

Protocol for Corona Virus (COVID-19) - Staff

Content

1. A staff member shows symptoms of the flu
2. A direct family member or close contact has been diagnosed with the Corona virus
3. A staff member has been diagnosed with the Corona virus

Scenarios

1. A staff member shows symptoms of the flu
 - Staff member calls in sick **by telephone** with his/her own manager;
 - Staff member stays home for the time being, and calls his/her general practitioner (*huisarts*) if symptoms are getting worse;
 - Staff member follows the advice of his/her general practitioner (*huisarts*);
 - The general practitioner (*huisarts*) will determine whether there is a reason for suspecting the student of Corona virus.
2. A staff member has a direct family member, or close contact diagnosed with Corona virus
 - Staff member should be alert to symptoms of the flu;
 - Does the staff member show symptoms of the flu? See the above advice given under '*Staff member shows symptoms of the flu*'.
3. A staff member has been diagnosed with the Corona virus
 - Staff member reports the diagnosis **by email** to his/her manager;
 - Staff member communicates at what phone number he/she can be reached, or whom BUAs can keep in touch with during his/her period of illness;
 - Staff member communicates when he/she was last present on the BUAs campus, and what staff or students he/she was in contact with.
 - Staff member stays home until - on the basis of medical advice - it is no longer possible to infect others.

Corona core team - 7 March 2020



Protocol for Corona Virus (COVID-19) - Student

Content

4. A student shows symptoms of the flu
5. A direct family member, housemate or close contact diagnosed with Corona virus
6. A student has been diagnosed with Corona virus

Scenarios

BUAs cannot force students to call in sick when they show symptoms of the flu. For that reason, BUAs wants to appeal to students to take responsibility for their health and that of others on the campus, and contribute to limiting the spread of the virus. To facilitate and respond to students who are calling in sick, the protocol below has been established:

1. Student shows symptoms of the flu

- Student reports ill **by email** via corona@buas.nl;
- Student stays home for the time being, and calls his/her general practitioner (huisarts) if symptoms are getting worse;
- Student follows the advice of his/her general practitioner (huisarts);;
- The general practitioner (huisarts) will determine whether there is a reason for suspecting the student of Corona virus.

2. Student has a direct family member, housemate or close contact diagnosed with Corona virus

- Student should be alert to symptoms of the flu;
- Does the student show symptoms of the flu? See the above advice given under 'Student shows symptoms of the flu'.

3. Student has been diagnosed with Corona virus

- Student reports the diagnosis **by email** via corona@buas.nl;
- Student communicates in this email:
 - at what phone number he/she can be reached;
 - or: whom BUAs can keep in touch with during his/her period of illness;
 - when he/she was last present on the BUAs campus, and what staff or students he/she was in contact with.
- Student stays home until - on the basis of medical advice - it is no longer possible to infect others.