-to-date overview of the academic results achieved once in the first year of study, no later than⁷ March 1. If these results give reason to do so, a warning (the interim recommendation) will be attached to this overview, the interim recommendation. This warning will also include the reasonable period of time by which the study results must have improved.
- 5 The warning mentioned in section 4 will be issued if fewer than 30 ECTS credits have been obtained.
- 6 The board of examiners will issue a positive recommendation, if the student has obtained 60 ECTS credits at the end of the first year.
- 7 The board of examiners will issue a negative recommendation if the student has not met the standard as referred to in section 6 and if there is no reason to postpone the deadline of the study recommendation due to personal circumstances (see section 13). A negative recommendation is accompanied by an intention to dismiss. The board of examiners has the authority to deviate from this course of action.
- 8 Before converting the aforementioned intention into a final dismissal (negative binding study recommendation), the student will be given the opportunity to be heard by the board of examiners.
- 9 Prior to taking any preliminary decision to issue a negative binding study recommendation (see section 7), the board of examiners will request the student counsellor concerned to give advice. The student counsellor's advice will be considered in the decision on the study recommendation.
- 10 The dismissal referred to in section 8 only concerns the programme (regardless of the track)⁸ on which the student is enrolled.
- 11 The dismissal referred to in section 8 will be final and indefinite. The board of examiners may withdraw a negative binding recommendation, also see article 4.3.

⁷ At the time when the warning is issued, the student must still be in a position to achieve the standard for a positive recommendation.

⁸ If a programme has several tracks (such as a regular, accelerated or short track), the study recommendation (and therefore any dismissal, if applicable) at the end of the first year will apply to all tracks.

- 12 A student may appeal against a negative binding study recommendation to the Examinations Appeals Board within six weeks after the negative binding study recommendation is issued, as referred to in article 10.2.
- 13 If the board of examiners deems that personal circumstances (see article 5.3) have prevented the student from achieving the academic results required in section 6, the board of examiners may postpone the deadline for issuing the study recommendation until the end of the second year of enrolment. This is referred to as a deferred recommendation.
- 14 At the end of the second year of enrolment, students whose deadline for the study recommendation has been postponed (see section 13) will still be given a study recommendation. If the student does not meet the standard as set in section 6 at that time, a negative binding study recommendation will be issued.
- 15 If the student is of the opinion that personal circumstances have influenced or are influencing their academic results, the student should report and discuss these circumstances with the student counsellor as soon as possible after they have arisen. Only in this way will it be possible for the board of examiners to consider these circumstances in their final study recommendation.
- 16 If the student terminates their enrolment on a study programme before 1 February of the first year of study, this student will not receive a negative binding study recommendation as referred to in this article. The student may reapply once for the same programme. In the case of a programme to which a selection procedure applies (with or without enrolment restrictions), the student will be required to go through the selection procedure again when applying for the same programme.

Article 4.2 Study Recommendation for the Propaedeutic Phase upon Early Termination after 1 February

If the student's enrolment during the first year of the propaedeutic phase⁹ is terminated prematurely after 1 February (and/or this student's enrolment is terminated by the institute), a negative binding study recommendation will be issued, unless the board of examiners decides otherwise on the advice of the student counsellor.

Article 4.3 Withdrawal of Negative Binding Study Recommendation

- 1 The board of examiners may withdraw a previously issued negative binding study recommendation. The withdrawal of the negative binding study recommendation will be recorded in Osiris. Withdrawal of the negative binding study recommendation is an absolute prerequisite for any subsequent re-enrolment.
- 2 The study recommendation that has been withdrawn is considered not to have been issued. Articles 4.1 and 4.2 will apply to this student (again).
- 3 CB: If a student received a negative binding study recommendation in the 4-year programme and this student re-enters the programme via the tailored track for students with previous HAVO education (of De Rooi Pannen), the board of examiners will withdraw the negative binding study recommendation issued earlier.

⁹ In the case of an associate degree programme, this should read: study recommendation at the end of the first year of study.

Chapter 5 Student Guidance and Academic Progress

WHW article 7.13 paragraph 2u and article 7.34 paragraph 1e

Article 5.1 Student Guidance

This article does not apply to *extraneus* students.

- 1 The programme has a system of individual student guidance in place. Student guidance is aimed at preventing and identifying study-related problems, and at offering support to solve them.
- 2 If desired or necessary, notes of talks between a student and a supervisor, as part of student guidance, can be recorded in Osiris.
- 3 The registration of data related to student guidance will be in compliance with the provisions of [Privacy Regulations for Students \(https://www.buas.nl/regulations/privacy-regulations-students.pdf\)](https://www.buas.nl/regulations/privacy-regulations-students.pdf); these regulations are part of the Students' Charter.

Article 5.2 Student Guidance within the Academy/Programme

- 1 Study guidance is provided within the study programmes and is integrated in the curriculum.
- 2 Students meet regularly with their study coach or supervising lecturer through scheduled conversations. Additional meetings can be initiated by either the student or the lecturer as needed.
- 3 Counselling for personal circumstances that may impede student progress is available through the AGM Academy.

Article 5.3 Personal Circumstances

WHW article 7.51 paragraph 2

Personal circumstances¹⁰ are understood to mean:

- board activities
- illness or pregnancy
- disability or chronic illness
- exceptional family circumstances
- other circumstances affecting a student and that are deemed exceptional by the Executive Board (including top-level sports)

¹⁰ See Student Support Fund Regulations for more detailed information.

Article 5.4 **Personal Circumstances and the Student Counsellor's Role**

- 1 If the student believes that personal circumstances, as mentioned in article 5.3, have (had) an influence on their study results, they should report and discuss these circumstances with the student counsellor as soon as possible after they have arisen. A supporting explanation may be requested, such as a medical or psychological statement. If such a circumstance is likely to influence a decision of the board of examiners, this circumstance should in any case be known before the board of examiners makes its decision.
- 2 The student counsellor of a degree programme or group of programmes may provide solicited and unsolicited advice to the board of examiners.

Article 5.5 **Studying with a Functional Limitation¹¹**

- 1 In this article, functional limitation refers to a disability or chronic illness that may cause a student to fall behind schedule in their studies.
- 2 A student with a functional limitation may be given the opportunity by the board of examiners or the student counsellor to attend courses and take examinations in a modified manner. The facilities available for this purpose consist of a modified type or duration of courses and/or examinations, or the provision of and/or permission to use practical aids, all tailored to the student's specific individual situation. Also see LMS for more information.
- 3 The student should discuss this with a student counsellor of the programme as soon as possible after enrolment on the programme or after the functional limitation has occurred. Depending on the facilities required, a request may be dealt with immediately by the student counsellor or the request should be forwarded to the board of examiners with a recommendation from the student counsellor:
 - a Practical aids: this is decided by the student counsellor;¹²
 - b Extra time for an examination: this is decided by the student counsellor, assuming an extension of one-third of the examination time up to a maximum of one hour;
 - c Type of examination: this is decided by the board of examiners. To this end, the student will submit a substantiated request, including a recommendation from the student counsellor, to the board of examiners.
- 4 A reasoned decision will be communicated to the student in writing (or via Osiris). If the decision is made by the board of examiners, the decision will also be communicated to the student counsellor.
- 5 In principle, the facilities will apply to the entire enrolment within BUAs, unless the board of examiners determines otherwise.
- 6 The student who falls behind schedule in their studies due to their functional limitation may submit a request for financial support from the Student Support Fund of BUAs.

Article 5.6 **Registration of Academic Progress**

- 1 The academy will ensure that the students' academic results are carefully and accurately recorded by means of the student progress monitoring system Osiris.

¹¹ Voor meer informatie zie de website van BUAs (www.buas.nl)

¹² The student counsellor will coordinate with the Exam Centre whether the use of a practical aid is feasible.

- 2 Students themselves will be responsible for regularly checking their academic results in the student progress monitoring system Osiris. Students should report any inaccurate or incomplete information in the system to the lecturer concerned.
- 3 The registration of data related to academic progress will be in compliance with the provisions of the [Privacy Regulations for students \(https://www.buas.nl/regulations/privacy-regulations-students.pdf\)](https://www.buas.nl/regulations/privacy-regulations-students.pdf).

Chapter 6 Examinations

Article 6.1 Competency-Based Education and Obtaining ECTS Credits

- 1 AGM bachelor's programmes are competency-based. Students graduate by demonstrating the exit qualifications as described in appendix 2. Also, see article 7.4.
- 2 The exit qualifications are assessed through ILOs linked to projects and project roles. The selected ILOs are assessed during the project assessment. See the Project Brief of the relevant block or project for more information.
- 3 Projects, roles, and assignments may have conditions that the student must meet before they can be assessed. These conditions are included in the Project Brief.

Article 6.2 Organisation of Examinations

WHW article 7.10 paragraph 1

- 1 Each course concludes with an examination. The examination may consist of several partial examinations.
- 2 For the purpose of conducting the examinations and determining their results, the board of examiners will appoint one or more examiners. The examiner will provide the board of examiners with the requested information, for which purpose they may be invited to the meeting. The board of examiners establishes rules with regard to the proper conduct during examinations, see article 6.7. In a competency examination, the examiner is referred to as assessor.
- 3 Each examination comprises an assessment of the student's knowledge, understanding and/or skills, as well as the evaluation of the results of that assessment.
- 4 An examination may take place through an assessment, written or oral questions, a reflection of one's own performance, a study task or assignment, a paper, the performance of practical activities, a thesis, a research report, a placement report, the completion of placement assignments, practicals or field-work, or a combination of these.
- 5 In special cases, the board of examiners is authorised to allow an examination format other than the one determined by the examiner. This authority includes the decision to hold examinations online/digitally.
- 6 At the beginning of each course, the following will be communicated in writing:
 - a the course content (subject matter),
 - b the learning goals,
 - c the study load (number of ECTS credits) and the accompanying substantiation,
 - d the form of the examination or partial examinations,
 - e the sequence in which the partial examinations have to be taken (if applicable),
 - f any aids permitted during the examination,
 - g the assessment criteria of examinations or partial examinations,
 - h the manner in which inspection of the assessed work is allowed,
 - i the choice made by the lecturer regarding the use of AI (appendix 5).

- 7 The examination of a course has been passed if:
- the examination has been assessed with a mark of 5.5 or more, with 'sufficient' or more, or with a 'pass' (also see article 6.8.1),
 - the weighted average of the results obtained for the partial examinations is at least 5.5, in which case these partial examinations cannot be compensated,
 - the course requirements, specified in advance, have been fulfilled.
- 8 Once the examination or partial examination has been taken, the result for it will be registered in the student progress monitoring system Osiris.

Article 6.3 Sequence of Examinations

- 1 In the propaedeutic phase, there is no mandatory sequence of examinations. In the propaedeutic phase, the sequence is: blocks A-B-C-D, with a partial resit in the following block and a full resit in the following two blocks.
- 2 In the main phase of the regular programme, there is a mandatory sequence of examinations:
- In order to enter year 3, the student must have obtained at least 45 ECTS credits from year 2.
 - ADS&AI and CMGT: In order to enter year 4, the student must have obtained all credits from previous years.
 - CB: In order to enter year 4, the student must have obtained at least 45 ECTS credits from year 3, with all year 2 components completed.
- 3 In the main phase of the accelerated and short tracks, there is a mandatory sequence of examinations:
- ADS&AI and CMGT: In order to enter year 4, the student must have obtained all credits from previous years.
 - CB: In order to enter year 3 (graduation year), the student must have obtained at least 45 ECTS credits from year 2, with all year 1 components completed.
- 3 A student may only participate in a minor, exchange or multidisciplinary project if the propaedeutic phase has been successfully completed.
- 4 Additional conditions and/or entry requirements may apply to participation in a minor, exchange programme or multidisciplinary project. These are set out in the relevant minor catalogue, exchange programme or project description. For some programme variants, participation in a minor, exchange programme or multidisciplinary project is not possible due to the structure of the curriculum. Please refer to the study guide for further information.

Article 6.4 Periods of Time and Frequencies of Examinations

WHW article 7.13 paragraphs 2h and 2j

- 1 At least two opportunities are offered annually for taking examinations.
- 2 A student will be allowed to participate in no more than two opportunities per academic year.
- 3 The opportunities mentioned in section 2 are inclusive of 'GKs' (Dutch abbreviation of 'missed opportunities'). See article 6.6 section 1.

- 4 A second or subsequent examination during the same academic year is comparable in test format and subject matter to the first examination. The board of examiners is authorised to offer a student (whether or not on the advice of the examiner/student counsellor/study coach) a different form of examination after a number of opportunities determined by the board of examiners have been used, but assessed as insufficient. The subject matter should be the same as that of the previous opportunities.
- 5 If a course is no longer offered, the student will be offered two more opportunities to take the corresponding examination or partial examination in the subsequent academic year. The provisions of section 4 also apply in this respect. The board of examiners has the authority to extend this period. This is laid down in the transitional arrangement, see article 3.12.
- 6 A student may resit any examination, regardless of the result obtained and taking into account the provisions of section 2. The highest result obtained will count.
- 7 Contrary to section 6, this resit option does not apply to the graduation project if a 5.5 or higher has been obtained for it.
- 8 Contrary to section 6, it is not possible to retake a test or examination that is part of a composite exam that the student has already passed.
- 9 Details about resits/second opportunities are set out in the project descriptions.

Article 6.5 Registration for Examinations and Resit Examinations

6.5.1 Regular registration

- 1 Timely registration for examinations, in whatever form, is compulsory for all students and a prerequisite for being awarded an assessment in Osiris. Students are automatically registered for the first opportunity of an examination or partial examination at the time when the course is offered in the curriculum. For every subsequent opportunity, regardless of what year of study the student is in, students themselves will be required to register for a resit examination.
- 2 Registration for a written resit examination will be open until 5 working days before the Monday of the week in which an examination or examination period starts.
- 3 Registration for all other resit examinations (for example, but not exclusively: assignments, presentations, etc.) will be open throughout the entire academic year.
- 4 Students will be notified of this via the LMS at the beginning and at the end of a registration period for resit examinations.
- 5 If a person is not enrolled as a student (any more), but still takes part in an examination or resit examination, then this person's participation in the examination will be declared invalid and the result will not be registered in any way.
- 6 If it turns out that registration for a resit examination was impossible due to technical problems in Osiris, the registration period will be adjusted by the management team of the academy.
- 7 If registration for a resit examination has not been possible due to personal circumstances, the student may request the board of examiners to be given the opportunity to register after all.

6.5.2 Possibility to cancel registration

The student can cancel their registration for an examination or resit examination for which they have previously registered (or were registered automatically) during the period when registration for this examination is open (see article 6.5.1 section 2).

Article 6.6 Inability to Take an Examination

- 1 If a student has (been) registered for an examination via Osiris but does not actually take it, a 'GK' (missed opportunity) will be registered as a result for this examination.
- 2 If the inability to take an examination, as referred to in section 1, according to the student, was caused by force majeure, the student may submit a request to the board of examiners for an additional opportunity.
- 3 If the board of examiners is of the opinion that force majeure¹³ applies, the student must take part in the next opportunity for this examination. If no further opportunity for this examination is offered in the current academic year, an additional opportunity will be offered by the board of examiners.

Article 6.7 Examination Regulations

- 1 During all examinations, students must furnish proof of identity (passport, driving licence, or identity card). This identity document will be checked before the start of the examination. If this check reveals that the name of a student does not occur on the attendance list (which means that the student did not register for the examination via Osiris), this student will not be admitted to the examination.
- 2 If a student is unable to present an identity document, this student will not be admitted to the examination and a missed opportunity ('GK') will be entered into Osiris.
- 3 Without the express written permission of the lecturer, it is not permitted to copy, distribute and/or record examination materials. This provision applies during the actual examination as well as during the post-examination inspection period. Any breach of this provision will be regarded as fraud/academic dishonesty (see article 6.15).
- 4 Several additional rules apply to written examinations. These are included in the [Examination Regulations](https://www.buas.nl/regulations/examination.pdf) (<https://www.buas.nl/regulations/examination.pdf>).
- 5 Oral examinations are no public events. The board of examiners has the authority to deviate from this rule in special cases.
- 6 An individual oral examination is taken in the presence of at least two examiners, one of whom will act as the first examiner, who is so designated by the board of examiners (or its chair). The examination may also be held in the presence of one examiner, who in this case will record the oral examination.

Article 6.8 Assessment of Examinations

6.8.1 General

- 1 Examinations are assessed by the relevant examiner in accordance with the assessment criteria published in advance.

¹³ Public transport delays, traffic jams, etc. are not regarded as force majeure.

- 2 An external expert, also referred to as external examiner at BUas, may give an assessment if this person has been appointed as examiner by the board of examiners. To appoint an external expert as examiner, the board of examiners uses a profile drawn up by the institute (see Regulations pertaining to Boards of Examiners).
- 3 If the board of examiners has decided that external experts (e.g. supervisors of the placement or thesis host company) are to be involved in the assessment, a description will be made of the way in which this is done.
- 4 One or more of the following assessment criteria applies:
 - a the execution of a study task or assignment (in terms of quantity),
 - b the extent to which the specific criteria for the study task or study assignment have been met (in terms of quality) – for example, the extent to which the questions have been correctly answered, the degree of participation in carrying out the study task or assignment as part of a group,
 - c the degree of participation in practicals or practical exercises; this criterion applies only to the assessment of examinations or partial examinations belonging to courses or parts of courses designated as practicals with mandatory attendance, as announced at the start of the course (see article 6.2).
- 5 The assessment of each examination is expressed in a numerical mark or a verbal qualification. For more information, see appendix 6.
- 6 If an examination consists of several partial examinations, the relevant ECTS credits will only be awarded once all partial examinations have been completed successfully, taking into account any compensation arrangements. All results for the partial examinations will be recorded in Osiris.

6.8.2 Assessment of placements and practical assignments

See article 6.8.3.

6.8.3 Assessment of graduation internships/projects/theses

- 1 The summative assessment with a mark is carried out by a panel consisting of at least two examiners.
- 2 Each academic year has four regular graduation periods, parallel to the block structure of the academic year. All four examination periods in an academic year are concluded with a final determination of the final results and an evaluation of the procedure.
- 3 The student has a maximum of two opportunities to complete the graduation project with a pass. These two opportunities relate to each other as the first opportunity and the resit/retake/second opportunity.
- 4 After two attempts, the project will be reviewed to assess the likelihood of successful completion. If likelihood of successful completion is low, student may need to change the topic of the graduation project.
- 5 The student must complete their graduation project within two calendar years, starting from the approval of the Graduation Plan. If this deadline is exceeded, the board of examiners may impose additional requirements.

- 6 Active supervision is provided for one year, starting from the approval of the Graduation Plan. After one year, supervision ends automatically. Exceptions may be requested from the board of examiners.
- 7 The panel assessment may adjust the results of the graduation project.

Article 6.9 Announcement of Examination Results

WHW article 7.13 paragraph 2o

- 1 The examiner will determine the result of an examination and will enter this (provisional) result in Osiris within 10 working days after the examination date. This provisional result can then be consulted in Osiris. If necessary, the provisional result can be adjusted upwards or downwards.
- 2 The academy director may, if there is reason to do so, deviate from the period mentioned in section 1. Any such deviation must be communicated to the student in a timely manner.
- 3 The provisional result of an examination must be announced 3 full working days before the second opportunity. If this deadline is not met, the second opportunity will be postponed to a date to be determined by the academy director. In this process, article 6.11 section 1 must be taken into account. Any such deviation must also be communicated to the student in a timely manner.
- 4 If any second assignment is a continuation of a previous assignment, the results of the first assignment must be announced before the deadline for handing in the second assignment.
- 5 The programme staff will ensure that the result of an examination is finalised (confirmed) in Osiris within 5 working days after the inspection of an examination (see article 6.11). This means that the results are confirmed no later than 25 working days after the examination date. Finalised/confirmed examination results can only be adjusted upwards or downwards through the board of examiners.

Article 6.10 Period of Validity

- 1 Examination results do not lose their validity. This does not affect any possible changes to the curriculum or the transitional arrangements applicable thereto.
- 2 A successfully completed propaedeutic phase will remain valid indefinitely.
- 3 Block assignments are valid until the end of the following academic year. This means that an assignment from block A of academic year 2025-2026 is valid until the end of academic year 2026-2027.

Article 6.11 Inspection

- 1 Students will have the right to inspect their written examinations, assessments and the standards on which assessment was based within 10 working days of the announcement of the provisional examination results. The right to inspect must be granted no later than 3 working days before the second examination opportunity is scheduled. The inspection moment is determined by the lecturer or scheduled by the programme staff.
- 2 If a student can demonstrate that they were in a situation of force majeure which rendered them unable to attend the regular inspection opportunity within the set period of time, this student may be offered an alternative opportunity within the scope of the provisions of section 1 of this article.

- 3 If there is any reason to do so, the board of examiners may decide to deviate from the provisions in section 1. Any arrangements to the contrary must be communicated to the students in a timely manner.
- 4 Without the express written permission of the lecturer, it is not permitted to copy, distribute and/or record examination materials. This provision applies during the actual examination as well as during the post-examination inspection period. Any breach of this provision will be regarded as fraud/academic dishonesty (see article 6.15).
- 5 The programme communicates how and when students can inspect their assessed work via official programme communication channels. Depending on the type of assessment, this may be through a scheduled inspection moment or an individual meeting requested by the student.

Article 6.12 Appeal Options

WHW article 7.61

If a student disagrees with a decision of an examiner and/or the board of examiners as referred to in WHW article 7.61, this student may appeal against that decision to the Examinations Appeals Board (CBE) of BUas, as referred to in article 10.2.

Article 6.13 Individual Exemptions

6.13.1 Exemptions from examinations

WHW article 7.13.2r

Retention Schedule of Breda University of Applied Sciences

- 1 Upon the student's written request, the board of examiners may grant exemption from the propaedeutic exam or from one or more examinations.
- 2 A request for exemption from an examination must be submitted before the start of the block in question.
- 3 To obtain an exemption, the student must submit a written, substantiated request to the chair of the board of examiners. The request must be supported in writing by one or more of the following documents:
 - a copy of the relevant certificate, deed, diploma, or statement,
 - a copy of the related list of qualifications,
 - a list of the literature, lecture notes, readers, etc. studied,
 - an officially completed procedure for recognising prior qualifications at Breda University of Applied Sciences or elsewhere,
 - proof of a successfully completed assessment.
- 4 The board of examiners will decide as soon as possible, but no later than 20 working days after the submission of the request, possibly in consultation with the examiners involved. The decision will be confirmed by the board of examiners and communicated (digitally via Osiris) to the student.
- 5 An exemption granted will be registered as 'VRIJ' in the Osiris student progress monitoring system.
- 6 An exemption granted for a course from the propaedeutic curriculum will count towards the academic performance standard of the binding recommendation regarding the continuation of studies.

- 7 The student may lodge an appeal against the decision of the board of examiners as referred to in section 4 with the Examinations Appeals Board. Any such appeal must be made within 6 weeks of the decision being made. Also see article 10.2.

6.13.2 Assessment frameworks applied by the board of examiners in granting exemptions

- 1 As a rule, requests for exemption are honoured by the board of examiners if:
- The request is submitted in writing and before the start of the block in question;
 - There is a content overlap of at least 70%, such to be determined by the block coordinator/year lead;
 - A score of at least a 7, or the international equivalent of this, was obtained for the original course.
- 2 The criteria as set out in Student Handbook are applicable to submitting requests to the board of examiners and in all communication with the board of examiners in general.

Article 6.14 Emergency Procedure

In the event of an emergency, all those present must follow the instructions of BUas staff. If an examination takes place at that time, it will be declared invalid. Examinations already submitted will not be assessed. A new examination will be offered as soon as possible and students will be informed of the place, date and time of the new examination.

Article 6.15 Academic Dishonesty and Plagiarism

WHW article 7.12b paragraph 2

6.15.1 Definitions

- 1 Academic dishonesty is defined as a (suspected) act or omission thereof by a student that makes it impossible, either completely or partially, to form an accurate assessment of this student's knowledge, understanding and skills. Plagiarism is a form of academic dishonesty.
- 2 Academic dishonesty is understood to mean at least, but not exclusively, the following:
- a the student uses or has used aids in the room where the examination takes place, which have not been explicitly authorised by the examiner for consultation during the examination;
 - b the student uses information from someone other than the examiner in any way during the examination, which information was obtained in or outside the examination room;
 - c before or during the examination, the student gives or has given information in any way to another student about (the contents, details and/or answers/ solutions) the examination;
 - d the student has impersonated someone else during the examination or has allowed themselves to be represented by someone else during the examination;
 - e the student has taken unauthorised notice of the examination questions, assignments and/or model answers prior to or during the examination;
 - f the student makes changes to examination papers already handed in, either after the end of the examination time or during the inspection opportunity afterwards.
- 3 Other forms of academic dishonesty include, but are not limited to:
- a any action or omission by a student that aims to make it completely or partially impossible to form a correct and reliable judgement about the knowledge, understanding, and skills acquired by the student, or about the knowledge, understanding, and skills of fellow students;
 - b falsifying research data.

- 4 Plagiarism is understood to mean at least, but not exclusively, the following:
- a the student copies passages from someone else's work verbatim¹⁴ without proper citation;
 - b the student paraphrases passages from someone else's work ¹⁴ without proper citation;
 - c the student presents ideas or findings of others¹⁴ as their own ideas or findings;
 - d the student submits an initial version of a text that has previously been submitted (or a comparable text) by the student or another student for assignments of one or more curriculum components;
 - e the student sells, offers for sale, or holds in stock falsified works as described in points a to d.
- 5 Academic dishonesty also includes an attempt to commit academic dishonesty, complicity, participating in academic dishonesty, and preparing and preventing (or attempting to prevent) the discovery of academic dishonesty.
- 6 By taking part in an examination, the student agrees that the examination submitted by the student for assessment, if applicable, will be checked for academic dishonesty using anti-plagiarism software, and that the examination will be stored in the anti-plagiarism software database. Students are not allowed to implement any software-based measures aimed at circumventing or cheating anti-plagiarism software used for electronic examinations or any other electronic texts that are part of their study programme.
- 7 An irregularity is defined as an occurrence or circumstance that prevents the examiner from being able to reach an objective assessment of a student's knowledge and skills. An irregularity as referred to in this article does not automatically constitute academic dishonesty. In the event of an irregularity as referred to in this article, the board of examiners may decide that the examination in question be declared invalid. The examination will not be assessed and the code 'OV' will be entered into Osiris.

6.15.2 Procedure

- 1 Upon suspicion of academic dishonesty, the examiner will promptly address this with the student concerned and the board of examiners. The examiner will submit to the board of examiners all relevant evidence with regard to the academic dishonesty or suspicion of academic dishonesty.
- 2 Upon suspicion of academic dishonesty arising during an examination, the invigilator will promptly address this with the student. The invigilator will make a note of the incident in the official report of the examination, confiscate any evidence regarding the incident and submit this evidence to the board of examiners. The student concerned will be given the opportunity to finish and hand in the examination.
- 3 No later than within 2 weeks after the board of examiners has been notified of the suspicion of academic dishonesty, the student will be given the opportunity for a hearing before the board of examiners. The board of examiners may – acting either ex officio or at the student's request – obtain information from witnesses and/or experts. Furthermore, the board of examiners must have the possibility to carry out any investigations that it deems necessary.
- 4 The board of examiners will lay down all findings in a written report.
- 5 The board of examiners will check whether the student's behaviour that was observed fulfills the academic dishonesty criteria as specified in these regulations and will inform the student in writing, no later than 2 weeks after the student has been heard, of its decision and – if applicable – of any disciplinary measures to be imposed. This will include information on the option to appeal to the Examinations Appeals Board.

¹⁴ Including works created with the help of technical tools, such as AI tools.

- 6 Within 6 weeks from the announcement of the board of examiner's decision, the student may appeal the decision to the Examinations Appeals Board, as referred to in article 10.2.

6.15.3 Disciplinary measures

- 1 In the event of academic dishonesty, the board of examiners may impose one of the following disciplinary measures upon the student concerned:
- a withdraw the student's right to sit one or more examinations, to be designated by the board of examiners, during a term of one year at the most, to be determined by the board of examiners, or,
 - b declare the fraudulent examination invalid. In the student progress monitoring system Osiris, this examination will be marked with the code 'FR', or,
 - c a combination of a and b.
- Any previous incidents of academic dishonesty will be considered when determining the severity of the disciplinary measure.
- 2 Op voorstel van de examencommissie kan het College van Bestuur bij ernstige fraude besluiten om de inschrijving van de student voor diens opleiding definitief te beëindigen.
- 3 In geval van geconstateerde fraude kan door het College van Bestuur van BUas aangifte worden gedaan bij de politie en/of justitie.
- 4 Van fraude, die na afgifte van een getuigschrift wordt geconstateerd, zal door BUas aangifte bij politie en/of justitie worden gedaan. Ook zal het getuigschrift ongeldig worden verklaard en/of de graad worden ingetrokken. De student zal onmiddellijk op het eerste verzoek van de instelling het getuigschrift dienen in te leveren. De instelling zal er zorg voor dragen dat de graadverlening wordt doorgehaald in alle formele registers en dat het getuigschrift zal worden vernietigd.

Article 6.16 Examination Certificates

WHW article 7.11 paragraph 1

Retention Schedule of Breda University of Applied Sciences

- 1 As proof that an examination has been passed, the examiner will issue a certificate relating to it. The registration of the confirmed result in Osiris will be regarded as proof.
- 2 The student who has passed more than one examination, but to whom a certificate as referred to in article 7.4 section 2 cannot yet be awarded, will receive – upon their own request - a written certified statement from the board of examiners listing the examinations completed successfully. Students are required to submit a written request for this statement themselves to the chair of the board of examiners.

Chapter 7 Final Exams

Article 7.1 Exam Concluding the Propaedeutic Phase

WHW articles 7.8 and 7.10

A student will pass the propaedeutic exam, if this student has met the completion requirements of all the examinations related to the courses of the propaedeutic phase of the study programme. This exam is the first exam of the HBO bachelor's programme. Passing this exam will earn the student 60 ECTS credits. The compensation possibilities as mentioned in article 7.3 will also be applicable in this process.

Article 7.2 Exam Concluding the Main Phase

WHW article 7.10

7.2.1 Final main phase exam as part of the HBO bachelor's programme

- 1 A student will pass the final exam of the main phase, if this student has passed the propaedeutic exam and if this student has met the completion requirements of all the examinations related to the courses of the main phase. Passing this exam will earn the student 180 ECTS credits. The compensation possibilities as mentioned in article 7.3 will also be applicable in this process.
- 2 The main phase exam (final exam) is the second exam of the HBO bachelor's programme. If a student has passed both the propaedeutic exam and the main phase exam, this student will have successfully completed the HBO bachelor's programme and have earned 240 ECTS credits in total.
- 3 Contrary to sections 1 and 2, for the student who attends a HBO bachelor's programme with a standard duration of three years, the main phase programme as referred to in section 1 will correspond to 120 ECTS credits, and the study load of the bachelor's programme as referred to in section 2 will amount to 180 ECTS credits.

7.2.2 Final exam as part of the associate degree programme

Not applicable.

Article 7.3 Compensation Possibilities

7.3.1 General

- 1 Each project contains a number of ILOs (described in the assessment rubric of the project) which are assessed collectively in the final mark for the block assessment. Compensation between the results for ILOs within a project is possible, unless an ILO is designated as 'must pass'. 'Must pass' ILOs cannot be compensated.
- 2 Compensation is not possible between projects. If a student receives an unsatisfactory mark for a block assessment, this cannot be compensated with a mark on another project.

7.3.2 Additional provisions in the propaedeutic phase

Not applicable.

7.3.3 Additional provisions in the main phase

- 1 Within a minor, compensation at course level is not possible. Within a course, compensation of a partial examination is possible. In this respect, the minimum mark for the partial examination must be a 4.5.
- 2 Results obtained in an excellence track, minor programme, or exchange programme cannot be used for the purpose of compensation of any other curriculum components (and vice versa).

7.3.4 Additional provisions in the associate degree

Not applicable.

Article 7.4 Announcement of Final Exam Results

WHW article 7.11 paragraphs 2 and 4

- 1 The board of examiners will determine the results of the final exams (of the propaedeutic phase, the main phase, or the associate degree programme) in its exam meeting. The names of the students who meet the requirements of the final exam (of the propaedeutic phase, the main phase, or the associate degree programme) will be registered in an official report (*'proces verbaal'*) drawn up following the exam meeting. The term 'official report' also includes a meeting list or a document provided digitally.
- 2 As proof of the final exam having been passed, the board of examiners will issue a degree certificate with accompanying list of marks. The board of examiners has been mandated to do so by the Executive Board. Furthermore, students who have passed the final exam of the main phase or the associate degree programme, will receive a 'diploma supplement'. Certificates, lists of marks, and diploma supplements are in compliance with the regulations and procedures of Breda University of Applied Sciences.
- 3 If the student has completed one or more courses that are not part of the curriculum, the results will be added to the supplement to the degree certificate under 'other'.
- 4 The marks on the list of marks issued with the certificate of the propaedeutic phase, main phase, or associate degree phase are presented with one decimal place (ranging from n.0 to n.9).
- 5 The student's Grade Point Average (GPA) will be included in the list of marks to represent the student's performance in relation to international standards.
- 6 The GPA is derived from the weighted average of the results obtained within the curriculum. The GPA is expressed on a scale of 1 to 4 to two decimal places. For the calculation of the weighted average, see appendix 6. An explanation of the GPA value is included in the diploma supplement. In addition, the complete conversion table (from weighted average to GPA) is available via the portal and internet.

Article 7.5 Degrees Awarded

WHW article 7.10a

7.5.1 HBO bachelor's degree

The Executive Board will award the bachelor's degree to students who have passed the final exams of the propaedeutic phase and of the main phase of the bachelor's programme (see article 1.3, section 5).

7.5.2 Associate degree

Not applicable

Article 7.6 'Cum laude' Distinction

- 1 If a student meets all the criteria set out in section 2, and has completed the entire degree programme (propaedeutic and main phase) within the standard duration of the degree programme + 1 year, this student may receive the 'cum laude' distinction for the final exam of the main phase.
- 2 The criteria referred to in section 1 are:
 - a The weighted average of the results of all courses of the main phase is at least an 8.0 (unrounded).
 - b The final graduation mark is at least an 8.0 (unrounded).
 - c The student graduated on the first attempt.
 - d The total of exemptions from courses in the main phase granted to the student must not exceed 60 ECTS credits.
 - e The student has never been involved in an incident of fraud/academic dishonesty.
- 3 If the student has passed more than the required number of courses, only those examination results which are part of the curriculum as specified in the Teaching and Examination Regulations of the study programme in question will be considered.
- 4 If the student has attended courses of the main phase of another degree programme, and/or completed a graduation internship, the board of examiners will establish the value and weighting of these courses.
- 5 The 'cum laude' distinction will be mentioned on the degree certificate.

Chapter 8 Committees

Article 8.1 Board of Examiners

WHW article 7.12 and article 7.12b

For each degree programme or group of degree programmes, the Executive Board has established a board of examiners. The guiding principle at Breda University of Applied Sciences is to have a board of examiners for each academy, except for the academic WO degree programmes and master's programmes. These study programmes will have separate boards of examiners. The task of a board of examiners is to establish, in an objective and competent manner, whether a student meets the conditions as outlined in the TER with regard to the knowledge, understanding and skills required to obtain a degree (also see Regulations pertaining to Boards of Examiners).

Article 8.2 Participation Council

- 1 BUas has a participation council whose task is to exercise student and staff participation within the institute as laid down in the [Participation Council Regulations](#) of BUas. These regulations specify, among other things, the matters on which the participation council has the right of consent and/or the right to prior consultation.
- 2 Depending on the subject, the participation council has the right of consent and/or the right to prior consultation over the generic part of the Teaching and Examination Regulations (TER Framework).

Article 8.3 Degree Programme Committee

- 1 For each degree programme or group of degree programmes, a degree programme committee has been established. The task of this committee is to provide advice on ensuring and improving the quality of the degree programme.
- 2 Depending on the subject, the degree programme committee has the right of consent and/or the right to prior consultation over the programme-specific part of the Teaching and Examination Regulations.

Article 8.4 Other Committees

8.4.1 Assessment committee

The quality of assessment is overseen by the assessment committee, which plays a central role in maintaining high standards across the curriculum. They ensure that assessment practices comply with BUas-wide and academy-specific policies and regulations, monitor adherence to assessment standards, review policies, analyse project results, and ensure alignment between project briefs and assessment criteria. By offering targeted feedback and recommendations, they contribute to the ongoing enhancement of assessment practices, aligning them with both educational objectives and industry standards.

8.4.2 CAST

Course and Assessment Support Team (CAST) provides comprehensive support. This team plays a crucial role in setting academy-wide assessment policies, creating tools, and offering guidance and resources to maintain high standards of course and assessment quality. CAST works closely with the BoE and the assessment committee, ensuring that they have the necessary support to execute their responsibilities effectively. By providing centralised support and coordination, CAST aims to bridge the gap between the educational expertise required for these roles and the practical resources needed for effective assessment.

Chapter 9 Adoption and Amendment of the Teaching and Examination Regulations

Article 9.1 Adoption and Entry into Force

- 1 The academy director, together with the degree programme committee, will evaluate the current TER at least once a year.
- 2 Partially based on the advice of the degree programme committee, the academy director will draw up the draft version of the TER for the new academic year.
- 3 The academy director will submit the TER text, the academy-specific part in particular, to the degree programme committee for consent.
- 4 Once the degree programme committee has given its consent, the TER will be returned to the academy director for approval.
- 5 After this, the TER will be submitted for adoption to the Executive Board.
- 6 The academy director will ensure that students and staff are informed of the TER in a timely manner, though no later than 1 September of the academic year to which the TER relate. In any case, the TER must be published no later than 1 September of the academic year to which the TER relate.

Article 9.2 Amendments

- 1 Any amendments that apply to the academic year to which the TER relate may only be made if they cannot reasonably be expected to adversely affect students' interests. An exception to this are amendments that are the direct result of a change to the law.
- 2 Amendments may not affect:
 - successfully completed examinations,
 - exemptions granted,
 - any other decision already made with regard to a student by the board of examiners pursuant to these regulations.
- 3 If an amendment relates to the academy-specific part of the TER, sections 4, 5 and 7 will apply. If an amendment relates to the general TER framework, sections 6 and 7 will apply.
- 4 An academy-specific amendment must not conflict with the TER framework. The decision will require approval from the academy director. Additionally, consent from the degree programme committee will be required.
- 5 The proposed amendment will be submitted for adoption to the Executive Board. If the Executive Board rejects the amendment, the original TER will remain in force.
- 6 Any amendments to the TER framework will be submitted to the Executive Board for adoption. The Participation Council will have the right of consent.
- 7 As soon as any amendments to the TER have been adopted, they will be published through the usual channels at the academy in the form of a cumulative amendment overview.

Article 9.3 Unforeseen Circumstances

- 1 Situations or circumstances that should be covered by the TER but are not, will be decided by the chair of the board of examiners in consultation with the academy director. The written justification to the student or students concerned will explain the situations and/or circumstances, considerations, and decisions, and will also refer to the option to appeal, in accordance with in article 10.2.
- 2 Should any differences of opinion arise within the board of examiners with regard to the interpretation of the provisions in the TER, the academy director will be asked to provide an explanation. Afterwards, the board of examiners will make its decision.

Chapter 10 Additional Provisions

Article 10.1 Hardship Clause

- 1 The board of examiners is authorised to deviate from these regulations in favour of a student if their application were to have a seriously unfair effect on the student, and to make decisions on matters not provided for in these regulations.
- 2 If a student is of the opinion that a seriously unfair situation exists, this student should submit a well-founded written request to that effect to the board of examiners. To determine whether there is a seriously unfair situation, the examination board will weigh the interests of the student against those of the programme/academy. The board of examiners will decide on the request and inform the student concerned of its decision in writing, stating the reasons for the decision and the option to appeal as referred to in article 10.2.
- 3 If an immediate decision is necessary, the chair of the board of examiners or their deputy will decide. In the latter case (deputy), they will notify the members of the board of examiners as soon as possible.

Article 10.2 Appeal Clause

WHW article 7.61

1. If a student disagrees with a decision as referred to in WHW article 7.61, this student may appeal the decision to the Examinations Appeals Board (CBE) of BUas. This appeal must be submitted in writing within six weeks of the date on which the decision was taken.
2. This appeal can be submitted through the BUas Legal Protection Service. This service is available via the student portal or the BUas website. The appeal will be dealt with in accordance with the provisions of the [Rules of Procedure of the Examinations Appeals Board \(https://www.buas.nl/Regulations/Rules-Procedure-EAB.pdf\)](https://www.buas.nl/Regulations/Rules-Procedure-EAB.pdf) of BUas.

Appendix 1 Code of Conduct for English-Taught Study Programmes

WHW article 7.2

1 General

- 1 Article 3.4 specifies whether the study programme is offered entirely or partially in English.
- 2 The academy director must attach conditions to the use of English that guarantee the quality of the course(s) in question, explicitly including the language proficiency of the lecturers involved. Teaching staff who provide English-language education must demonstrate a minimum language level of C1 English, as laid down in the BUas Language Policy.

2 Additional Provisions

- 1 If the study programme is taught in English entirely, the use of the English language by academy staff and students is mandatory in the following situations:
 - a In official education-related documents (e.g. the Teaching and Examination Regulations and study guides)
 - b In the course materials made available by the academy (e.g. lecture notes and readers)
 - c During all teaching / study activities
 - d During all contacts with staff members of the academy organisation, except for contacts with a student counsellor or confidential counsellor
 - e An exception to the above-mentioned points can be made if the student is doing a placement or graduation assignment at an external client in the Netherlands. In this case, the final product may also be submitted in Dutch.
- 2 If only one or a few courses (such as a minor) is / are delivered in English, the use of the English language by academy staff and students is mandatory in the following situations:
 - a In official documents that relate to the course in question (e.g. study guides)
 - b In the course materials made available by the academy (e.g. lecture notes and readers)
 - c During all teaching / study activities of this course.
- 3 To promote inclusivity and support the development of language skills for all students, BUas encourages the use of English as a common language in both academic and social settings. However, taking into account the needs of Dutch-speaking students, Dutch-speaking students are not required to use English in:
 - a Contact with the student counsellor
 - b Contact with staff outside the programme / academy
 - c Contact with the Executive Board

Appendix 2 Competencies

2.1 ADS&AI:

The bachelor's programme in Applied Data Science & Artificial Intelligence of Breda University of Applied Sciences assesses the following competencies:

The HBO bachelor ADS&AI graduate:

1 Problem analysis

Can analyse a problem by describing the context, trade-offs and a formulation of the final question (as a result of a process of demand articulation). Identifies the viable solutions. As a result, can formulate an approach for a data trajectory that considers relevant actors and interests, involving relevant theories and (technical) possibilities.

2 Domain knowledge

Has such knowledge and insight into one or a few domains that the graduate can function as a discussion partner for experts. Can quickly delve into new domains and associated professional networks.

3 Data acquisition and processing

Masters (programming) skills to acquire, pre-process, process, store in an appropriate structure and manage the necessary data to create value for individuals, organisations and domains.

4 Data analysis

Can use analytical and statistical methods to analyse data to create value for individuals, organisations, and domains. Can determine the quality of data based on analysis.

5 Data modelling

Can apply modelling techniques, including machine learning and AI to create value for individuals, organisations and domains.

6 Design, prototyping and implementation

Can develop a prototype using an iterative cycle, explicitly involving stakeholders, and can implement applications within an (existing) architecture.

7 Visualise

Can apply visualisation and storytelling techniques and skills to inform stakeholders about (interim) results of AI and DS approaches effectively and accurately.

8 Reporting and advising

Can translate (interim) results into effective reporting. Sees opportunities and possibilities and can translate them from a market-oriented vision into new concepts, products, or services, while keeping an eye on the business side of the organisation.

9 Project management & collaboration

Can work together (internationally) in multidisciplinary teams with various levels of knowledge in the field of data use and applications. Can set up and execute projects in collaboration with stakeholders and team members. Can act as a sounding board in discussions with team members, customers, users and experts. Strives for a good balance between input from their own vision and additional expertise from others. Can manage a team.

10 Inquisitive and reflective attitude and skills

Applies relevant (research) methods and techniques in combination with relevant and adequate argumentation. Can reflect on (business) processes and their role in them, both theoretically and practically, by constantly evaluating and adapting their own actions with input from others. Can translate the result of the reflection into concrete personal learning objectives.

11 Responsibility

Is aware of social, legal and ethical aspects within the context of a professional working environment and can make informed considerations. Acts on the basis of justice and integrity.

2.2 CB

The Creative Business programme of Breda University of Applied Sciences assesses the following core tasks:

1. Conceptualisation

The CB professional develops, creates and communicates innovative concepts to facilitate meaningful impact and considers effective communication.

2. Realisation

The CB professional realises and converts creative concepts into media products through effectively designing, executing and managing production processes and tools, aligning them with stakeholder requirements and context.

3. Marketing

The CB professional creates, executes and manages effective marketing plans/strategies aligned with the brand's identity and according to professional/industry/entry level standards to achieve organisational objectives.

4. Research

The CB professional supports decisions by collecting and critically analysing information using appropriate methodologies and translating evidence into actionable knowledge.

5. Business

The CB professional analyses internal and external factors in the creative business industry to assess strategic business choices and creates implementation plans to achieve organisational objectives while considering social responsibility, sustainability and ethical practices.

6. Management

The CB professional designs and manages effective operational processes and collaborative strategies.

7. Media

The CB professional analyses and implements industry relevant tools and technologies, and understands the implications of media in the context of culture and society.

8. Communication

The CB professional communicates effectively and appropriately for the purpose, audience and context while adhering to professional standards.

9. Professionalisation

The CB professional takes initiative in their learning and applies newly acquired knowledge and skills in diverse and changing contexts to improve professional products, processes and behaviour.

2.3 CMGT

The Creative Media and Game Technologies programme of Breda University of Applied Sciences assesses the following competencies so that graduates meet the requirements to operate successfully. These competencies can be divided into general and variation-specific ones;

Technical Knowledge & Analysis

The starter professional practitioner has a thorough knowledge of current digital technologies within the part of the professional field and the capacity of carrying out technical research and analysis.

Design & Prototyping

The starter professional practitioner is capable of creating value by, on the basis of new or existing technology, designing or prototyping a creative idea or demand articulation iteratively. The starter professional practitioner demonstrates an innovative, creative attitude in defining, designing and elaborating upon an assignment proposition on the limits of what is technically and creatively achievable.

Implementation & Testing

The starter professional practitioner is capable of repeatedly assessing the technical results, which are produced in the various stages of the design process, for their value in relation to behaviour and experience. The starter professional practitioner provides the prototype/product/service in combination with the design, taking the user, client and technical context into account.

Research & Analysis

The starter professional practitioner is capable of substantiating a design assignment by means of research and analysis. The starter professional practitioner demonstrates in his/her research activities that he/she has a repertoire of relevant research skills and is able to select the correct method from this repertoire, given the research circumstances. Is capable of developing prototypes as a means of communication within the context of the application.

Conceptualising

The starter professional practitioner demonstrates he/she is capable of achieving a realistic cross-sector demand articulation and project definition. He/she is capable of developing, on the basis of his/her own idea or demand articulation, an innovative concept which creates value.

Designing

The starter professional practitioner is capable of designing concepts and elaborating upon them as far as contents are concerned including graphics and audio.

Entrepreneurial Attitude

The starter professional practitioner identifies opportunities and possibilities and knows how to translate them from a market-oriented vision into new concepts, products and services to attain value creation and earning models.

Entrepreneurial Skills

The starter professional practitioner has entrepreneurial skills for being able to function as an employee or being self-employed. The starter professional practitioner is capable of translating commercial skills into innovative products, services or collections, taking their commercial feasibility into account.

Working in Projects

From an engagement with stakeholders, the starter professional practitioner demonstrates the capability to take on, set up and implement projects, whether working with others in a team or not. The starter professional

practitioner can demonstrate the capability of working productively together with others in a multidisciplinary team, in which an awareness and balance between contributing to their own expertise and being confident about the complementary expertise of others is achieved. The starter professional practitioner is capable of providing guidance for team members.

Communicating

Starter professional practitioners demonstrate the ability to present themselves and their work to third parties professionally and immaculately. In communicating they are able to convey information, ideas, problems and solutions to a client throughout the duration of the assignment.

Learning and Reflective Capacity

Starter professional practitioners demonstrate that they are 'reflective practitioners' by continually analysing their own actions and adjusting them accordingly, responding to feedback and criticism and being open to suggestions in this process. The starter professional practitioner remains oriented to and capable of keeping up-to-date with relevant developments in the professional field.

Responsibility

The starter professional practitioner has the capacity to empathise with other sectors and demonstrates his/her awareness of ethical issues in his/her role as designer and is able to make such considerations explicit in accounting for choices in the design process.

Appendix 3 Curriculum Overview – AGM Bachelor's Programmes

3.1 ADS&AI

Curriculum				
 Data Science & AI				
YEAR 1	Block A 15 ECTS	Block B 15 ECTS	Block C 15 ECTS	Block D 15 ECTS
Projects	Introduction to Data Science	Machine Learning	Deep Learning	Data Science Lifecycle Management
	> Introduction to AI & Data Science > Data Visualisation with Power BI > Introduction to programming in Python > Mathematics	> Data analysis with Python > Introduction to Machine Learning Algorithms > Calculus/Linear Algebra > Introduction to SQL	> Introduction to Deep learning > Responsible & Explainable AI > Human-centered AI > Image classification	> Agile project management > Time series analysis > Data Engineering > Stakeholder Management
YEAR 2	Block A 15 ECTS	Block B 15 ECTS	Block C 15 ECTS	Block D 15 ECTS
Projects	Natural Language Processing	Computer Vision & Robotics	Research methodology & Statistics	Deploying Machine Learning solutions
	> Speech-to-text > Translation > Text classification > Transformer models > Generative AI	> Traditional Computer Vision > Object Detection > Image Segmentation > Control Theory Fundamentals > Reinforcement Learning	> Research Methods - > Quantitative / Qualitative research > Probability theory > Academic Skills	> Advanced programming concepts > MLOps: frameworks > MLOps: tools > Cloud computing
YEAR 3	Semester 5 30 ECTS		Semester 6 30 ECTS	
	Specialisation project: Role specialization/Consultancy skills		Choose from: Specialisation project 2 Internship Exchange abroad	
YEAR 4	Semester 7 30 ECTS		Semester 8 30 ECTS	
	Choose from: Internship (Mandatory if not done in Y3 (not VWO)) Exchange abroad Connection to university BUas-wide Minor e.g. Entrepreneurship Minor: other University of Applied Sciences		Graduation Project	

3.2

CB

	Block A 9 weeks 15 ECTS	Block B 9 weeks 15 ECTS	Block C 9 weeks 15 ECTS	Block D 10 weeks 15 ECTS
Year 4 (Students find a stakeholder or Industry Challenge)	Context Quest 5 ECTS	Navigating Methodologies 5 ECTS	Graduation Project 30 ECTS	
	Creative Collective 10 ECTS Block A - 10 ECTS Block B			
Year 3 (Students find a stakeholder or Industry Challenge)	Choose Block A+B for 30 ECTS Total. Choices are: Minor OR Exchange OR Work Placement Etc.		Choose Block A+B for 30 ECTS Total. Choices are: Minor OR Exchange OR Work Placement Etc.	
	OR		OR	
	Creative Collective 10 ECTS Block A - 10 ECTS Block B		Creative Collective 10 ECTS Block A - 10 ECTS Block B	
	Career Path 1 5 ECTS Block A - Career Path 2 5 ECTS Block B		Career Path 1 5 ECTS Block A - Career Path 2 5 ECTS Block B	
YEAR 2 (Problem-focused)	Entertainment Project 10 ECTS	Lasting Impact Project 10 ECTS	Innovation&Immersive Project 10 ECTS	Intercultural Project 10 ECTS
	Portfolio Path 5 ECTS	Portfolio Path 5 ECTS	Portfolio Path 5 ECTS	Portfolio Path 5 ECTS
YEAR 1 (Students receive specifications)	Creative Business Playground 10 ECTS	Interactive Realities 5 ECTS	Marketing 5 ECTS	Audiovisual Journey 5 ECTS
		Media Writing 5 ECTS	Audio Exploration 5 ECTS	Finance & Business 5 ECTS
	Exploration Path 1 5 ECTS	Exploration Path 2 5 ECTS	Exploration Path 3 5 ECTS	Exploration Path 4 5 ECTS

3.3 CMGT

YEAR 1	Foundation Block A	Foundation Block B	Foundation Block C	Foundation Block D
DP	Game Design Fundamentals Gameplay Game analysis	Platformer: 3Cs UE5 Blueprints 3Cs Presentation Skills	Platformer: Level Design Level Design Planning Scrum	Multi-disciplinary Project Multi-disciplinary Collaboration QA Release
PR	C++ 2D Game Visual Studio C++ Data Structures	C++ 3D Game 3D OpenGL	Ray Tracing 3D Math Optimization	
VA	Visual Literacy & Design Introduction to Drawing Visual Research 2D Composition & Communication CG Fundamentals	Game Art Production Perforce Modelling UVs Textures UE5 introduction Pipeline and tools Rendering	Technical Art & Animation Scripting Rigging 3D Animation	
				Animated Project Concepting & Production
VFX		VFX Fundamentals Photorealism book lectures + intro to Houdini, Nuke and Mari	VFX Fundamental Photorealism book lectures + small scale film environment	VFX team project
YEAR 2	Exploration Block A	Exploration Block B	Exploration Block C	Exploration Block D
DP	Unreal Engine Implementation System design Level Design	Reverse Engineer a Feature Research Self-Study Tools & pipelines	Concepting Ideation Prototyping Teamwork	Multi-disciplinary Project Multi-disciplinary Collaboration QA Release
PR	Create a Game Engine Module Graphics Engine & Tools AI & Physics	Create a Complex Feature/Tool Research Self-study Profiling and optimization	Assemble a Custom Game Engine Teamwork Tools and pipelines	
VA	Production Pipeline and Skillset Environment Character Animation Rigging Procedural Effects for Film Compositing	Pre-Production and R&D Environment Character Animation Rigging Procedural Props Effects for Film Compositing	Concepting and Creative Vision Ideation Prototyping Teamwork	
			Animated Project Concepting story & design	Animated Project Production
VFX	Generalist	Generalist	VFX team project	VFX team project
YEAR 3	Exploration Block A	Collaboration Block B	Collaboration Block C	Collaboration Block D
DP	Design Ideation + Concepting Online Portfolio	Pre-production Research Analysis Validation QA Planning Playtesting	Production Research Analysis Validation implementation asset creation balancing & tweaking QA Planning Playtesting Analytics	Production + Release on Steam Polish Balancing Press Kit Publishing
PR	C++ project Custom feature implementation			
VA	Research and development for portfolio			
	(Optional) Animated Project Concepting (story, storyboarding, concept design)	Animated Project Asset Production (previs, modeling, rigging)	Animated Project Production (shading, animation, lighting)	Animated Project Production (lighting, compositing, final edit)
VFX	Individual role specialization	Individual shot project	VFX team project	VFX team project
YEAR 4	Personalisation			
P0	Work Placement Personal Project Own Company - Graduation			
P1/P2	Exchange Minor		Work Placement Personal Project Own Company - Graduation	

Appendix 4 Registration for a Minor

Multidisciplinary (institute-wide) or programme-specific minors within BUas

- The minor information is published on the LMS in October/November of the preceding academic year;
- Information sessions on the multidisciplinary and programme-specific minors take place in November and February;
- During the registration period in February, the student enters their minor choice in Osiris;
- Students who are not selected (by the drawing of lots or otherwise) are invited to choose a second minor;
- In early April, all students receive confirmation about which minor they will be taking.

Previously approved external *Kies op Maat* minors (see overview on LMS)

- During the registration period in February of the preceding academic year, the student enters their external minor choice in Osiris;
- The student submits a request for signing the learning agreement for the external minor to the board of examiners;
- The student arranges registration via the *Kies op Maat* website;
- Costs for taking an external minor are settled via *Kies op Maat*;
- ECTS credits obtained are included in the student's curriculum.

Other external minors within *Kies op Maat*

- During the registration period in February of the preceding academic year, the student enters their external minor choice in Osiris;
- The student submits a reasoned request for taking an external minor to the board of examiners;
- The board of examiners decides on admission into the external minor:
 - a Positive decision: the ECTS credits obtained are included in the student's curriculum and the costs are settled via *Kies op Maat*.
 - a Negative decision: the ECTS credits obtained are not included in the student's curriculum and the costs of participation in the external minor are payable by the student.

External minors at institutions not affiliated to *Kies op Maat*

- During the registration period in February of the preceding academic year, the student enters their external minor choice in Osiris;
- The student submits a reasoned request for taking an external minor to the board of examiners;
- The board of examiners decides on admission into the external minor:
 - a Positive decision: the ECTS credits obtained are included in the student's curriculum and the costs are settled via *Kies op Maat*.
 - b Negative decision: Negative decision: the ECTS credits obtained are not included in the student's curriculum and the costs of participation in the external minor are payable by the student.

Appendix 5 Assessment and Rounding off

1 The assessment of each examination is expressed in one of the following ways:

- a a figure from 0 to 10, to one decimal place,
- b in words, with an equivalent mark as shown in the following table.

Assessment in words	Abbreviation	Equivalent mark	Issuing of ECTS credits
Zero	N	0	No
Very poor	ZS	1	No
Poor	S	2	No
Very unsatisfactory	ZO	3	No
Unsatisfactory	O	4	No
Weak	Z	5	No
Satisfactory	V	6	Yes
More than satisfactory	RV	7	Yes
Good	G	8	Yes
Very good	ZG	9	Yes
Outstanding	U	10	Yes

- c passed, not passed; no equivalent mark exists for these assessments.

Assessment in words	Abbreviation	Issuing of ECTS credits
Passed	VD	Yes
Not passed	NVD	No

- d other assessments, without equivalent marks, as shown in the following table:

Assessment in words	Abbreviation	Issuing of ECTS credits
Fraud	FR	No
Missed opportunity	GK	No
Declaration of invalidity	OV	No
Exemption	VRIJ	Yes

2 The rounding off and calculation of averages of examinations is subject to the following:

- a Marks are entered into Osiris with a maximum precision of one decimal place. This choice is made at academy level.
- b If whole marks are entered into Osiris:
 - a 6 or higher is sufficient for the issuing of ECTS credits
 - and if marks have to be rounded up or down to whole numbers before they can be entered, this is done as follows: up to n.49, rounded down (the mark is then 'n'), from n.50, rounded up (the mark is then 'n+1').

For example:

Mark	Rounding up or down to a whole number
5.40	5
5.49	5
5.50	6

5.51	6
------	---

- c If marks are entered into Osiris to one decimal place:
 - a 5.5 or higher is sufficient for the issuing of ECTS credits.
 - marks of up to two or more decimal places are rounded down to one decimal place before they can be entered. The rounding down is done after the first decimal. For example:
 - 5.49 becomes 5.4
 - 6.73 becomes 6.7
- d Assessment in words, without an equivalent mark, do not count for the purpose of calculating averages (including GPA) or compensation arrangements.
- e All assessments with an equivalent mark count towards the calculation of the student's average result.
- f Averages are always weighted averages. The weighted average is calculated on the basis of the number of ECTS credits of the subordinate parts..

Appendix 6 Student AI Guidelines

	LEVEL OF AI USE	FULL DESCRIPTION	DISCLOSURE REQUIREMENTS
1	No AI use	Students are required to: -Complete the work by themselves without using AI -Make sure everything they do is based on what they know and can do themselves, this ensures that they rely solely on their own knowledge and skills AI must not be used at any point during the assessment.	The students: -Do not use AI in their work -Confirm that they did not use AI
2	AI-Assisted Idea Generation and Structuring	Students: - Make sure that the final submission does not contain any content created by AI - Use AI to brainstorm, plan their work, improve their work, but ONLY before they finish the final submission No AI is allowed in the final product submitted.	Students are required to: -Write a statement explaining how they used AI in the assignment/project, etc. -Include the AI chat log to show how it supported their process
3	AI-Assisted Editing	Students: -Use AI to clarify and improve their own work, so as to create the best possible final submission (i.e. only editing of the final work) -Make sure no new ideas and content are included at this stage AI can be used, but the original work with no AI content must be provided in an appendix.	Students are required to: -Write a statement explaining how they used AI in the assignment/project, etc. -Include the AI chat log to show how it supported their process - Provide, in an appendix, the original product (written in English or Dutch) alongside the AI-edited version for comparison
4	AI for Specified Task Completion	Students: -Use AI to assist with parts of the project/assignment that the lecturer has given permission for -Make sure that they check everything AI has produced is correct AI is used to complete certain elements of the task/ assignment, with students engaging in discussions or providing commentary on the AI-generated content. This level requires critical	Students are required to: - Use APA7 for all AI- created content -Include the AI chat log to show how it supported their process

		engagement with AI-generated content and evaluating its output (critical thinking) AI is used to complete specified tasks in your assessment. Any AI- created content must be cited. Referencing of Generative AI - Generative AI Tools and Resources - LibGuides at Breda University of Applied Sciences	
5	Full Use with Human Oversight	Students: -Use AI while working on the project/assignment to assist with the work in ways they think are needed, right and fair-use AI as an assistant to make their creative ideas even better -Make sure they check the output generated and carefully consider everything that the AI assists them with in completing the assignment - Use AI as a 'co-pilot' in order to meet the requirements of the assessment, allowing for a collaborative approach with AI and enhancing creativity AI may be used throughout their assignment to support their own work, provided that they specify precisely which content is AI generated.	Students are required to: -Include the AI chat log to show how it supported their process

Appendix 7 SBM Curriculum

PRE-MASTER STRATEGIC BUSINESS MANAGEMENT AND MARKETING - ACADEMIC YEAR 2026-2027

version: 2026-07-13

	Coursecode	Name	Terms in which course is held				Total ECTS course	Test element	ECTS test element	Weight %	Min. grade course	Min. grade test	Showing scales for test results (VD/NVD/GK = Insufficient/Sufficient or 1-DEC NUM+GK = Integers with 1 decimals)	Exam in calendar week	Registration period Osiris exam	Resit in calendar week	Registration period Osiris resit	Test form
			1	2	3	4												
Research Methods 12 ECTS	CXE4.REME-1SBM	Research Methods	1				12	TOETS01 Qualitative Research Methods	3	25%	6,0	6,0	1-DEC NUM+GK	44	block T1, opportunity 1 registration by backoffice Osiris	2	block T1, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS02 Quantitative Research Methods	4	33%		6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
					3			TOETS03 Applied Statistics and SPSS	5	42%		6,0	1-DEC NUM+GK	10	block T3, opportunity 1 registration by backoffice Osiris	11	block T3, opportunity 2 registration by backoffice Osiris	Written exam
Sociology of Consumer Behaviour 4 ECTS	CXE4.SOCB-2SBM	Sociology of Consumer Behaviour	1				4	TOETS01 Sociology of Consumer Behaviour	4	100%	6,0	6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
Business Administration 12 ECTS	CXE4.BUAD-1SBM	Business Administration	1				12	TOETS01 Strategic Management	4	33%	6,0	6,0	1-DEC NUM+GK	44	block T1, opportunity 1 registration by backoffice Osiris	2	block T1, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS02 Human Resource Management	4	33%		6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS03 Financial Management	4	33%		6,0	1-DEC NUM+GK	1	block T2, opportunity 1 registration by backoffice Osiris	2	block T2, opportunity 2 registration by backoffice Osiris	Written exam
Global Strategic Marketing 8 ECTS	CXE4.GLSM-2SBM	Global Strategic Marketing	1				8	TOETS01 Strategic Marketing	4	50%	6,0	6,0	1-DEC NUM+GK	44	block T1, opportunity 1 registration by backoffice Osiris	2	block T1, opportunity 2 registration by backoffice Osiris	Written exam
				2				TOETS02 Marketing Communication	4	50%		6,0	1-DEC NUM+GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
Research Practica Training 6 ECTS	CXE4.REPT-1SBM	Research Practica Training	1				6	TOETS01 Topic Proposal	1	33%	Pass	Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
				2				TOETS02 Topic Appraisal	2	33%		Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
					3			TOETS03 Research Proposal	2	17%		Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
						4		TOETS04 Academic Writing Skills	1	17%		Pass	VD/NVD/GK		block YEAR, opportunity 1 registration by backoffice Osiris		block YEAR, opportunity 2 registration by backoffice Osiris	Paper
Dissertation 18 ECTS	CXE4.DIRP-2SBM	Dissertation Research Project				4	18	TOETS01 Dissertation Research Project - Thesis	9	50%	6,0	6,0	1-DEC NUM+GK	26	GRAD-JUL, opportunity 1 registration by backoffice Osiris	34	GRAD-AUG registration by backoffice Osiris	Thesis
						4		TOETS02 Dissertation Research Project - Oral exam	9	50%		6,0	1-DEC NUM+GK	26	GRAD-JUL, opportunity 1 registration by backoffice Osiris	34	GRAD-AUG registration by backoffice Osiris	Oral Defence
Honours 15 ECTS	CXE4.HONO-1SBM	Honours programme, dissertation				4	15	TOETS01 Honours programme, dissertation	15	100%	6,0	6,0	1-DEC NUM+GK		registration by backoffice Osiris		registration by backoffice Osiris	SR3:S20

Appendix 8 CB Transitional Arrangement

1. Starting in the 2025-2026 academic year, the Creative Business curriculum will be completely replaced for all years of study. The changes apply to the entire programme and all years of study. Starting in the 2025-2026 academic year, students will only be offered the new courses. The old courses will no longer be offered.
2. Previously obtained credits will remain valid. Partial marks obtained in the 2024-2025 academic year will remain valid until 31 August 2027, in accordance with article 6.10. To enable students to redeem these partial marks by passing the course of which they form part, one full examination round will be offered for all courses in the old curriculum.
3. A study choice pathway in years 3 and 4 that was started before September 2024 can be continued as normal in the 2026-2027 academic year.
4. In order to prevent the resit opportunities for the courses referred to in section 2 from conflicting with a study choice pathway referred to in section 3, four resit examinations will be offered for all (partial) examinations from the old curriculum. Students may only participate in two of these four examination opportunities per (partial) examination. Students decide for themselves which of the four opportunities they will take, as long as they do not exceed the two opportunities.
5. The extended resit policy for courses from the old curriculum referred to in section 4 applies during the academic years 2025-2026 and 2026-2027.
6. If the student commenced their graduation project in or before the 2024-2025 academic year, they may complete it in the form in which they commenced it until the end of the 2026-2027 academic year. If the student is unable to successfully complete the graduation project within the above-mentioned academic years, the student will be expected to participate in the graduation project in the form applicable at that time.
7. Outstanding partial marks that have not been converted into full marks by the end of academic year 2026-2027 will lose their validity on 1 September 2027 according to article 6.10, section 1. If a student still has courses from the old curriculum outstanding after 31 August 2027, they must obtain the missing credits by completing courses in the new CB curriculum. The study plan for this purpose must be approved in advance by the board of examiners.
8. A conversion table will be created to show where certain components can be obtained in the new curriculum and which units of study within the new CB programme must be completed in order to obtain missing components from the old curriculum. The conversion table will be available from the 2026-2027 academic year.
9. If the student still needs to resit a component of the previous curriculum, but there is no suitable resit assignment in the new curriculum, the board of examiners may consider the student's progress on an individual basis and make an appropriate exception.
10. The Creative Business programme will communicate in good time via Brightspace about the additional examination opportunities referred to in section 2 above. Students must register for these additional examination opportunities in the normal way, as specified in article 6.5



Games



Leisure & Events



Tourism



Media



Data Science & AI



Hotel



Logistics



Built Environment



Facility

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