

# Work with our students

Placement and graduation placement

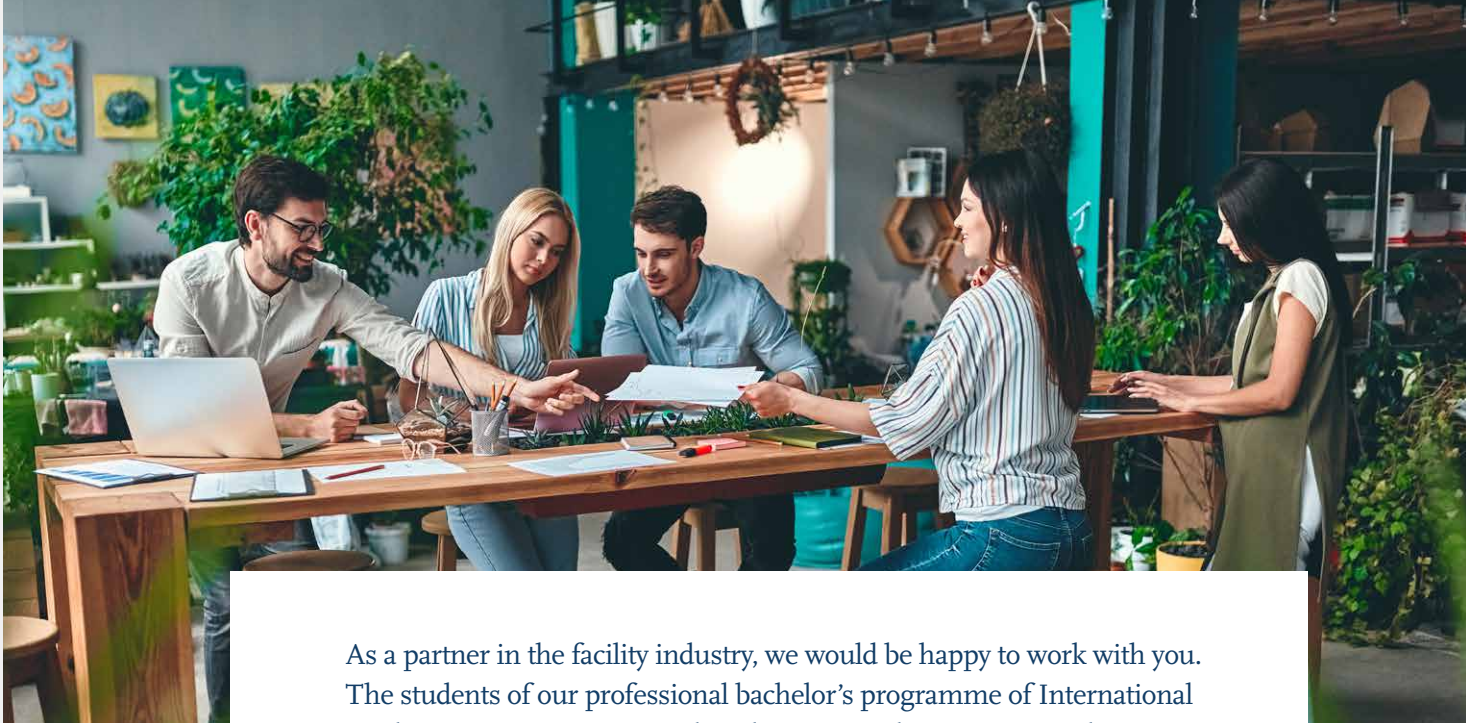


## Facility



CREATING MEANINGFUL EXPERIENCES

BUas.nl



As a partner in the facility industry, we would be happy to work with you. The students of our professional bachelor's programme of International Facility Management can work with you on a placement or graduation project.

## We are Breda University of Applied Sciences

Some 7,000 students from over 100 countries are studying at our international higher education institute.

Our campus is situated in the south of the Netherlands, in the city of Breda, only 100 km from both Amsterdam and Brussels.

Our institute, formerly known as NHTV Breda, was founded in 1966 as a provider of bachelor's courses in tourism and leisure, and in this field, it is currently the largest and leading education institute in the world. Since then, many new professional and academic bachelor's and master's programmes have been developed.

Today we offer degree programmes in the domains of Built Environment, Data Science & AI, Facility, Games, Hotel, Leisure & Events, Logistics, Media and Tourism

## International Facility Management (BsC)

The professional bachelor's programme of International Facility Management is taught in English and prepares students for careers in the national and international facility management industry. The programme has both practical and theoretical courses which are delivered by highly qualified and international lecturers.

- > In their first year of study, students attend practical courses with specific attention to Operations Management. In year two, they acquire Management Skills, for example in the fields of Change Management, Organisational Behaviour and Management Information Systems (i.e. Topdesk).
- > In year two or three, students complete a 24-week placement at an international company outside the Netherlands.
- > In their final year of studies, students complete in-company research of either six or nine months.

Apart from practical and theory courses, students focus on developing professional, personal and intercultural skills as well as carrying out applied research.

## Programme Facts

- > English-taught
- > 4 years, 3-year track available to pre-university graduates
- > 24-week work placement in year 2 or 3
- > Graduate research project of 6 to 9 months
- > Degree title: Bachelor of Science
- > Career examples: facility manager, innovation manager, work environment advisor, event manager
- > Possible employers: multinational companies, hotels, hospitals, airports, catering businesses, event organisers





## Courses taught in the programme

Subjects	YEAR 1		YEAR 2		YEAR 3		YEAR 4	
	Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6	Semester 7	Semester 8
Operations Management	•			•				
Management Information Systems (MIS)	•			•				
Management Development Programme (MDP)	•	•	•	•		•		
Finance		•						
Economics		•	•					
Marketing		•		•				
Business Law & Ethics		•	•					
Research & Design		•	•			•		
English		•	•			•		
Organisational Behaviour			•					
Accounting				•				
Placement				•	•			
Sustainable Strategic Business Design						•		
Graduation Phase							•	•

## Proudly presenting our accreditations

- > Our International Facility Management programme has received official accreditation from the Accreditation Organisation of the Netherlands and Flanders (NVAO) and of ABET.
- > Furthermore, the NVAO has awarded our study programme a label of excellence for 'Industry Collaboration' and a distinction for 'Internationalisation'.
- > The programme has also been awarded a label of excellence by the Dutch government for close cooperation with the Facility Management industry.
- > International recognition by the International Facility Management Association (IFMA) underlines the quality of our education.
- > The programme is the first and only one in the Netherlands with a Certificate of Quality in Internationalisation from the European Consortium of Accreditation (ECA).



## Right candidates with the right skills

"As a senior director at Incentive FM Group, I led the introduction of graduates into the organisation. The graduates I took on board from Breda University of Applied Sciences were exceptional, having a thorough understanding of the basics of facility management and some core skills like project management. The university were helpful identifying the right candidates with the right skills, providing support and ongoing contact and communication throughout the placement. The graduates were rewarding in their placements, landing full-time employment with Incentive and going on to craft interesting and highly rewarded careers."

**Bill Pollard**

Co-Founder and Senior Director at Incentive FM Group – London UK



# Placements in year 2 or 3

Do you have an interesting placement position? Why not consider engaging our students!

Our students are keen on acquiring practical experience outside the Netherlands. The aim for the student is to fully assist in the day-to-day operations of your organisation. In addition, the student will also work on one or more specific assignments during the placement period and will submit a report containing conclusions and recommendations.

## Student availability

Our students are available for a (full-time) work placement of 24 weeks in their second or third year of study. There are two periods during which you can host a student for a placement: from February/March to July/August (year two) or from July/August to January/February (year three). In their last year of study, our students are available for a graduate research project or placement lasting six or nine months (more information on page 5).

## How can our students help you?

As a part of the learning experience during the placement, students develop a set of competencies whilst working in the industry. The competencies they should develop are predefined, however, how they go about developing them remains open. Students have to look for opportunities, tasks and projects that match the competency set. They will do this in cooperation with their BUAs supervising lecturer and with the company supervisor.

## A few examples of placement projects

### Internal Client

- > Implementing Facility Management Information Systems (FMIS)
- > Formulating Service Level Agreements (SLAs)

### Purchase and Supplier Management

- > Formulating purchasing E-policies
- > Conducting research on ways to improve organisational processes, for example the procurement of goods and services

### Planning

- > Redesigning effective work procedures and processes
- > Conducting surveys and inventories

### Workplace Accommodation and Maintenance

- > Preparing programme of requirements for activities related to Accommodation and Maintenance
- > Developing relocation plans

### Housekeeping

- > Conducting research into more efficient use of resources
- > Carrying out research into the issuing of industrial clothing (i.e. name, size, cost-benefit)

### Logistics

- > Drawing up inventory lists and pricing policies
- > Formulating in-stock inventory guidelines



## Practical details | regarding year 2 or 3 placements

Aimed at giving students the opportunity to apply acquired knowledge, skills and attitude to real-life, professional situations, the placement is an important part of the study programme. It supports students in exploring and developing their own professional identity.

- > During the placement period, students will be required to develop several competencies (or develop them further) as defined by the degree programme staff. On completing their placement, each student will submit a Competency Passport in which they present their development process by means of reflection cases and supporting evidence.
- > The student will take a leading role in managing and monitoring their development, though not without support. On behalf of the degree programme, the student will be supervised by a lecturer of BUas. The role of this supervising lecturer consists of, among other things, facilitating the student's development by means of talks with the student, others students and the placement company supervisor.
- > If your company decides to offer students a placement, you are asked to provide support and supervision by appointing a company supervisor. This company supervisor will guide and supervise the student on the job. Moreover, they will assign tasks or projects, discuss the student's development and monitor their performance.

### If you are interested in working with our students, please take note of the following requirements for host companies

- > You may expect the student to be able to work independently. The time to be spent on guidance and support does not need to be more than 1 or 2 hours a week (after an induction period).
- > Alongside his or her research assignment, a student may also assist in the workday activities of your company. However, the student's performance of the workday activities will not be subject to assessment.
- > You will appoint a company supervisor for the purpose of introducing the student to your employees, discussing the graduation proposal and assignment description(s) with the student, and supervising the student (focusing on the assignment).
- > The student will have access to the necessary information (annual report, policy plans, etc.).
- > Your company will be ultimately responsible for the work carried out by the graduate student.
- > The host company offers a professional workplace and preferably a reimbursement for costs incurred (travel expenses, accommodation). Whenever possible, students arrange their own insurance and, if necessary, a work permit and visa.





# Year 4 graduation placements

Upon completion of the theoretical part of the programme and the placement, students will put their knowledge to use in a graduation research project.

## Options and availability

1. Graduation placement, including personalisation assignment (in consultation with the student and company)  
Within the September-February or February-July school semesters.
2. Graduation placement, including personalisation assignment & Bachelor's Thesis  
Nine months between September and July.

## What is a personalisation assignment?

1. A professional product of direct relevance and importance to the graduation host company.  
A representative of the host company will assess this product by completing a designated assessment form.
  2. An accountability video (the student's reflection on the professional product).  
This will be assessed by the BUas graduation supervisor.
- Furthermore, the professional product might be a report, but it can also be a video, a vlog or a PowerPoint presentation. The mode of delivery of the product depends on the company supervisor's requirements.

## What is a Bachelor's Thesis (four to five months)

- > The student mainly focuses on the exit qualifications of the degree programme. Exit qualifications define the knowledge, skills and understanding that the student is supposed to have developed upon graduation.
- > If a student wishes to write a thesis during the graduation placement, the host company is asked to provide this student with sufficient time and resources to do so. We suggest that the student is given two days a week to work on the thesis.
- > The thesis subject can either build on the student's personalisation assignment or focus on an entirely different subject. The subject can be chosen by the student in consultation with the graduation company.

## A few examples of graduation projects

- > Most effective management style for a modern workplace
- > The human behaviour element of workplace redesign and usability
- > Creating sustainable facilities within the organisation's customer journey
- > Workplace management, innovation and process design
- > The added value of information management to FM and corporate real estate management
- > Client participation within facility-related processes in mental healthcare
- > Redesign a waiting room aimed at influencing client experiences
- > Implementation plan on housekeeping logistics
- > Advisory report on factors that influence a healthy environment and lifestyle at work
- > Writing an advisory report on service improvement



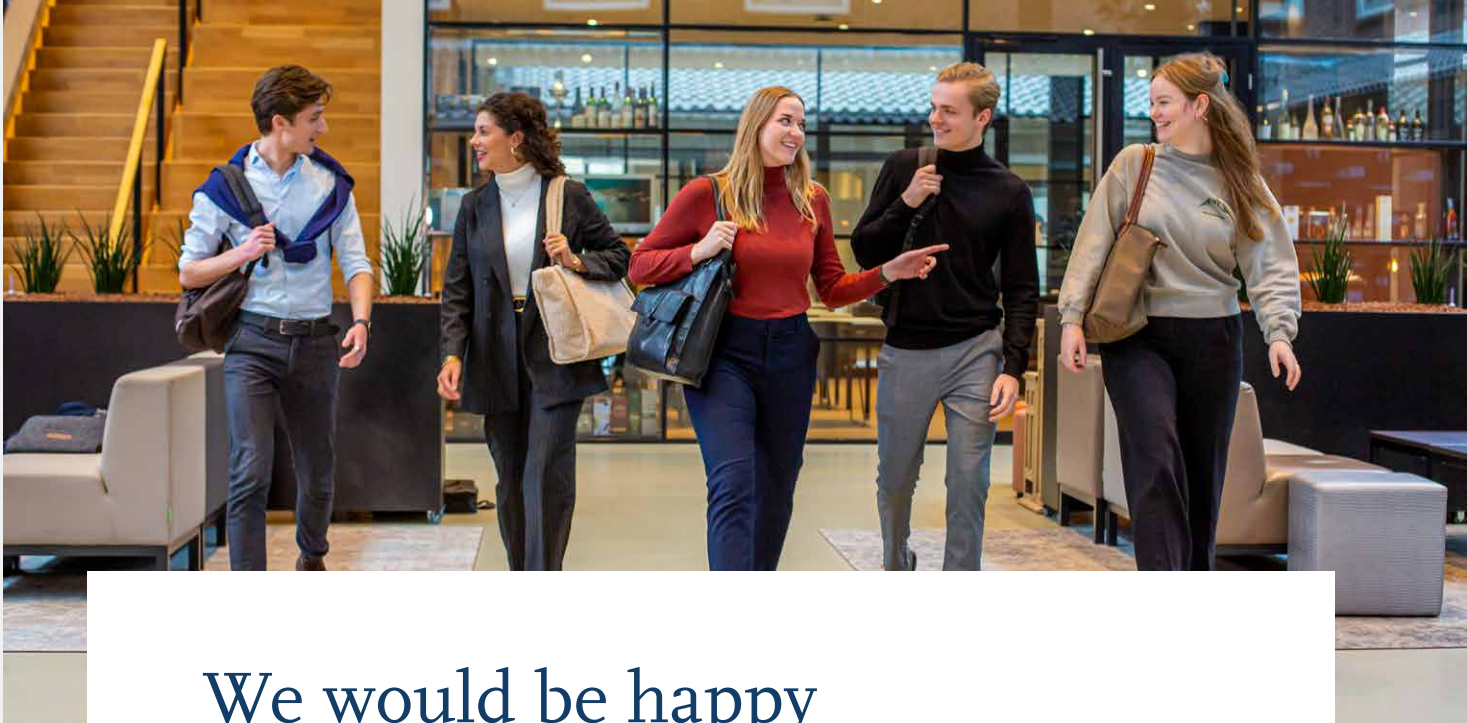
## Practical details | regarding graduation placements

On the part of the degree programme, the student will be supervised by a lecturer of BUas. The role of this supervising lecturer will include evaluating the student's research project.

**If you are interested in working with our graduating students, please take note of the following requirements for graduation host companies**

- > You may expect the student to be able to work independently. The time to be spent on guidance and support does not need to be more than one or two hours a week (after an induction period).
- > Alongside their research project, the student may also assist in the workday activities of your company. However, the student's performance of the workday activities will not be subject to assessment.
- > You will appoint a company supervisor for the purpose of introducing the student to your employees, discussing the graduation proposal and assignment description(s) with the student, and supervising the student (focusing on the project).
- > The student will have access to the necessary information (i.e. annual report, policy plans).
- > Your company will be ultimately responsible for the work carried out by the graduate student.
- > The host company offers a professional workplace and preferably a reimbursement for costs incurred (i.e. travel expenses, accommodation). Whenever possible, students arrange their own insurance and, if necessary, a work permit and visa.






# We would be happy to work for you!

We and our students are always keen on gaining valuable practical experience in renowned organisations in the facility management industry. Do you have an interesting placement position or an intriguing research project for one or more of our students? We would be happy to work for you.

## Why work with our students?

Our students working in your organisation can be expected to:

- > Be interested in and familiar with your line of business
- > Be able to analyse a problem or issue
- > Have detailed and topical knowledge relevant to carrying out the assignment(s)
- > Be able to write an advisory report on implementation process(es)
- > Be able to work on projects individually and in teams
- > Operate effectively in an international working environment
- > Be able to work in a flexible, creative, independent, communicative, and solution-oriented manner



## How to submit your vacancy?

If you have a suitable and challenging placement or would like to discuss the various options, please contact us at [placementofficeFM@buas.nl](mailto:placementofficeFM@buas.nl)

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