

Study Visa and Study Residence Permit application procedure 2022-2023

Study visa + Study Residence Permit

If you wish to study at Breda University of Applied Sciences (BUAs), you will need a visa (in Dutch: MVV = machtiging tot voorlopig verblijf) and/or a residence permit. Only a recognised educational institution like BUAs can apply on your behalf.

An MVV is an entry visa that is issued for a stay longer than 3 months. BUAs will apply for an MVV and a residence permit at the same time. This is called the Entry and Residence Permit Procedure (TEV procedure). Note that you will have to pick up your residence permit within those 3 months in the Netherlands too! More info on: <https://ind.nl/en/study/Pages/study-at-university.aspx>

An MVV serves as an entry visa for the Netherlands. A sticker will be placed in your passport by the Dutch representative in your home country or country of establishment. The residence permit will be handed to you once you are in the Netherlands in due time.

Who needs to apply for a visa and/or a Residence Permit?

To be able to study in the Netherlands, you may need to apply for residency. This depends on your nationality.

European Union / European Economic Area and Switzerland:

You do not need a visa and/or residence permit.

Australia, Canada, New Zealand, USA, Japan, South Korea, Monaco, United Kingdom of Great Britain and Northern Ireland or Vatican City:

You will need a residence permit.

Students with other nationalities:

You will need an entry visa AND residence permit.

Validity of Residence Permit

Generally, a residence permit will be issued for the duration of your study programme plus 3 months if you obtain 50% of your credits every year. Apart from the 50% of your credits, you need to submit a copy of your current health insurance policy, a copy of your valid passport and proof of having enough financial means to cover all your living expenses annually.

However, you might be unable to obtain the required 50% of study credits. In consultation with your student counsellor, you can find out whether your reason(s) can be considered valid to be excluded from the 50% credits rule.

The validity of your residence permit expires as soon as you have graduated or cancelled your study programme.

BUAs will deregister you with the Immigration Service (IND) within one month after deregistration as a student at BUAs even though the period stated on your residence permit has not expired yet. The remaining period cannot be used as 'orientation year for graduates' (the so-called search year). For change of purpose of stay from "study" to "orientation" year for graduates in the Netherlands' you will have to apply for a new residence permit.

https://ind.nl/en/work/working_in_the_Netherlands/Pages/Looking-for-a-job-after-study-promotion-or-research.aspx

The Executive Board always reserves the right not to take on the sponsorship of a student without reason.

ARE YOU:

- A. A degree seeking student who needs to apply for a Visa + Residence Permit, read section 1+4+5+6
- B. A degree seeking student who only needs to apply for a Residence Permit, read section 2+3+4+6
- C. An exchange student who needs to apply for a Visa + Residence Permit, read section 2+3+4+5+6
- D. An exchange student who only needs to apply for a Residence Permit, read section 2+3+4+6
- E. An exchange student (double degree excluded) with one of the following nationalities: Australian, Canadian, or New Zealand, read section 7
- F. An exchange student with a valid student residence permit for Europe, please first contact visa@BUas.nl

Section 1: Proof of sufficient means of support for Visa + Residence Permit application & Tuition Fee

One of the conditions to apply for a Visa + Residence Permit is that you must submit proof you have sufficient long-term means of support to cover your *tuition fee and living expenses* in The Netherlands.

The set amount of money per month for a student is € 932.87. For your application you will need to transfer enough means for the first academic year (12 x € 932.87) € 11,195.00. This amount is also referred to as 'standard amounts for students' and is based on the standard amounts of the Dutch Student Finance Act. The amounts are adjusted every year.

Therefore, the required amount for a Visa and Residence Permit application for a BUas Bachelor's degree student, Premaster SBM has been set on **€ 22,367**, Premaster Leisure and Tourism **€ 14,176**, for a Master's degree on **€ 23,467**, and for the WO Master Leisure on **€ 25,367**.

During the academic year 2022-2023, the **€ 11,195** will be **refunded** into your Dutch bank account in instalments. From September onwards we will transfer a monthly amount to the Dutch bank account number that you will have arranged and informed us about by then. This will take place around the 15th every month. If the 15th is in a weekend, the amount will be transferred on the Friday before. The last transfer will take place in July.

		Bachelor and Premaster SBM	Premaster Leisure and Tourism Studies	Master	Academic Master Leisure/Tourism Studies
1	Tuition fee	€ 10,400	€ 2,209	€ 11,500	€ 13,400
2	Health and liability insurance for one year	€ 480	€ 480	€ 480	€ 480
3	Visa / Residence Permit legal dues *	€ 192	€ 192	€ 192	€ 192
4	VisaCare application fee *	€ 100	€ 100	€ 100	€ 100
5	Proof sufficient means *	€ 11,195	€ 11,195	€ 11,195	€ 11,195
	Total amount	22.367	€ 14,176	€ 23,467	€ 25,367

*Fees are subject to change.

This amount needs to be transferred before the 1st of July 2022 to the account of BUAs:

Bank name: RABOBANK
Account/IBAN nr.: NL41 RABO 0320 8659 08
BIC: RABONL2U
Address: Kloosterplein 11, 4811 GP Breda
Beneficiary: Breda University of applied sciences
Description: ID Code (received after registration Studielink) + last name of student
For Exchange or DD: Last name and name of programme.

1. *Tuition fee*

The tuition fee for the academic year 2022-2023 for non-EU students for bachelor programmes and Premaster Leisure and Tourism has been set on € 10,400. The tuition fee for (fulltime) Master programmes has been set on € 10,400.00, except for the Academic Master Leisure and Tourism; € 13,400.00. The allowance for the Academic Premaster Leisure has been set on € 2,209. The amounts are adjusted every academic year.

<https://www.buas.nl/documents/tuition-fee-regulations>

2. *Insurance*

Student Office will apply for your insurance at the insurance company for the *first* year. We will apply for the insurance for a period of 12 months. The insurance has a broad cover and insures you adequately against medical costs, liability, baggage and household contents, costs for basic legal aid and emergency aid (e.g., repatriation). They provide good quality at low price. For more information, please visit <https://www.aonstudentinsurance.com/students/en/>. Note that after the first year you will need to extend or apply for the policy yourself.

3. *Visa / Residence Permit*

The legal dues for the Visa and/or Residence Permit application procedure is set on € 192 and is non-refundable. This amount is set by the Ministry of Justice in the Netherlands.

4. *VisaCare application fee*

The costs for the use of the VisaCare application are € 100. In case your MVV and/or permit would not be granted by IND or embassy, you will receive your payment back, but the € 292 (see also point 3).

5. *Proof sufficient long-term means of support*

The set amount of money per month for a student is € 932.87. To apply for a permit, you need to show that you will have enough means of support, via a bank transfer, for the first year of study which totals up to (12 x € 932,87) € 11,195. This amount is also referred to as 'standard amounts for students' and is based on the standard amounts of the Dutch Student Finance Act. The € 11,195 will be refunded into your Dutch bank account in instalments. As soon as you have a Dutch bank account, we will transfer the monthly amount to the Dutch bank account number that you will have arranged and informed us about by then. This will take place around the 15th every month. If the 15th is in a weekend, the amount will be transferred on the Friday before. The last transfer will take place in July.

Section 2: Proof of sufficient long-term means of support Residence Permit application only or (Visa +) Residence Permit application Exchange and Double Degree

One of the conditions to apply for a Visa + Residence Permit is that you must submit proof you have sufficient long-term means of support to cover your tuition fee and living expenses in The Netherlands.

The set amount of money per month for a student is € 932.87. For your application you will need to show sufficient means for the first academic year (12 x € 932.87) € 11,195. This amount is also referred to as 'standard amounts for students' and is based on the standard amounts of the Dutch Student Finance Act. The amounts are adjusted every six months.

As an exchange student, for an exchange period of 6 months, you will need to prove, in total, an amount of € 5,598 (6 x € 932,87) on your bank account.

To prove this, you can choose between three options:

1. You are self-supporting, Bank statement

an original recent statement from the bank (not a copy) regarding the amount of money in the bank account.

This may either be a Dutch or a foreign-based bank account. The account must be fully or partially in your name. The statement must be in Dutch, English, French, or German. Your name, the number of the bank account in question and the balance that is available need to be clearly stated on these documents. Preferably, the amounts are expressed in Euros, but statements expressed in other currencies are also acceptable. The bank statement must be original; the statement needs to contain, in a clear manner, the name, address details and telephone number and logo of the bank. In addition, there must not be any doubt as to whether the money is freely available.

2. You (will) receive a grant

Generally known scholarships from The Netherlands as well as from foreign countries are accepted. A copy of the official confirmation of this scholarship must be submitted. This document must demonstrate that the scholarship has been awarded to the student, which institution/authority provides the scholarship, the amount of the scholarship and the duration of the scholarship.

If the official confirmation states that the student must pay the scholarship back after his/her studies, this will not have any negative consequences; such scholarships are also accepted.

If the official confirmation states that a percentage of the actual costs will be paid, and/or that the student may claim a percentage of the costs incurred, this scholarship cannot be accepted.

In case your grant will partially cover the amount, you need to prove, you can combine this with a bank statement.

3. You (or a third party) will deposit money into the BUAS bank account.

Given that the previous options will not be possible in all cases, we offer the possibility to have the **total amount** transferred to BUAS's bank account.

Bank name:	RABOBANK
Account/IBAN nr.:	NL41 RABO 0320 8659 08
BIC:	RABONL2U
Address:	Kloosterplein 11, 4811 GP Breda
Beneficiary:	Breda University of applied sciences
Reference:	Indicate your student id code and name of the programme

After your arrival, the money will be refunded into your Dutch bank account that you can open upon your arrival in The Netherlands.

Section 3: Costs for Residence Permit application or (Visa +) Residence Permit application Exchange and Double Degree

The legal dues for the Visa and/or Residence Permit application procedure are € 192. This amount is set by the Ministry of Justice in the Netherlands.

Most non-EU student will need to undergo a tuberculosis examination within three months after arrival in the Netherlands. At the end of this document, you can check if you will have to undergo a TBC test.

You will be informed about this by Student Office as soon as the programme has started. The costs for the TBC examination are € 50.00.

Administration costs for the VisaCare application are € 100.00.

The total amount of **€ 292** needs to be transferred before 1 July 2022 into the bank account of BUAs. If you are a second semester exchange student, it needs to be transferred before 1 December 2022. Please contact your bank to have the money transferred to the following account number:

Bank name: RABOBANK
Account/IBAN nr.: NL41 RABO 0320 8659 08
BIC: RABONL2U
Address: Kloosterplein 11, 4811 GP Breda
Beneficiary: Breda University of Applied Sciences
Reference: Indicate your last name and name of the programme

Section 4: How to apply for a Visa and/or Residence Permit?

The Student Office of BUAs will start the application procedure for your Visa and/or Residence Permit as soon as you have been admitted to one of the study programmes at BUAs. The complete procedure may take up to +/- 8 weeks.

BUAs Student Office will send you an email with login code and password to login to the VisaCare application tool. After you log in you will be guided through the Visa and/or Residence Permit application procedure. You will find all the instructions needed on your 'My Documents Page' that will be activated after you filled in the online application form.

As mentioned in the instructions, you will first need to upload all the documents and information needed for your Visa and/or Residence Permit application. Student Office will evaluate the documents, after the approval of your uploaded documents, you will receive an email with further instructions. Note that as soon as we send the application to IND (Immigration Service) the procedure can take up to 8 weeks!

Student Office will then send the application package to the Immigration Service on your behalf. As soon as the Dutch Immigration Services give an advice concerning your Visa and/or Residence Permit application, we will give you further instructions.

Additional criteria for (degree seeking) Chinese students

If you are a Chinese national (even if you are currently living outside China) you must apply for a Nuffic Certificate, to be eligible for a Dutch entry visa. This does not apply to Hong Kong (SAR), Macau (SAR) and Taiwan (ROC) nationals.

What is a Nuffic Certificate?

A Nuffic Certificate is a document issued by Nuffic after assessment of your English language proficiency and of the authenticity of your educational degrees and diplomas. It ensures that all Chinese students are sufficiently qualified to pursue their studies and benefit from their stay in the Netherlands. Nuffic is the *Netherlands organization for international cooperation in higher education*.

How can you obtain a Nuffic Certificate?

You will need to submit the following documents:

1. Nuffic Certificate Registration Form
2. (Photocopy of) IELTS Test Report Form (Academic Version) or TOEFL IBT score
3. (Photocopy of) most recently obtained diplomas, degrees and lists of marks.

The Nuffic Certificate Registration Form is freely available at the website of Nuffic:

Section 5: How to obtain your Visa at the Dutch representative in your home country?

The IND (Dutch Immigration Service) in The Netherlands will inform the Dutch representative in your home country about the decision of your Visa. Since not all embassies and consulates notify the students when the visa is ready, it is advisable to contact them yourself, after we have informed you about the approval.

When picking up your Visa, please do not forget to bring:

- a valid passport – containing a blank visa page – valid for at least 6 months longer than the intended period of residence in The Netherlands
- a copy of the holder's page of the passport
- the official admission letter of Breda University of Applied Sciences.
- the original birth certificate (with a certified translation) of the municipality of the country where you were born
- a health declaration (please consult the embassy if this is required)
- if the embassy or representative office does not have the possibility to make a passport sized photograph of you, you must bring a passport sized photograph with you to the appointment.

Section 6: After arrival in the Netherlands?

To be able to make a residence document, the IND needs your fingerprints, passport photo and signature. Please check biometric details to see how and where you can provide these.

Biometric details

In order to be able to make a residence document, the IND needs your fingerprints, passport photo and signature.

This can be done while still abroad, by means of the TEV procedure

- The sponsor (in the Netherlands) has submitted the application for you (you are not in the Netherlands)
 - If a positive decision is given, then you can collect the MVV from the Dutch Embassy or consulate in your country.
 - When collecting the MVV, you must take a new (and not previously used) passport photo with you. This passport photo must comply with the requirements which also apply for Dutch passports. The embassy or consulate can inform you where to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.
 - The employee at the Dutch Embassy or the Consulate will take fingerprints and you will also be required to sign the document.
 - Note that you are obliged to pick up your residence permit in the Netherlands before the end date on your MVV sticker.
- The foreign national has submitted the MVV application to the Dutch Embassy or the Consulate in the country of origin or country of continuous residence.
 - When submitting the application, you must take a new (and not previously used) passport photo with you.
 - The employee at the Dutch Embassy or the Consulate will also take your fingerprints and you will be required to sign the document.

When abroad, and you or your sponsor have applied for a TEV procedure, but you do not require an MVV

- If an application is submitted in the Netherlands by your (recognized) sponsor though you do not require an MVV, then you must go to an IND desk immediately after arrival in the Netherlands, but in any case, within 2 weeks. You will have to make an appointment online.
<https://ind.nl/en/contact/Pages/Making-an-appointment-online.aspx>
 - The IND employee will take your fingerprints and a passport photo.
 - And you will be required to sign the document. You will need to make an appointment first.

For more information please visit: <https://ind.nl/en/study/Pages/study-at-university.aspx>

Address IND offices: <https://ind.nl/en/contact/pages/ind-desks-and-locations.aspx>

The invitation letter, to collect your Study Residence Permit card at the Immigration Service office, will be provided as soon as it has been made available to Student Office.

More detailed information?

More detailed information on the Visa and Residence Permit application procedure can be found on:

<https://ind.nl/en/study/Pages/study-at-university.aspx>

<https://www.studyinholland.nl/plan-your-stay>

If you have the nationality of one of the countries on this list, you do not have to undergo a tuberculosis (TBC) test.

Albania	Grenada	Oman
Algeria	Guatemala	Panama
Andorra	Guyana	Paraguay
Antigua and Barbuda	Honduras	Poland
Argentina	Hong Kong (SAR)	Portugal
Armenia	Hungary	Qatar
Australia	Iceland	Romania
Austria	Iran	Russia
Azerbaijan	Iraq	Rwanda
Bahamas	Ireland	Samoa
Bahrain	Israel	San Marino
Barbados	Italy	Saudi Arabia
Belarus	Jamaica	Serbia
Belgium	Japan	Seychelles
Belize	Yemen	Singapore
Benin	Jordan	Slovakia
Bosnia and Herzegovina	Kazakhstan	Slovenia
Brazil	Kosovo	Solomon Islands
Brunei	Kuwait	South-Korea
Bulgaria	Latvia	Spain
Burkina Faso	Lebanon	Sri Lanka
Cape Verde	Libya	St Kitts & Nevis
Canada	Liechtenstein	St Lucia
Chile	Lithuania	St Vincent and the Grenadines
China	Luxembourg	Sudan
Colombia	Macau (SAR)	Suriname
Comoros	Malaysia	Sweden
Costa Rica	Maldives	Switzerland
Croatia	Mali	Syria
Cuba	Malta	Tadjikistan
Cyprus	Mauritania	Taiwan
Czech Republic	Mauritius	Togo
Denmark	Mexico	Tonga
Dominica Dominican Republic	Moldova	Trinidad and Tobago
Ecuador	Monaco	Tunisia
Egypt	Montenegro	Turkey
El Salvador	Morocco (Inc. Western Sahara)	Turkmenistan
Estonia	Nauru	Ukraine
Fiji	Netherlands	United Arab Emirates
Finland	New Hebrides	United Kingdom
France	New Zealand	United States of America Uruguay
Galapagos Islands	Nicaragua	Uzbekistan
Georgia	Niger	Vanuatu
Germany	Niue	Venezuela
Greece	North-Macedonia	
	Norway	

Section 7: Working Holiday Programme / Working Holiday Scheme

Working Holiday Program (WHP)/ Working Holiday Scheme (WHS)

Young people from a certain number of countries can come to the Netherlands for a maximum of 1 year to get to know the Dutch culture and society.

The Working Holiday Program (WHP) or Working Holiday Scheme (WHS) is a cultural exchange programme. Adolescents between 18 and 30 years of age can apply for a residence permit to live in one of the participating countries for a maximum of 1 year. The Netherlands currently has an agreement WHP/WHS with the following countries:

- Argentina
- Australia
- Canada
- Hong Kong
- Japan
- New Zealand
- South Korea
- Taiwan
- Uruguay

Main purpose WHP/WHS

The main purpose and basic principle of a WHP/WHS is to get acquainted with Dutch culture and society. This basic principle is stated in a Memorandum of Understanding (MoU) or a Nota Verbale between the two partner countries/territories. On the same basic principle, the partner country also allows Dutch adolescents access to their country.

The participating young person is not allowed to do work that is contrary to the main purpose of the WHP/WHS. Therefore, they are only allowed to incidentally work to financially support the holiday. In order to be able to carry out this incidental work, the employer does not need a TWV. Regular work migrants, highly skilled migrants, students, and au pairs can, therefore, not make use of the WHP and WHS. They must apply for a residence permit for that specific purpose.

For more specific information on employment rights, please click 'Right to work' at the bottom of this page.

The participating adolescent may follow a short study or course.

Conditions

There are certain conditions that apply to everyone. You will find more, detailed information on the following web page of IND: <https://ind.nl/en/exchange/pages/working-holiday.aspx>